

**BUDGET COMMISSION**

The Geauga County Budget Commission met in regular session on Monday, August 5, 2019, at 10:00 a.m. in the Auditor's Conference Room at 215 Main Street, Chardon, Ohio. Present: Geauga County Auditor Charles E. Walder, Geauga County Prosecutor James R. Flaiz and Chief Deputy Treasurer Caroline Mansfield representing Geauga County Treasurer C. P. Hitchcock.

Also Present: Deputy Auditor Beverly Sustar, Deputy Auditor Heather Penrod, and Deputy Auditor Kristen Sinatra.

**Annual Organizational Meeting**

Pursuant to ORC 5705.27, the Budget Commission shall re-organize on the first Monday of August of each year by electing a chairman for the ensuing year.

Motion by Charles E. Walder, seconded by Caroline Mansfield, to appoint James R. Flaiz Chairman of the Budget Commission for the period covering August 1, 2019, through July 31, 2020, and to hold regular meetings on the first and third Monday of each month at 10:00 a.m. in the Auditor's Conference Room at 215 Main Street, Chardon, Ohio (Auditor's Office). Special meetings are to be held as necessary upon proper notification.

Voice vote: Three ayes. Motion carried.

**Appointment of Alternate Members to the Geauga County Budget Commission**

Motion by Caroline Mansfield, seconded by Charles E. Walder, to appoint the following alternate members to the Geauga County Budget Commission for the period August 1, 2019, through July 31, 2020, in the event of a member's absence:

Chief Deputy Auditor Ron Leyde and Chief Compliance Officer Kate Jacob – Alternates for County Auditor Charles E. Walder,

Chief Deputy Treasurer Caroline Mansfield and Deputy Treasurer Donna Borsi – Alternates for County Treasurer C. P. Hitchcock.

First Assistant Prosecutor Laura LaChapelle and Fiscal Coordinator Samantha Harris – Alternates for County Prosecutor James R. Flaiz.

Voice vote: Three ayes. Motion carried.

**Prior Minutes**

Motion by Charles E. Walder, seconded by James R. Flaiz, to approve the minutes of the July 15, 2019 special session.

Voice vote: Three ayes. Motion carried.

**2019 Public Library Fund Distribution and Undivided Local Government Supplement Fund**

The Public Library Fund and Undivided Local Government Funds were presented for certification and apportionment to the eligible entities. The Commission acknowledged and underscored that the eligible entities must demonstrate a “need” for the receipt of the funds as well as meet the requirement of submission of their annual budget to the county auditor on or before prescribed date (per ORC). If the aforementioned criteria does not exist then it results in the loss of funds.

**2020 Public Library Fund Distribution**

Motion by Charles E. Walder, seconded by James R. Flaiz to deny Public Library Funds to Russell Park District for the 2020 fiscal year. The basis for the motion: A demonstration of need was not displayed as well as, the 2019 budget was never submitted.

Voice vote: Three ayes. Motion carried.

Motion by James R. Flaiz, seconded by Charles E. Walder to recalculate the distribution of Library Fund monies. The redistribution will be presented for vote at a future meeting.

Voice vote: Three ayes. Motion carried.

**2020 Undivided Local Government Supplement Funds**

Motion by James R. Flaiz, seconded by Charles E. Walder to deny Undivided Local Government Supplement Funds to Russell Park for the 2020 fiscal year (a demonstration of need was not displayed as well as, the 2019 budget was never submitted).

Fund monies are to be recalculated. The redistribution will be presented for vote at a future meeting.

Voice vote: Three ayes. Motion carried.

**2019/2020 School District Amendments**

**Kenston LSD – 2019/2020 Amendment #1**

Motion by Caroline Mansfield, seconded by Charles E. Walder, to amend the Kenston LSD Official Certificate of Estimated Resources for the 2019/2020 School Year to reflect “actual” July 1, 2019 Unencumbered balances per their Treasurer’s year-end balance sheet.

	New Fund Totals	Net change over (under) their 2/25/19 Original Certificate	
General Fund	48,819,496.17	615,273.38	in the beginning balances
Special Revenue Funds	2,109,435.73	253,715.24	in the beginning balances
Debt Service Funds	6,479,064.68	165,515.95	in the beginning balnces
Capital Project Funds	2,467,059.04	1,190,397.09	in the beginning balances
Enterprise Funds	1,245,677.48	68,484.98	in the beginning balances
Internal Service Funds	9,481,758.80	\$ (272,973.82)	in the beginning balances
Fiduciary Funds	273,713.94	42,102.54	in the beginning balances
New Total – All Funds	70,876,205.84		
Net Change over original certificate		2,062,515.36	

Voice vote: Three ayes. Motion carried.

**2019 Amendments**

**Russell Township Citizen’s Park District – Amendment #1**

Motion by Charles E. Walder, seconded by James R. Flaiz – to amend the Russell Township Citizen’s Park District 2019 Official Certificate of Estimated Resources as follows to reflect “actual” January 1, 2019 unencumbered cash balances and estimated revenue due to the Local Government & Public Library estimates in 2019:

General	Certify the 1/1/19 unencumbered cash balance	\$3,196.16
	Certify other source revenue	\$2,328.04
New General Fund Total:		\$ 5,524.20
Total 2019 Certificate Total:		\$ 5,524.20

Voice vote: Three ayes. Motion carried.



**Geauga Health District – Amendment #5**

Motion by James R. Flaiz, seconded by Caroline Mansfield, to amend the Geauga Health District Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Increase Environmental Health Assist other source revenue 90,000.00, from 110,000.00 to 200,000.00.

New Special Revenue Funds Total:\$ 3,784,037.82  
New Total 2019 Certificate: \$ 5,718,890.85

Voice vote: Three ayes. Motion carried.

**Supplemental Appropriations – Health District**

Motion by Charles E. Walder, seconded by James R. Flaiz, to approve the changes to Appropriations for the following Health District Funds:

**Fund 6002** Board of Health Fund \$10,000.00

New total appropriations in Fund 6002: \$1,063,769.99

**Fund 6004** Trailer Park Fund \$100.00

New total appropriations in Fund 6004: \$1,800.00

**Fund 6026** BOH WIC Grant Transfer Out \$36,512.94

New total appropriations in Fund 6004: \$36,512.94  
(transfer 2017 closed grant monies)

**Fund 6027** Child & Family Health - Transfer Out \$111,887.66

New total appropriations in Fund 6004: \$111,887.66  
(transfer 2017 closed grant monies)

**Fund 6036** Environmental Health Assistance Fund \$90,000.00

New total appropriations in Fund 6036: \$200,000.00

**Fund 6037** For Sale Property \$10,000.00

New total appropriations in Fund 6037: \$346,997.35

Voice vote: Three ayes. Motion carried.

**Appropriation Transfer Requests – Health District**

Motion by Charles E. Walder, seconded by James R. Flaiz, to approve the following Fund appropriation transfers - resulting in unchanged balances.

<b>Fund 6002 – Board of Health</b>	From: Repairs and Maintenance	\$10,000.00
	To:	
	Materials and Supplies -	\$3,000.00
	Equipment -	\$7,000.00
<b>Total 2019 - 6002 Fund Appropriations</b>	<b>\$1,063,769.99 (unchanged)</b>	
<b>Fund 6005 – Food Service</b>	From: Repairs and Maintenance	\$2,000.00
	To:	
	Travel -	\$2,000.00
<b>Total 2019 - 6005 Fund Appropriations</b>	<b>\$202,521.15 (unchanged)</b>	
<b>Fund 6011 – Private Water</b>	From: State Remittance OH Water	\$10,000.00
	To:	
	Other	\$3,000.00
<b>Total 2019 - 6011 Fund Appropriations</b>	<b>\$109,126.98 (unchanged)</b>	
<b>Fund 6023 – Sewage</b>	From: Repairs and Maintenance	\$5,000.00
	To:	
	Equipment -	\$5,000.00
<b>Total 2019 - 6023 Fund Appropriations</b>	<b>\$409,956.29 (unchanged)</b>	

Voice vote: Three ayes. Motion carried

**Geauga County – Amendment #6**

Motion by Caroline Mansfield, seconded by Charles E. Walder, to amend the Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds  
Increase 2036 Community Development Fund other source revenue 77,500.00 from 258,250.00 to 335,750.00.

Special Revenue Funds Total: \$ 94,609,354.55

Enterprise Funds  
Increase 5022 Water Resources Fund other source revenue 5,103,958.00 from 0.00. (Chardon Twp. WWTP & Sewer Project)

Enterprise Total: \$ 18,923,151.72

Total 2019 Certificate Total: \$172,119,789.28

Voice vote: Three ayes. Motion carried.

A brief discussion developed regarding the Geauga County 2020 Budget. It was decided that the Budget Commission Chairman would extend an invitation to the Geauga County Commissioners to perform a preliminary review of their 2020 budget.

Being no further business to conduct it was moved by James R. Flaiz to adjourn the August 5, 2019 regular meeting at 10:29 a.m.

Respectfully submitted,



Charles E. Walder, Auditor  
Secretary/Budget Commission

