



GEAUGA PARK DISTRICT MEMORANDUM

DATE: June 3, 2021

TO: Charles Walder (Geauga County Auditor), Fiscal Officer of Geauga Park District

FROM: Michael Frederick, Financial Manager

RE: **Bank Reconciliation's for January-April of 2021**

I need to verify the New Word financial system to our cash balance in the District's financial institutions, the only way I can do this is to review the bank reconciliation's that are to be prepared on a monthly basis. As the fiscal officer/treasurer of the Geauga Park District it is your responsibility to prepare the bank reconciliation's; please provide copies of the bank reconciliations from January-April of 2021 by month. Also, what financial institution are the public monies of the District currently being deposited in.