



Auditor
Charles E. Walder
Chief Fiscal Officer

TO: Elected Official, Department Head, or Accounting Staff of

Juvenile and Probate Court

DATE: 1/8/20

FROM: Auditor's Office Fiscal Department

SUBJECT: PROBLEMS WITH VOUCHERS RECENTLY SUBMITTED FOR PAYMENT

The following deficiencies were found while processing your vouchers for payment. Please review the list and make note of the areas that need correction or additional information and resubmit. If deficiencies are not corrected, your vouchers will be returned to you electronically via New World for corrections prior to processing.

New World Batch Number: 2019-00003912

G/L Date: 1/9/20

- | | |
|--|---|
| <input type="checkbox"/> Department Head Signature Missing on Cover | <input type="checkbox"/> Incorrect Vendor Number(s) |
| <input type="checkbox"/> Incorrect Account Number | <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Remittance Address | <input type="checkbox"/> Incorrect Voucher Amount |
| <input type="checkbox"/> Insufficient Cash Balance Available | <input type="checkbox"/> Incorrect G/L Date |
| <input type="checkbox"/> Batch not Approved in New World | <input type="checkbox"/> Expense Precedes Encumbrance |
| <input type="checkbox"/> Insufficient Balance Available on Encumbrance | <input type="checkbox"/> Remittance Copy Missing |
| <input type="checkbox"/> No/insufficient Evidentiary Matter | |
| <input type="checkbox"/> Signature Authorizing Payment of Invoice(s) Missing on Invoice(s) – (OK to Pay) | |
| <input type="checkbox"/> Missing Original, Detailed, and/or Itemized Invoice(s) or Receipt(s) | |
| <input checked="" type="checkbox"/> Other <u>Auditor Certification missing.</u> | |

Solution: Upon review of the contract as submitted, we find no Auditor's certification as required by Ohio Revised Code Section 5705.41(D)(1) prior to the contract's execution. This is required or the contract is void per said statute.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

Changed Purchase Order

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio October 9, 2019
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$24,105.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
 GEAUGA COUNTY
 PROBATE / JUVENILE COURT -JUDGE GREDELL
 231 MAIN STREET SUITE 2
 CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	1-9-20	14463.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
10/09/2019		
1099 AMT.	dr.	
	cr.	


PURCHASE ORDER NO. 2019-00003912 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 7220

PURCHASED FROM:
 COMPANY 119 LTD
 115 WILSON MILLS RD STE 4
 CHARDON, OH 44024

INVOICE TO:
 GEAUGA COUNTY
 PROBATE / JUVENILE COURT -JUDGE GREDELL
 231 MAIN STREET SUITE 2
 CHARDON, OH 44024


 DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	DESCRIPTION	STATUS	UNIT COST	TOTAL COST
1.0000	Each	Other Expenses - Other 4005 5264/5288	Item Changed 4005-007-00 -901 - Other 24,105.00	24,105.0000	\$24,105.00
<div style="display: flex; justify-content: center; align-items: center; gap: 20px;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: 2em; font-weight: bold; color: blue;">RECEIVED</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: 0.8em; color: red;">JAN 09 2020</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: 0.8em; color: blue;">Gauga County Auditor</div> </div>					
TOTAL DUE					\$24,105.00

IN THE COURT OF COMMON PLEAS

JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2020 JAN -3 AM 11: 04

PROBATE - JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
JUVENILE COURT)
EXPENDITURES) ADMINISTRATIVE ORDER
COMPANY 119 LTD) 2020-11

Pursuant to R.C. 2303.201(E)(1), 2151.10, 2151.40, this order hereby directs timely payment by the Geauga County Auditor in the amount of \$14,463.00 (Fourteen Thousand Four Hundred Sixty Three Dollars and No Cents) to COMPANY 119 LTD, at 115 WILSON MILLS RD, STE 4, CHARDON, OH 44024, for new website for community outreach, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Company 119
115 Wilson Mills Road
Suite 4
Chardon OH 44024



Geauga County Probate/Juvenile Court
Patty Behrend
Courthouse Annex 2nd Floor
231 Main Street Suite 200
Chardon 44024

INVOICE # 005269
INVOICE Date December 13, 2019
Balance Due (USD) \$7,231.50

Item	Description	Unit Cost	Quantity	Line Total
Website Development	<ul style="list-style-type: none">Website Strategy, Design, Development & TrainingInternet Marketing SEO Launchpad	7,231.50	1	7,231.50
(Payment Due at Design Sign-off - 30%)				

Total 7,231.50
Amount Paid 0.00
Balance Due (USD) \$7,231.50

Terms
Due upon receipt.

Notes
30% Due at Development Completion
10% & Hosting Fees Due upon Site Launch

Company 119
115 Wilson Mills Road
Suite 4
Chardon OH 44024



Geauga County Probate/Juvenile Court
Patty Behrend
Courthouse Annex 2nd Floor
231 Main Street Suite 200
Chardon 44024

INVOICE # 005288
INVOICE Date December 20, 2019
Balance Due (USD) \$7,231.50

Item	Description	Unit Cost	Quantity	Line Total
Website Development	<ul style="list-style-type: none">Website Strategy, Design, Development & TrainingInternet Marketing SEO Launchpad <p>(Payment Due at Development Completion - 30%)</p>	7,231.50	1	7,231.50

Total 7,231.50
Amount Paid 0.00
Balance Due (USD) \$7,231.50

Terms
Due upon receipt.

Notes
10% & Hosting Fees Due upon Site Launch

Search Criteria:

- Only unpaid invoices

Search Result for Unpaid Invoices

Pay All Outstanding

Print

Pay Online

Search

<input type="checkbox"/>	Invoice	Description	Date	Total	Status
<input type="checkbox"/>	005288	• Website Strategy, Design, Development &...	12/20/19	7,231.50 USD	outstanding
<input type="checkbox"/>	005269	• Website Strategy, Design, Development &...	12/13/19	7,231.50 USD	outstanding
<input type="checkbox"/>	005127	• Website Strategy, Design, Development &...	10/02/19	7,231.50 USD	outstanding

Invoice Totals: 21,694.50 USD