BUDGET COMMISSION

The Geauga County Budget Commission met in regular session on Monday, September 21, 2020 at 10:02 a.m. in the Auditor's Conference Room at 215 Main Street, Chardon, Ohio.

Present: Geauga County Auditor Charles E. Walder, Geauga County Prosecutor James Flaiz, and Geauga County Treasurer C. P. Hitchcock.

Also Present: Deputy Auditor Tammy Most and Deputy Auditor Kristen Sinatra

Advertise: Regular Business

Prior Minutes

Motion by Charles E Walder, seconded James Flaiz to approve the minutes of the August 17, 2020 special meeting (Budget Hearings/Regular Business).

Voice vote: Three ayes. Motion carried

Motion by James Flaiz, seconded C. P. Hitchcock to approve the minutes of the August 31, 2020 special meeting (Reconvene Budget Hearings/Regular Business).

Voice vote: Three ayes. Motion carried

<u>Corrections to 2021 Tax Budgets – Certificate of Estimated Resources:</u>

<u>Huntsburg Township - re-sign 2021 Certificate of Estimated Resources</u>

Revise (effective 9/21/20) the Huntsburg Township Official Certificate of Estimated Resources (2021 Tax Budget Hearing); correcting a clerical mistake. Figures were presented correctly at hearing. However, due to a formula calculation the figures were dropped from the calculation formula on certificate.

Special Revenue Funds

Fire – Decrease P/Tax \$88,848 from \$88,848 to \$0.00

Special Revenue Funds Total: \$682,927.52

New 2021 Certificate Total: \$1,097,549.37

Geauga County 2021 Certificate of Estimated Resources - clerical - re-sign

Revise Fund #2027 Metzenbaum other source revenue to 2,677,631.00 Formula calculation adjustment amount (392,742.00)

New Special Revenue Funds Total: \$93,377,969.02

2021 New Certificate Total: \$168,074,064.96

2020/2021 School Amended Certificate

Chardon LSD - 2020/2021 Amendment #1

Motion by C. P. Hitchcock, seconded by Charles E. Walder to amend Chardon LSD's Official Certificate of Estimated Resources for the 2020/2021 School Year to reflect "actual" July 1, 2020 Unencumbered balances and a revised estimate of Other Source Revenues per their Treasurer's year-end balance sheet.

Net change

	New Fund Totals	Net change over (under) their 2/26/2020 Original Certificate
_	Totals	Original Certificate
General Fund	51,097,574.05	1,444,083.56 in the beginning balances (1,516,380.68) in other source revene
Special Revenue Funds	5,472,874.86	569,771.63 in the beginning balances 528,737.23 in other source revene
Debt Service	-	- in the beginning balance
Capital Project Funds	3,275,480.89	122,566.50 in the beginning balances (1,452.00) in other source revenue
Enterprise Funds	1,448,882.56	(60,650.44) in the beginning balances 115,658.00 in other source revene
Internal Service Funds	7,357,734.18	92,734.18 in the beginning balance 35,000.00 in other source revenue
Fiduciary Funds	437,071.74	84,790.74 in the beginning balances (32,719.00) in other source revenue
New Total – All Funds	69,089,618.28	
Net Change over original	certificate	1,382,139.72

Voice vote: Three ayes. Motion carried.

Berkshire Local School District 2020/2021 - Amendment #3

Motion by Charles E. Walder, seconded by James Flaiz to amend the Berkshire LSD Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase Corona Virus Relief Fund other source revenue 60,586.05 from 80,766.00 to 141,362.05

Capital Projects Fund

Increase Classroom Facilities other source revenue 1,933,819.89 from 20,159,425.59 to 22,093,245.48

New Special Revenue Fund Total: \$6,194,389.29 New Capital Projects Fund Total: \$5,606,462.95

New 2020/2021 Certificate Total: \$35,673,027.89

Voice vote: Three ayes. Motion carried.

2020 Amendments

Geauga Public Library - Amendment #2

Motion by James Flaiz, seconded by C. P. Hitchcock, to amend the Geauga Public Library Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

New Special Revenue Fund (201) Restricted Federal Grant 3,000.00 from 0.00 to 3,000.00 New Special Revenue Fund (202) Federal CARES Act Grant 150,000.00 from 0.00 to 150,000.00

Total overall increase to special revenue **128,000.00** from 0.00 to 128,000.00

New Special Revenue Fund Total: \$ 153,000.00 New Total 2020 Certificate: \$ 23,659,236.65

Voice vote: Three ayes. Motion carried.

Burton Public Library - Amendment #3

Motion by C. P. Hitchcock, seconded by Charles E. Walder, to amend the Burton Public Library Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

New Special Revenue Fund Federal CARES Act Relief Fund other source revenue 25,000.00 from 0.00 to 25,000.00

New Special Revenue Fund Total: \$ 84,151.36 New Total 2020 Certificate: \$ 1,404,581.86

Voice vote: Three ayes. Motion carried.

Russell Township - Amendment #4

Motion by James Flaiz, seconded by C. P. Hitchcock, to amend the Russell Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Coronavirus Relief (2904) Fund other source revenue 31,096.70 from 62,193.40 to 93,290.10

Capital Project Funds

Increase Fund 4901 County Line Road other source revenue 258,955.00 from 0.00 to 258,955.00

New Special Revenue Fund Total: \$ 9,297,187.63

New Capital Projects Fund Total: \$ 846,086.28

New Total 2020 Certificate: \$ 13,247,480.86

Voice vote: Two ayes. Motion carried. (Auditor Walder vote: Abstain)

Bainbridge Township - Amendment #4

Motion by James Flaiz, seconded by C. P. Hitchcock, to amend the Bainbridge Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase Special Revenue Fund (2907) LCRF Coronavirus Relief other source revenue 56,667.43 from 113,334.86 to 170,002.29

New Special Revenue Fund Total: \$ 20,971,238.40 New Total 2020 Certificate: \$ 28,584,599.03

Voice vote: Three ayes. Motion carried.

Montville Township – Amendment #3

Motion by C. P. Hitchcock, seconded by Charles E. Walder, to amend the Montville Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase General Fund other source revenue 2,500.00 from 61,212.87 to 63,712.87

Special Revenue Fund

Increase Special Revenue Fund Ambulance & Emergency Medical other source revenue 3,588.78 from 15,000.00 to 18,588.78

Increase Special Revenue Fund LCRF Coronavirus Relief Fund other source revenue 17,986.25 from 35,972.49 to 53,958.74

Increase Special Revenue Fund Fire Levy Fund other source revenue 40,000.00 from 5,000.00 to 45,000.00.

New General Fund Total:\$ 211,040.70New Special Revenue Fund Total:\$ 1,042,835.26New Total 2020 Certificate:\$ 1,254,098.28

Voice vote: Three ayes. Motion carried.

Claridon Township - Amendment #3

Motion by Charles E. Walder, seconded by James Flaiz, to amend the Claridon Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase Special Revenue Fund (2273) LCRF Coronavirus Relief other source revenue [43,123.67 + 21,561.84] from 0.00 to 64,685.51 (both distributions)

New Special Revenue Fund Total: \$ 1,398,712.52 New Total 2020 Certificate: \$ 2,041.314.32

Voice vote: Three ayes. Motion carried.

City of Chardon - Amendment #5

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Motion by James Flaiz, seconded by C. P. Hitchcock, to amend the City of Chardon Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase Special Revenue Fund (290) LCRF Coronavirus Relief 30,988.19 other source revenue from 61,976.38 to 92,964.57

 New Special Revenue Fund Total:
 \$ 7,603,781.38

 New Total 2020 Certificate:
 \$ 26,774,145.57

Voice vote: Three ayes. Motion carried.

Burton Village – Amendment #5

Motion by C. P. Hitchcock, seconded by Charles E. Walder, to amend the Village of Burton Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Coronavirus Relief Fund other source revenue 15,819.22 from 31638.44 to 47,457.66

New Special Revenue Fund Total: \$ 1,636,583.68

New Total 2020 Certificate: \$ 8,685,725.70

Voice vote: Three ayes. Motion carried.

<u> Hambden Township – Amendment #4</u>

Motion by Charles E. Walder, seconded by James Flaiz, to amend the Hambden Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase HHS CARES ACT (2901) Fund other source revenue 2,233.45 from 0.00 to 2,233.45

New Special Revenue Fund Total: \$ 2,704,630.23

New Total 2020 Certificate: \$ 3,625,617.26

Voice vote: Three ayes. Motion carried.

Appropriations - Geauga Park

Motion by James Flaiz, seconded C.P. Hitchcock, to accept the Appropriation Transfer of funds – Fund 6017:

From: Travel \$(3,500.00) To: Equipment \$3,500.00

Total Appropriations Total: \$7,615,239.00 Unchanged

Voice vote: Two ayes. Motion carried.

Geauga County - Amendment #18

Motion by C. P. Hitchcock, seconded Charles E. Walder, to amend the Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Increase 2097 Local Coronavirus Relief Fund other source revenue 411,733.14 from 823,466.24 to 1,235,199.38

New Special Revenue Funds Total:

\$ 99,493.517.77

Debt Service

Increase (5013) Parkman Revenue Board Fund other source revenue 2,000.00 from 104,000.00 to 106,000.00

New Debt Service Fund Total:

\$2,261,570.37

Enterprise Funds

Increase 5002 Water Resources other source revenue 3,839.00 from 6,970,390.45 to 6,974229.45

New Enterprise Fund Total:

\$ 25,464,649.38

2020 New Certificate Total: \$194,035,174.20

Voice vote: Three ayes. Motion carried.

General Discussion:

A reminder notification will be sent out to all applicable recipients of Coronavirus Relief Funds alerting of the deadline and where non-encumbered monies need to be delivered.

Being no further business to conduct, C. P. Hitchcock moved to adjourn the September 21, 2020 regular meeting at 10:30 a.m.

Respectfully submitted,

Charles E. Walder, Auditor Secretary/Budget Commission