

BUDGET COMMISSION

The Geauga County Budget Commission met in special session on Monday, August 31, 2020 at 2:02 p.m. at the Geauga County Offices, 470 Center Street, Building 8-Meeting Room, Chardon, Ohio. To reconvene 2021 Tax Budget Hearings. The location was chosen to offer proper social distancing due to COVID-19 in accordance with health and safety guidelines.

Present: Geauga County Auditor Charles E. Walder via WebEx, Geauga County Prosecutor James Flaiz and Geauga County Deputy Treasurer Donna Borsi alternate for Geauga County Treasurer C. P. Hitchcock. Also Present: Chief Deputy Auditor Ronald Leyde, Compliance Officer Kate Jacob-McClain via WebEx, Fiscal Office Manager Pamela McMahan, Deputy Auditor Tammy Most, and Deputy Auditor Kristen Sinatra.

Special Meeting advertised: Reconvene 2021 Tax Budget Hearings & Regular Business

Budget Hearings Reconvened

2:00pm Aquilla Village

2021 BUDGET HEARINGS

Aquilla Village				2:00pm August 31, 2020
<u>Cheryl McNulty, fiscal officer</u>	<hr/>			attended the
hearing representing Aquilla Village.				
General Fund	Estimated 1/1/2021 Unencumbered Cash Balance	\$	49,757.12	
	Estimated Revenue		\$37,294.00	
	Estimated Expense		<u>\$40,175.00</u>	
	Estimated 12/31/2021 Cash Balance		\$46,876.12	
<i>Requested</i>	\$29,876.00	<i>Approved</i>	\$37,294.00	
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UDLG and Property tax estimated low in budget				
Road Levy	Estimated 1/1/2021 Unencumbered Cash Balance		\$17,186.60	
	Estimated Revenue		\$9,718.00	
	Estimated Expense		<u>\$16,550.00</u>	
	Estimated 12/31/2021 Cash Balance		\$10,354.60	
<i>Requested</i>	\$9,718.00	<i>Approved</i>	\$9,718.00	
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Current Expense	Estimated 1/1/2021 Unencumbered Cash Balance			
	Estimated Revenue			
	Estimated Expense			
	Estimated 12/31/2021 Cash Balance			
<i>Requested</i>		<i>Approved</i>		
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Debt Fund	No Debt			
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Special Assessments				
2019 tax budget indicated you want to collect \$4,739 in Street Light Assessments				
Does the Real Estate Department have the proper resolution?				
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Total millage for Tax Year 2020 (2021 Collection)				
	0.50	Inside General Fund		
	5.00	Outside Current Expense		
	4.00	Outside Streets & Roads		
	<u>9.50</u>	Total Mills		

Aquilla Village was able to resolve the issues with UAN (software program) and properly input and submit revenue and expenses.

Motion made by Charles E. Walder, seconded by James Flaiz, to approve the 2021 Tax Budget as presented with revenue and balances for Aquilla Village totaling \$189,509.38

Voice vote: Three ayes. Motion carried

2:10pm Auburn Twp.

2021 BUDGET HEARINGS

Auburn Township

2:10pm
August 31, 2020

Fredrick May, fiscal officer

attended the

hearing representing Auburn Township.

General Fund	Estimated 1/1/2021 Unencumbered Cash Balance	\$	300,048.02
	Estimated Revenue		\$598,606.74
	Estimated Expense		\$788,522.88
	Estimated 12/31/2021 Cash Balance		\$110,131.88

<i>Requested</i>	\$587,626.74	<i>Approved</i>	\$598,606.74
	UDLG estimated lower		

Road & Bridge	Estimated 1/1/2021 Unencumbered Cash Balance		\$355,726.11
	Estimated Revenue		\$1,497,598.66
	Estimated Expense		\$1,613,207.08
	Estimated 12/31/2021 Cash Balance		\$240,117.69

<i>Requested</i>	\$1,496,597.60	<i>Approved</i>	\$1,497,598.66
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Fire Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$117,669.06
	Estimated Revenue		\$802,699.43
	Estimated Expense		\$878,915.24
	Estimated 12/31/2021 Cash Balance		\$41,453.25

<i>Requested</i>	\$738,468.90	<i>Approved</i>	\$802,699.43
	Includes 75K a transfer in from General Fund		

Debt Fund *Truck Debt - **Need amortization schedule for New Truck Debt***
Fire Station Renovation USDA Bond \$154,041 - paid from Fire Fund
New Road Garage Improvement Debt - 123,360.54 from Road & Bridge Fund

Special Assessments
 No Special Assessments

<u>Total millage for Tax Year 2020 (2021 Collection)</u>	
1.40	Inside General Fund
1.60	Inside Road & Bridge
5.00	Outside Road & Bridge
3.50	Outside Fire & EMS
11.50	Total Mills

Amortization schedules for Fire Station, Road Garage & Truck Payment don't match Debt Fund

Auburn Township was able to rectify the discrepancies identified in the budget which was presented for the August 17, 2020 hearing. The Budget Commission acknowledged Mr. May's efforts. Prosecutor Flaiz, shared that he extended an invitation to the BOT of Auburn Twp. to attend the budget hearing (8/31/2020). Additional comments were made by the Budget Commission stating that their purpose is to provide oversight; check and balance.

Auburn Trustees did not attend.

Motion made by James Flaiz, seconded by Charles E. Walder, to approve the 2021 Tax Budget as presented with revenue and balances for Auburn Township totaling \$4,271,283.05

Voice vote: Three ayes. Motion carried

2:20pm Chardon Twp.

2021 BUDGET HEARINGS

Chardon Township

2:20 PM
August 31, 2020

Ilona Daw-Krizman, Fiscal Officer

attended the

hearing representing Chardon Township.

General Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$33,394.82
	Estimated Revenue		\$338,970.74
	Estimated Expense		<u>\$352,328.13</u>
	Estimated 12/31/2021 Cash Balance		\$20,037.43

Requested \$340,058.75 *Approved* \$338,970.74

UDLG 95%

Road & Bridge	Estimated 1/1/2021 Unencumbered Cash Balance		\$200,328.18
	Estimated Revenue		\$523,139.00
	Estimated Expense		<u>\$677,591.09</u>
	Estimated 12/31/2021 Cash Balance		\$45,876.09

Requested \$523,139.00 *Approved* \$523,139.00

Fire Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$33,082.84
	Estimated Revenue *		\$539,674.00
	Estimated Expense		<u>\$572,732.00</u>
	Estimated 12/31/2021 Cash Balance		\$24.84

Requested \$539,674.00 *Approved* \$539,674.00
Auditor certified revenue 2.5 mill renewal levy one year early

Debt Fund No Debt

Special Assessments No Special Assessments

Total millage for Tax Year 2020 (2021 Collection)

1.00	Inside General Fund
1.70	Inside Road & Bridge
2.00	Outside Road & Bridge
3.50	Outside Fire
<u>8.20</u>	Total Mills

Representatives of Chardon Township were not required to attend.

There were some technical issues with budget presented on 8/17/2020. The Budget Commission requested the issues be addressed and re-submit; revisions were completed and issues were corrected. Concerns arose with regard to low ending balances.

Motion made by Charles E. Walder, seconded by Donna Borsi, to approve the 2021 Tax Budget as presented with revenue and balances for Chardon Township totaling \$2,198,085.98

Voice vote: Three ayes. Motion carried

2:30pm Chester Twp.

2021 BUDGET HEARINGS

Chester Township 2:30pm
31-Aug-20

Patricia Jarrett, Fiscal Officer
hearing representing Chester Township.

attended the

General Fund	Estimated 1/1/2021 Unencumbered Cash Balance	\$	716,176.18
	Estimated Revenue		\$689,101.00
	Estimated Expense		\$885,891.37
	Estimated 12/31/2021 Cash Balance		\$519,385.81

Requested \$677,523.00 *Approved* \$689,101.00
Used 2020 UDLG/HB49 numbers at 95%

Road & Bridge	Estimated 1/1/2021 Unencumbered Cash Balance		\$753,748.90
	Estimated Revenue		\$2,088,076.00
	Estimated Expense		\$2,748,161.97
	Estimated 12/31/2021 Cash Balance		\$93,662.93

Requested \$2,088,076.08 *Approved* \$2,088,076.00
Auditor's Office has certified 2.5 Mill Road & Bridge Renewal Levy - Will yield 910,583

Fire Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$353,552.87
	Estimated Revenue		\$1,942,160.00
	Estimated Expense		\$1,996,070.00
	Estimated 12/31/2021 Cash Balance		\$299,642.87

Requested \$1,942,161.12 *Approved* \$1,942,160.00

Police Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$491,054.51
	Estimated Revenue		\$1,593,864.85
	Estimated Expense		\$1,967,419.00
	Estimated 12/31/2021 Cash Balance		\$117,500.36

Requested \$1,593,863.85 *Approved* \$1,593,864.85
Auditor's Office has certified .50 Mill Police Renewal Levy - Will yield 114,430

Debt Fund No Debt

Special Assessments Does the real estate office have a current resolution?

<u>Total millage for Tax Year 2020 (2021 Collection)</u>	
1.50	Inside General Fund
1.50	Inside Road & Bridge
0.00	Inside Park
5.00	Outside Road & Bridge
6.97	Outside Police
6.25	Outside Fire
<u>21.22</u>	Total Mills

Mr. Claypool also attended.

Items to be addressed were identified in 2020 tax year, 1) an erroneous transfer into Fire Fund 2020; not needed 2) Revenue to be properly allocated into the Permissive MVL Tax. Additionally, the Budget Commission raised concerns with regard to ending balances. These items were corrected and the budget was re-submitted along with a narrative to support/explain plan to address low balances and the various contingent expenses.

Motion made by Charles E. Walder, seconded by Donna Borsi, to approve the 2021 Tax Budget as presented with revenue and balances for Chester Township totaling \$9,652,980.92

Voice vote: Three ayes. Motion carried

2:40pm Russell Park 1545

2021 BUDGET HEARINGS

Russell Park District		RECONVENE AT	2:40 p.m. August 31, 2020
<u>Karen Agler, Fiscal Officer</u>			attended the
hearing representing Russell Park District			
General Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$ 13,379.31
	Estimated Revenue		\$400.00
	Estimated Expense		<u>\$24,110.00</u>
	Estimated 12/31/2021 Cash Balance		(\$10,330.69)
<i>Requested</i>	\$400.00	<i>Approved</i>	\$400.00
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Land Purchase	Estimated 1/1/2021 Unencumbered Cash Balance		\$47,107.38
	Estimated Revenue		\$0.00
	Estimated Expense		<u>\$3,000.00</u>
<i>Requested</i>	\$0.00	<i>Approved</i>	\$0.00
<hr/>			
Total millage for Tax Year 2020 (2021 Collection)			
0.00	Inside General Fund		
0.00	Outside Park	Park property is being leased by Geauga Park District?	
0.00	Total Mills		

The Budget Commission requested additional support documentation in order to verify the 2018 beginning balance. Secondly, the ending balance for 2018 did not match the 2019 beginning balance. – Those items were satisfied.

Karen Alger, accountant for the park, attended the meeting via WebEx. Ms. Alger was the only representative in attendance for the Russell Park 1545 District. The Commission questioned how the District plans to sustain operations with no revenue; even if the Local Government and Public Library fund distributions were approved the cash balances would still be in a deficit.

Ms. Alger shared that the park district was planning to place a levy on ballot; not clear which election.

The Budget Commission was unable to see where the park district is demonstrating a “need”.

Motion made by James Flaiz, seconded by Charles Walder to **not** approve the 2021 Budget for Russell Park 1545.

Voice vote: Three ayes. Motion carried
Budget was not approved.

Auditor Walder shared that he was going to log-off of the WebEx. He will re-join the meeting for the General Business portion.
Kate Jacob-McClain, Chief Compliance Officer, for the Auditor’s office will attend the budget hearing (via WebEx) for Russell Twp. as the alternate.

2:50pm Russell Twp.

<u>2021 BUDGET HEARINGS</u>			
Russell Township		2:50 p.m.	
<u>Karen Walder, Fiscal Officer</u>		August 31, 2020	
hearing representing Russell Township.		attended the	
General Fund	Estimated 1/1/2021 Unencumbered Cash Balance	\$	1,014,773.82
	Estimated Revenue		\$1,016,002.53
	Estimated Expense		<u>\$1,028,066.95</u>
	Estimated 12/31/2021 Cash Balance		\$1,002,709.40
<i>Requested</i>	\$1,015,524.53	<i>Approved</i>	\$1,016,002.53
	<i>Used 95% for UDLG and HB 49</i>		
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Road & Bridge	Estimated 1/1/2021 Unencumbered Cash Balance		\$399,216.54
	Estimated Revenue		\$1,518,013.40
	Estimated Expense		<u>\$1,237,592.36</u>
	Estimated 12/31/2021 Cash Balance		\$679,637.58
<i>Requested</i>	\$1,515,013.69	<i>Approved</i>	\$1,518,013.40
	<i>Sale of Fixed Assets 3000.00</i>		
	<i>Special Road Fund combined with this fund</i>		
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Fire Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$954,581.75
	Estimated Revenue		\$1,245,676.67
	Estimated Expense		<u>\$1,419,734.00</u>
	Estimated 12/31/2021 Cash Balance		\$780,524.42
<i>Requested</i>	\$1,245,676.67	<i>Approved</i>	\$1,245,676.67
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Police Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$863,457.84
	Estimated Revenue		\$1,785,024.95
	Estimated Expense		<u>\$2,038,662.70</u>
	Estimated 12/31/2021 Cash Balance		\$609,820.09
<i>Requested</i>	\$1,785,025.95	<i>Approved</i>	\$1,785,024.95
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Special Road Fund	Estimated 1/1/2021 Unencumbered Cash Balance		\$523,330.61
	Estimated Revenue		\$0.00
	Estimated Expense		<u>\$523,330.61</u>
	Estimated 12/31/2021 Cash Balance		\$0.00
<i>Requested</i>	\$0.00	<i>Approved</i>	\$0.00
	<i>All revenue now being placed in R&B Fund</i>		
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Debt Fund	Fire Station Bond - Expires 2020		
	Estimated 1/1/2021 Unencumbered Cash Balance		\$336,378.01
	Estimated Revenue		\$41,062.00
	Estimated Expense		<u>\$190,780.01</u>
	Estimated 12/31/2021 Cash Balance		\$186,660.00
<i>Requested</i>	\$41,062.00	<i>Approved</i>	\$41,062.00
	<i>Fire Station Bond - Refinanced 2012 - amortization on file with Auditor</i>		
	<i>Anticipated millage reduction for final two years of levy collection</i>		
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Total millage for Tax Year 2020 (2021 Collection)			
3.00	Inside General Fund		
0.00	Inside Road & Bridge		
7.05	Outside Road & Bridge		
6.80	Outside Fire		
9.45	Outside Police		
0.80	Outside Fire Bond	<i>This millage will be recalculated when new Values are received</i>	
<u>27.10</u>	Total Mills		

Attendees: James Mueller, Gary Gabram, Kristina Port – Trustees Fiscal Karen Walder via WebEx
 As review, there were no accounting or material problems found with the original budget submitted. The matters which the Budget Commission addressed were with the growing cash balances and the abandoned BOT approved capital projects. The Budget Commission ran through a 4 year history of how funds had been allocated toward projects vs actual dollars spent. The Budget Commission put Russell Twp. BOT on notice that should they fail to act on future projections, inside GF millage will be reduced or eliminated for tax year 2022..

Motion made by James Flaiz, seconded by Kate Jacob-McClain, to approve the 2021 Tax Budget as presented with revenue and balances for Russell Township totaling \$10,601,860.64

Voice vote: Three ayes. Motion carried

2021 Reconvened Budget Hearings concluded at approximately 3:12pm

Auditor Walder rejoined the WebEx meeting to participate in General Business.

General Business

2021 Certificate

Geauga County Public Library

2021 Original Certificate of Estimated Resources

Re-sign – clerical error with creation of document. Budget was approved 8/17/2020

Munson Township

2021 Original Certificate of Estimated Resources

Re-sign – clerical error omission of NDCL Stream Restoration Budget was approved 8/17/2020

General Discussion:

Updates from the August 17, 2020 Budget Hearing – 2021 Tax Budgets

Parkman Township

Budget Commission requested updated Schedule A & B using appropriate collection percentage.

Updates were received and filed 8/24/2020. Budget was approved 8/17/2020.

Geauga Trumbull Solid Waste

Budget Commission requested an explanation for negative balance in Construction Fund 6014.

It was discovered that the expense indicated in 2021 was actually encumbered in the 2020 tax year and will become a carry over into 2021. Therefore no revenue source is required and expense will not be incurred in 2021. Budget passed on 8/17/2020

Regular Business:

2021 Undivided Local Government and Undivided Local Government Supplement Funds

Motion by James Flaiz,, seconded by Donna Borsi: WHEREAS, it is the duty of the Geauga County Budget Commission to approve the Undivided Local Government Fund for 2021 and: WHEREAS, Ohio Revised Code 5747.53 and 5747.63 authorizes the apportionment of the Undivided Local Government Funds by an alternative method; and; WHEREAS, the Board of County Commissioners and the majority of Board of Township Trustees and legislative authorities of Municipal Corporations have approved an alternate method of apportionment of said funds, now; therefore be it resolved, that the Geauga County Budget Commission does hereby adopt and certify the 2021 Undivided Local Government Funds in the total amount of \$1,525,013.01 and it is hereby apportioned as follows:

<u>Villages/City</u>	<u>Allocation Amount</u>
Aquilla	16,916.74
Burton	22,868.72
Chardon City	42,792.72
Hunting Valley	15,605.29
Middlefield	29,526.87
South Russell	35,579.73
	<u>163,290.07</u>
<u>Townships</u>	
Auburn	49,803.95
Bainbridge	76,537.42
Burton	30,989.64
Chardon	39,766.29
Chester	70,383.68
Claridon	30,434.80
Hambden	40,169.81
Huntsburg	34,621.36
Middlefield	39,261.88
Montville	25,743.83
Munson	50,762.32
Newbury	44,911.22
Parkman	37,294.70
Russell	43,044.92
Thompson	27,257.04
Troy	30,132.15
	<u>671,115.01</u>
<u>Park Districts</u>	
Chester Park	10,255.00
Russell Park	0.00
Russell Citizen's Park	5,190.00
Thompson Park	2,269.00
Geauga Park	93,389.00
	<u>111,103.00</u>
Geauga County	579,504.93
Grand Total	<u><u>1,525,013.01</u></u>

Russell Park 1545 will not be participating in the 2021 Undivided Local Government; budget was not approved

The allocation of distribution to be advertised.

Voice vote: Three ayes. Motion carried.

2021 Public Library Fund Distribution

Motion by Donna Borsi, seconded by Charles E. Walder, to distribute the 2021 Public Library Fund money to the libraries and eligible park districts according to the funding formula submitted by the Geauga County Library and Burton Public Library.

The Public Library Fund was presented for certification and apportionment to the eligible entities.

	Amount
Geauga Library	2,619,155.08
Burton Library	462,203.84
Thompson Park	4,538.84
Russell Park	-
Russell Citizens Park	4,538.84
Chester Park	4,538.84
TOTAL	3,094,975.45

Russell Park 1545 will not be participating in the 2021 Public Library Fund Distribution.

Voice vote: Three eyes. Motion carried.

2019 Amendments

Chester Township Park District – 2019 Amendment #1

Motion by James Flaiz, seconded by Donna Borsi, to amend the Chester Twp. Park District 2019 Official Certificate of Estimated Resources as follows to reflect “actual” January 1, 2019 unencumbered cash balances.

General	Increase the 1/1/2019 unencumbered cash balance from	5,764.00	estimated to	16,756.00	actual
	Increase UDLG	from 10,050.00	estimated to	10,121.00	actual
	New General Fund Total	<u>31,805.00</u>			
	Grand Total New Certificate	<u>31,805.00</u>			
	Net Change in Beginning Balances	10,992.00			
	Net Change in Other Source Revenue	71.00			
	Total Net Change over original Certificate	<u>11,063.00</u>			

During a routine audit it was discovered that 2019 beginning balances were not received/certified. Chester Twp. Park provided voted minutes which documented the 2019 beginning financial figures; used to prepare Amendment #1 2019. Presentment of the 2020 tax budget confirmed figures with a slight increase to UDLG/PLF of \$218.00 which is in-line with revenue source.

Voice vote: Three eyes. Motion carried

2020/2021 School Amended Certificate

Cardinal Local School District 2020/2021 - Amendment #3

Motion by Charles E. Walder, seconded by Donna Borsi, to amend the Cardinal LSD Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Decrease in Real Estate Taxes (80,800.00) from 8,690,373.00 to 8,606,573.00
 Decrease in School Foundation (68,898.00) other source revenue from 2,579,600.00 to 2,510,702.00
 Increase in Other 70,898.00 other source revenue from 1,492,000.00 to 1,562,898.00

Special Revenue Fund

Increase Student Support 29,500.00 other source revenue from 5,000.00 to 34,500.00
 New – Increase ESSER Cares Fund 12,200.00 other source revenue from 0.00 to 12,200.00

Debt Service Funds

Increase Energy Conservation 81,800.00 taxes from 0.00 to 81,800.00

New General Fund Total:	\$14,621,607.89
New Special Revenue Fund Total:	\$ 1,534,646.22
New Debt Service Fund Total:	\$ 2,369,751.76
<u>New 2020/2021 Certificate Total:</u>	<u>\$19,944,717.44</u>

Voice vote: Three ayes. Motion carried.

2020 Certificate Amendments

Thompson Township – Amendment #5

Motion by James Flaiz, seconded by Donna Borsi, to amend the Thompson Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase in Other \$1,366.00 other source revenue from 6,775.00 to 8,141.00

Special Revenue Funds

Increase Road & Bridge Other 13,180.00 other source revenue from 2,000.00 to 15,180.00

New General Fund Total:	\$ 283,322.70
New Special Revenue Funds Total:	\$1,311,326.70
<u>New 2020 Certificate Total:</u>	<u>\$1,722,089.69</u>

Voice vote: Three ayes. Motion carried.

Geauga Health District Amendment #7

Motion by Donna Borsi, seconded by Charles E. Walder, to amend the Geauga County Health District’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Decrease - #6021 Public Health Infrastructure (State rev) other source revenue (217,000.00)

Increase - #6021 Public Health Infrastructure (Fed grants) other source revenue 591,000.00
from 337,467.00 to 711,467.00

Net adjustment \$374,000.00

New Special Revenue Funds Total \$4,978,322.98

New 2020 Certificate Total: **\$6,734,127.14**

Voice vote: Three ayes. Motion carried.

Geauga County Health District – Supplemental Appropriations

Motion by Charles E. Walder, seconded James Flaiz, to accept Supplemental Appropriations in Fund 6021 as follows:

Supplemental Appropriation Fund 6021

Salaries	\$315,000.00
Medicare	4,000.00
Hospitalization	5,000.00
OPERS	42,000.00
Materials & Supplies	50,000.00
Equipment	25,000.00
Other	<u>150,000.00</u>
Total:	\$591,000.00

New total appropriations in 6021: **\$896,948.03**

Voice vote: Three ayes. Motion carried.

Geauga County – Amendment #17

Motion by Charles E. Walder, seconded by Donna Borsi, to amend the Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase in Public Defender/Defense of Indigents, OTHER - other source revenue 250,000.00
Increase Recorder Fees, OTHER -other source revenue \$50,000.00
Increase Sheriff/Prisoner Housing, OTHER-other source revenue 300,000.00
Increase Treasurer/Interest, OTHER- other source revenue 250,000.00
From 8,743,450.00 to 9,593,450.00

Enterprise Funds

Increase in Water Resources-Sewer other source revenue 30,390.45, from 6,940,000.00 to 6,970,390.45

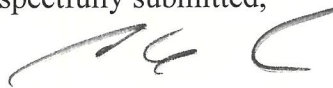
New General Fund Total: \$41,991,457.70
New Enterprise Funds Total: \$25,460,810.38

New 2020 Certificate Total: \$193,617,602.06

Voice vote: Three ayes. Motion carried.

Being no further business to conduct it was moved by Donna Borsi to adjourn the special meeting at 3:30 p.m.

Respectfully submitted,



Charles E. Walder, Auditor
Secretary/Budget Commission

