



Auditor
Charles E. Walder
Chief Fiscal Officer

TO: Elected Official, Department Head, or Accounting Staff of

JUVENILE COURT DATE: 4/5/19

FROM: Auditor's Office Fiscal Department

SUBJECT: PROBLEMS WITH VOUCHERS RECENTLY SUBMITTED FOR PAYMENT

The following deficiencies were found while processing your vouchers for payment. Please review the list and make note of the areas that need correction or additional information and resubmit. If deficiencies are not corrected, your vouchers will be returned to you electronically via New World for corrections prior to processing.

New World Batch Number: 2019-00000839 G/L Date: 4/9/19

- Department Head Signature Missing on Cover
- Incorrect Vendor Number(s)
- Incorrect Account Number
- Incorrect/No Encumbrance No.
- Incorrect Remittance Address
- Incorrect Voucher Amount
- Insufficient Cash Balance Available
- Incorrect G/L Date
- Batch not Approved in New World
- Expense Precedes Encumbrance
- Insufficient Balance Available on Encumbrance
- Remittance Copy Missing
- Calculator Tape of Multiple Invoices within a Single Voucher not Included
- Signature Authorizing Payment of Invoice(s) Missing on Invoice(s) – (OK to Pay)
- Missing Original, Detailed, and/or Itemized Invoice(s) or Receipt(s)
- Other _____

Solution: AD RAN ON 12/17/18. NEEDS AN ENCUMBRANCE
OPENED BEFORE 12/17/18. OF A THEN AND NOW.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293
 Direct Line: (440) 279-1600
 FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359
 Web site: <http://www.auditor.co.geauga.oh.us>
 Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 2, 2019
 HEREBY CERTIFY that the money required to meet the foregoing
 contract, agreement, or obligation in the sum of
\$10,000.00

as been lawfully approved, authorized or directed for such
 purpose and is in the Treasury or in the process of collection to the
 credit of the fund listed next to the item below,
 free from any previous encumbrances.

**CHARLES E. WALDER
 GEAUGA COUNTY AUDITOR**

By _____, Deputy Auditor
 GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
 SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
 STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
 GEAUGA COUNTY
 PROBATE / JUVENILE COURT - JUDGE GREDELL
 231 MAIN STREET SUITE 2
 CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	4/9/19	61.95
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/02/2019		
1099 AMT.		
	dr.	
	cr.	

PURCHASE ORDER NO. 2019-00001575

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 3376

PURCHASED FROM:
 21st Century Media

INVOICE TO:
 GEAUGA COUNTY
 PROBATE / JUVENILE COURT - JUDGE GREDELL
 231 MAIN STREET SUITE 2
 CHARDON, OH 44024

Kimberly Grede
 DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other 1001-007-02-901 - Other 10,000.00 10JF69	10,000.0000	\$10,000.00
TOTAL DUE					\$10,000.00

FILED

FEB 14 2019

GEAUGA COUNTY
PROBATE/JUVENILE COURT

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO**

**CERTIFIED
COPY**

FEB 14 2019

Geauga County
Probate Juvenile Court

IN THE MATTER OF:)

GN & TC)

) CASE NO. 10 JF 000069
) I.D. NO. 32918


) JUDGE TIMOTHY J. GRENDALL
) **JUDGMENT ENTRY**

The Court shall pay the charges for PUBLICATION FEES to the NEWS HERALD/21st CENTURY MEDIA in the amount of \$61.95, out of appropriate court funds.

is ordered to reimburse the court in the amount of \$61.95 for said publication fees.

You are hereby notified that on this date a Judgment Entry was filed that may be an "appealable" order.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, Judge

cc: Fiscal Officer
Bookkeeper

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE DOCUMENT ON FILE IN THIS OFFICE. EXCEPT FOR THE REDACTION OF SOCIAL SECURITY NUMBERS, IF ANY, ENTERED 2-14-19 WITNESS MY HAND AND SEAL OF SAID COURT THIS 14th DAY OF February, 2019
JUDGE & EX-OFFICIO CLERK **Timothy J. Grendall**
BY Am [Signature] DEPUTY CLERK.

