



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **08/26/2021**

To: Elected Official, Department head, or Accounting Staff of **Probate**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2021-00002602

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: Please provide a copy/ proof of the postcard for this invoice. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 4, 2021
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$13,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
1109639	8-30-2021	2925.32
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/04/2021		
1099 AMT.		

PURCHASE ORDER NO. 2021-00000409

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 9385

PURCHASED FROM:

ADVANCED MEDIA PUBLICATIONS INC

DBA: 48HOURPRINT.COM

8000 HASKELL AVENUE

VAN NUYS, CA 91406

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Kimberly Chappell
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other Expenses 1001-008-57-901 - Other 13,000.00 <i>Postcards - P</i>	13,000.0000	\$13,000.00
TOTAL DUE					\$13,000.00

FILED
IN COMMON PLEAS COURT
IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

2021 AUG 24 PM 2: 22

PROBATE - JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
ADVANCED MEDIA PUBLICATIONS
INC

) JUDGE TIMOTHY J. GRENDALL
)
)
) **ADMINISTRATIVE ORDER**
) **2021-163**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$2,925.22 (Two Thousand Nine Hundred Twenty Five Dollars and Twenty Two Cents) from 1001-008-57-901 to ADVANCED MEDIA PUBLICATIONS INC, at DBA: 48HOURPRINT.COM, 8000 HASKELL AVENUE, VAN NUYS, CA 91406, for community outreach, which the Probate Court has determined to be an expenditure for a proper public purpose. Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



8000 Haskell Ave., Van Nuys, CA 91406

Toll Free: 800-844-0599

Mon-Fri (9am-8pm EST)

Invoice for Order # 8381294

Order Date: 08/11/2021

P.O.#:

Kimberly Laurie

ID 4270903

Email: klaurie@geaugacourts.org | Phone: (440) 279-1868

Product Details	Delivery & Destination	Quantity	Price
ITEM #12940588 Product: Postcards Paper : 14 pt. Cardstock Gloss Printed Side : Front and Back Turnaround : 1 Size : 8.5" x 11" Coating : Gloss	For Pickup - BROOK PARK Digital Room, Inc. 6410 Eastland Road, Suite E Brook Park, OH 44142 Phone: 800-844-0599 Shipping & Handling: \$0	47000	\$ 16715.54

Payment Information

No payment received.

50% Probate 2021-0409 - \$ 2925.22
50% Juvenile 2021-0367 - \$ 2925.22
\$ 5850.44

Subtotal	\$16715.54
Discount	-\$10865.1
Shipping & Handling	\$0
Sales Tax	\$0
Order Total	\$5850.44
Paid	\$0
Balance Due	\$5850.44

All orders are subject to the Terms of Use on 48HourPrint.com. For details, please visit <https://www.48hourprint.com/terms-of-use.html>