

Tax Year _____

BOR no. _____

County _____

Date received _____

Complaint Against the Valuation of Real Property

Answer all questions and type or print all information. Read instructions on back before completing form.

Attach additional pages if necessary.

This form is for full market value complaints only. All other complaints should use DTE Form 2

Original complaint Counter complaint

Notices will be sent only to those named below.

| | | | |
|---|---|--|-----------------------------|
| | Name | Street address, City, State, ZIP code | |
| 1. Owner of property | LAST NAME, FIRST NAME/COMPANY | YOUR ADDRESS THAT YOU WANT TO RECEIVE | |
| 2. Complainant if not owner | NAME IF NOT OWNER | MAIL FROM OUR OFFICE ABOUT | |
| 3. Complainant's Agent | EXAMPLE-ATTORNEY | YOUR CASE | |
| 4. Telephone number of contact person | | | |
| 5. Email address of complainant WE CAN SEND PAPERWORK BY EMAIL AND REGULAR MAIL WITH THIS OPTION | | | |
| 6. Complainant's relationship to property, if not owner | | | |
| If more than one parcel is included, see "Multiple Parcels" on back. | | | |
| 7. Parcel numbers from tax bill | Address of property | | |
| EXAMPLE- 00-00000, ETC | THE ADDRESS OF THE PROPERTY YOU ARE FILING THE COMPLAINT | | |
| | ON COMPLETE WITH STREET NUMBER, STREET NAME, | | |
| | CITY, STATE AND ZIPCODE | | |
| 8. Principle use of property | EXAMPLES: RESIDENTIAL, COMMERCIAL, VACANT | | |
| 9. The increase or decrease in market value sought. Counter-complaints supporting auditor's value may have -0- in Column C. | | | |
| Parcel number | Column A Complainant's Opinion of Value (Full Market Value) | Column B Current Value (Full Market Value) | Column C Change in Value |
| 00-00000 | THE MARKET VALUE YOU FEEL THE PROPERTY | 100% MARKET VALUE LOCATED | SUBTRACT A-B=C |
| | IS WORTH | ON YOUR TAX BILL | |
| | | | |
| 10. The requested change in value is justified for the following reasons: EXAMPLES: DAMAGE TO INTERIOR/EXTERIOR OF IMPROVEMENT APPRAISAL COMPARABLE SALES | | | |

11. Was property sold within the last three years? Yes No Unknown If yes, show date of sale _____ and sale price \$_____ and attach information explained in "Instructions for Line 11" on back.

12. If property was not sold but was listed for sale in the last three years, attach a copy of listing agreement or other available evidence.

13. If any improvements were completed in the last three years, show date _____ and total cost \$_____

14. Do you intend to present the testimony or report of a professional appraiser? Yes No Unknown

15. If you have filed a prior complaint on this parcel since the last reappraisal or update of property values in the county, the reason for the valuation change requested must be one of those below. Please check all that apply and explain on attached sheet. See R.C. section 5715.19(A)(2) for a complete explanation.

- The property was sold in an arm's length transaction. The property lost value due to a casualty.
- A substantial improvement was added to the property. Occupancy change of at least 15% had a substantial economic impact on my property.

I declare under penalties of perjury that this complaint (including any attachments) has been examined by me and to the best of my knowledge and belief is true, correct and complete.

Date _____ Complainant or agent _____ Title (if agent) _____

Sworn to and signed in my presence, this _____ day of _____ year _____

Notary _____
Signature