

BUDGET COMMISSION

The Geauga County Budget Commission met in regular session on Monday, December 7, 2020 at 10:01 a.m. in the Auditor’s Conference Room at 215 Main Street, Chardon, Ohio.

Present: Geauga County Auditor Charles E. Walder (via WebEx), Geauga County Prosecutor James Flaiz,, Chief Deputy Treasurer Caroline Mansfield representing Geauga County Treasurer C. P. Hitchcock (via WebEx) and Chief Compliance Officer & Administrator, Kate Jacob McClain (via WebEx).

Also Present: Deputy Auditor Tammy Most and Deputy Auditor Kristen Sinatra

Prior Minutes

Motion by Charles E. Walder, seconded James Flaiz, to approve the minutes of the November 16, 2020 - Regular meeting.

Voice vote: Three ayes. Motion carried

Motion by James Flaiz, seconded Caroline Mansfield, to approve the minutes of the November 18, 2020 - Special meeting.

Voice vote: Three ayes. Motion carried

Corrections to 2021 Certificate of Estimated Resources:

Russell Township – re-sign 2021 Certificate of Estimated Resources

Motion by Caroline Mansfield, seconded Charles E. Walder, to approve revision (effective 12/7/2020) the Russell Township 2021 Official Certificate of Estimated Resources correcting a clerical mistake. Figures were misrepresented on original certificate dated August 31, 2020 (previously revised 11/16/20)

Special Revenue Funds

Increase FEMA Fire Grant 2902 other source income 152,000.00 from 0.00 to 152,000.00

New Special Revenue Fund Total: \$ 8,313,682.30

New 2021 Certificate Total: \$10,753,860.64

Voice vote: Three ayes. Motion carried

2020/2021 School Amended Certificate

Kenston Local School District 2020/2021 - Amendment #2

Motion by Charles E. Walder, seconded by James Flaiz, to amend the Kenston LSD Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Increase IDEA Title VIB other source revenue 142.27 from 478,605.03 to 478,747.30

Increase Title I other source revenue 7,455.94 from 127,490.27 to 134,946.21

Increase in Title II-A other source revenue 13,887.87 from 41,185.32 to 55,073.19

Increase Title IV other source revenue 8,137.51 from 10,000.00 to 18,137.51

Net adjustment \$29,623.59

New Special Revenue Total: \$ 2,333,849.91

New 2020/2021 Certificate Total: \$ 69,996,920.81

Voice vote: Three ayes. Motion carried

Berkshire Local School District 2020/2021 - Amendment #5

Motion by James Flaiz, seconded by Caroline Mansfield, to amend the Berkshire LSD Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Increase CARES Act other source revenue 8,588.03 from 175,715.77 to 184,303.80

Increase CARES Act - Thompson other source revenue 20,000.00 from 0.00 to 20,000.00

Increase CARES Act - Burton other source revenue 25,054.00 from 0.00 to 25,054.00

Increase Title IIA other source revenue 4,407.80 from 35,048.27 to 39,456.07

Net adjustment \$58,049.83

New Special Revenue Total: \$ 6,232,520.30

New 2020/2021 Certificate Total: \$ 35,721,158.90

Voice vote: Three ayes. Motion carried

2020 Amendments**Burton Village – Amendment #8**

Motion by Caroline Mansfield, seconded by Charles E. Walder, to amend the Burton Village Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Fund other source revenue 536.31 from 99,845.53 to 100,381.84

New Special Revenue Fund Total: \$ 1,689,507.86

New Total 2020 Certificate: \$ 8,738,649.88

Voice vote: Three ayes. Motion carried.

Troy Township – Amendment #5

Motion by Charles E. Walder, seconded by James Flaiz, to amend the Troy Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Fund other source revenue 1044.90 from 165,908.17 to 166,953.07

New Special Revenue Fund Total: \$ 1,772,793.40

New Total 2020 Certificate: \$ 2,333,195.68

Voice vote: Three ayes. Motion carried.

Russell Township – Amendment #7

Motion by James Flaiz, seconded by Caroline Mansfield, to amend the Russell Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF 2904 Fund other source revenue 1,921.26 from 281,903.90 to 283,825.16

New Special Revenue Fund Total: \$ 9,487,772.69

New Total 2020 Certificate: \$ 13,438,065.92

Voice vote: Three ayes. Motion carried.

Montville Township – Amendment #6

Motion by Caroline Mansfield, seconded by Charles E. Walder, to amend the Montville Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF 2904 Fund other source revenue 738.12 from 125,50.85 to 126,688.97

New Special Revenue Fund Total: \$ 1,339,289.49

New Total 2020 Certificate: \$ 1,550,552.51

Voice vote: Three ayes. Motion carried.

Munson Township – Amendment #8

Motion by Charles E Walder, seconded by James Flaiz, to amend the Munson Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Fund (2272) other source revenue 2,524.29 from 350,668.01 to 353,192.30
[Increase represents final distribution 2,455.36 paid interest income for 11/2020 of 38.93 and projected 12/20 interest of 30.00]

New Special Revenue Fund Total: \$ 3,750,108.98

New Total 2020 Certificate: \$ 4,593,262.07

Voice vote: Three ayes. Motion carried.

Chester Township – Correction/ re-sign - Amendment #5

Motion by Caroline Mansfield, seconded Charles E. Walder, to approve revision (effective 12/7/2020) to the Chester Township Official Certificate of Estimated Resources correcting a clerical mistake. Figures were misrepresented on Amendment #5 certificate dated November 18, 2020.

Special Revenue Funds

Decrease Education & Enforcement 2271 Fund other source revenue -additional revenue of 6625.00 added in error. (6225.00) from 12,450.00 to 6,225.00

Special Revenue Fund Total: \$ 9,861,412.18

New 2020 Certificate Total: \$11,441,014.52

Voice vote: Three ayes. Motion carried

Chester Township – Amendment #6

Motion by James Flaiz, seconded by Caroline Mansfield, to amend the Chester Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Fund (2272) other source revenue 3,794.11 from 526,291.30 to 530,085.41

New Special Revenue Fund Total: \$ 9,865,206.29

New Total 2020 Certificate: \$ 11,444,808.63

Voice vote: Three ayes. Motion carried.

Hambden Township – Amendment #7

Motion by Caroline Mansfield, seconded by Charles E Walder, to amend the Hambden Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Fund (2272) other source revenue 1,743.11 from 256,813.29 to 258,556.40

New Special Revenue Fund Total: \$ 2,905,327.29

New Total 2020 Certificate: \$ 3,837,243.40

Voice vote: Three ayes. Motion carried.

Thompson Township – Amendment #9

Motion by Charles E Walder, seconded by James Flaiz, to amend the Montville Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF 2904 Fund other source revenue 840.51 from 139,154.44 to 139,994.95

New Special Revenue Fund Total: \$ 1,423,182.21

New Total 2020 Certificate: \$ 1,836,345.20

Voice vote: Three ayes. Motion carried.

Geauga County Health District – Amendment #8

Motion by James Flaiz, seconded by Caroline Mansfield, to amend the Geauga County Health District Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase Lake Erie Protection (6021) other source revenue 200,000.00 from 711,467.00 to 911,467.00.

New Special Revenue Fund Total: \$ 5,178,322.98

New Total 2020 Certificate: - \$ 6,934,127.14

Voice vote: Three ayes. Motion carried.

Geauga County Health District – Supplemental Appropriations

Motion by Caroline Mansfield, seconded Charles E Walder to accept Supplemental Appropriations in Fund 6021as follows:

Supplemental Appropriation Fund 6021

Salaries	\$100,000.00
Other	<u>100,000.00</u>
Total:	\$200,000.00

New total appropriations in 6021: \$896,948.03

Voice vote: Three ayes. Motion carried.

Geauga County – Amendment #23

Motion by Charles E Walder, seconded by James Flaiz, to amend the Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Fiduciary Fund

Increase Family First (6029) Fund other source revenue by 199,577.16 from 1,278,929.00 to 1,478,506.16

<u>New Fiduciary Fund Total:</u>	<u>\$ 3,290,503.13</u>
Total Certificate Total:	\$207,901,417.97

Voice vote: Three ayes. Motion carried.

General Discussion:

- 1.) Discussion and agreement to cancel the regular meeting scheduled on January 4, 2021. A special meeting will be advertised for January 6th at 1pm. Notices will go out today.
- 2.) A message should be sent (via email) to taxing districts reminding them of Budget Commission’s last meeting of the year/their last chance to certify revenue. Additionally, a notice will be attached outlining and providing instructions for the 2021 advance of taxes.
- 3.) As voted on 11/18/2020 minutes:
Copy of the letter which was sent to legal counsel for Geauga Park District

Geauga Park District –



Geauga County Budget Commission

Christopher P. Hitchcock, Chairman
James R. Flaiz, Vice Chairman
Charles E. Walder, Secretary

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November 18, 2020

Mr. Todd Hicks
9160 Robinson Road
Chardon, OH 44024

Re: Lawful Certification of
Donations

Dear Mr. Hicks:

The Budget Commission would like to thank you for recognizing all donations to the Geauga Park District from October 8th and prior by a court judgment entry.

Going forward, before the Budget Commission will certify additional donations to the Park District, a court judgment entry as well as, copies of the approvals, in whatever media form transcribed, will be required before donations are certified.

The Budget Commission has approved the appropriation measures that were submitted for both the 11/2 and 11/16/20 meetings that had been tabled.

Sincerely,

Christopher Hitchcock, Chairman
James Flaiz, Vice Chairman
Charles Walder, Secretary

Attachments

Cc: John Oros, Executive Director
Members of the Budget Commission
File

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- 4.) The Budget Commission acknowledged an unsolicited letter from Judge Timothy J Grendell. The Budget Commission underscored that the issue of proper certification for donations was a matter addressed with the Geauga Park District not the court. The Budget Commission took no action.

General Discussion continued:

5.) The Prosecutor's Office made revisions to the CARES ACT Sub-Grant Agreement. The updated version is available on the Auditor's website.

Being no further business to conduct, Caroline Mansfield moved to adjourn the December 7, 2020 regular meeting at 10:24 a.m.

Respectfully submitted,



Charles E. Walder, Auditor
Secretary/Budget Commission

