



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 08/12/2021

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

**SUBJECT: Batch 2021-2393 Voucher 9385 \$1592.00 G/L 8/16/2021**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: Please provide copy/proof of booklets for this invoice. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293**

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 4, 2021  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$7,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
1109639	8/16/21	1592.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/04/2021		
1099 AMT.		

PURCHASE ORDER NO. 2021-00000367

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 9385

**PURCHASED FROM:**  
ADVANCED MEDIA PUBLICATIONS INC  
DBA: 48HOURPRINT.COM  
8000 HASKELL AVENUE  
VAN NUYS, CA 91406

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly Kane*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other Expenses 1001-007-57-901 - Other 7,500.00  Folders/Booklets - J	7,500.0000	\$7,500.00
TOTAL DUE					\$7,500.00

Geauga County Auditor

AUG 10 2021

RECEIVED



✓ 8000 Haskell Ave., Van Nuys, CA 91406

Toll Free: 800-844-0599

Mon-Fri (9am-8pm EST)

## Invoice for Order # 8352238

Order Date: 08/4/2021 ✓

P.O.#: 2021-00000367 ✓

Kimberly Laurie

ID 4270903

Email: klaurie@geaugacourts.org | Phone: (440) 279-1868

Product Details	Delivery & Destination	Quantity	Price
<b>ITEM #12894717</b> Product: Pocket Folders Reorder : From Job 7270174 / Item 11171839 Finished Size : 9 x 12 Paper Stock : 14pt C2S Cover Stock Coating : Gloss Both Sides Single/Double Sided : 4/0 Single Sided (Outside Only) Pockets : Both Sides Business Card Slits : Both Pockets Shrink Wrapping : None Printing Turnaround : 2 Business Days	<b>For Pickup - BROOK PARK</b> Digital Room, Inc. 6410 Eastland Road, Suite E Brook Park, OH 44142 Phone: 800-844-0599  <b>Shipping &amp; Handling: \$0</b>	1000	\$ 1015.00
<b>ITEM #12894718</b> Product: Booklets Size : 5.5" x 8.5" Number of Pages : 8 (4 Cover + 4 Inside) Paper Stock : 100 lb. Paper Color for Inside Pages : Full Color Coating : Gloss Both Sides Binding Location : Left Side Binding Binding Options : Saddle Stitched Cover Selection : 100 lb. Paper Gloss Printing Turnaround : 2 Business Days	<b>For Pickup - BROOK PARK</b> Digital Room, Inc. 6410 Eastland Road, Suite E Brook Park, OH 44142 Phone: 800-844-0599  <b>Shipping &amp; Handling: \$0</b>	1000	\$ 577.00

## Payment Information

No payment received.

Subtotal	\$1592
Shipping & Handling	\$0
Sales Tax	\$0
<b>Order Total</b>	<b>\$1592</b>
Paid	\$0
Balance Due	\$1592

✓  
KL ✓

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN JUVENILE COURT  
2021 AUG -9 AM 9:48

PROBATE/JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

**NOT  
FOR  
VETTING**

IN RE:

JUVENILE COURT  
EXPENDITURES  
ADVANCED MEDIA PUBLICATIONS  
INC

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) **ADMINISTRATIVE ORDER**  
) **2021-321**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,592.00 (One Thousand Five Hundred Ninety Two Dollars and No Cents) from 1001-007-57-901 to ADVANCED MEDIA PUBLICATIONS INC, at DBA: 48HOURPRINT.COM, 8000 HASKELL AVENUE, VAN NUYS, CA 91406, for community outreach, which the Juvenile Court has determined to be an expenditure for a proper public purpose. Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C 307.55 (A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director