

# GEAUGA COUNTY VEHICLE USE AFFIDAVIT

ALL Geauga County Employees that drive a county owned vehicle must complete the following information.

NAME: \_\_\_\_\_ DEPT: \_\_\_\_\_

Home Address: \_\_\_\_\_

Employee Payroll ID Number: \_\_\_\_\_

### Vehicle Use:

Please check the appropriate answer: The vehicle I drive is \_\_\_\_\_ exempt \_\_\_\_\_ non-exempt

If "exempt", please indicate the vehicle type:

1. \_\_\_\_\_ Clearly marked police or fire vehicle, or, unmarked law enforcement vehicle used exclusively for undercover work. Person driving vehicle must have powers to arrest.
2. \_\_\_\_\_ Delivery truck with seating only for the driver.
3. \_\_\_\_\_ Flatbed truck.
4. \_\_\_\_\_ School or passenger bus with a capacity greater than 20 persons.
5. \_\_\_\_\_ Cement, dump or bucket truck.
6. \_\_\_\_\_ Specialized utility / repair truck.

Regardless of the exempt or non-exempt status of the vehicle driven, the following information must be furnished on this form:

For the period of November 1, 2020 through October 31, 2021, please indicate the number of commutes the county vehicle was used. Do not include vacation, sick days or holidays. A commute is a round trip from home to work or vice versa. You may have more than one commute per day, i.e. going home for lunch and returning to work is a commute as well as your drive to and from work. Please indicate a .5 if only a trip to one location was made.

Number of commutes \_\_\_\_\_ Total taxable benefit \_\_\_\_\_ Taxable benefit previously paid \_\_\_\_\_  
Amount to be reported on W-2 \_\_\_\_\_

I hereby certify that this information is accurate to the best of my knowledge. I also understand that the value of this benefit will be added to my wages of December 17, 2021 and taxed appropriately.

\_\_\_\_\_  
(Employee Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Department Head Approval)

cc: Auditor  
Department  
Employee