

**BUDGET COMMISSION**

The Geauga County Budget Commission met in special session on Monday, May 22, 2017 at 10:00 a.m. in the Auditor’s Office at 215 Main Street, Chardon, Ohio. Present: Geauga County Auditor Frank J. Gliha, Geauga County Prosecutor James R. Flaiz, and Geauga County Treasurer C. P. Hitchcock. Also Present: Deputy Auditor Beverly Sustar

**Prior Minutes**

Motion by Frank J. Gliha, seconded by C. P. Hitchcock, to approve the minutes of the May 15, 2017 regular session.

Voice vote: three ayes. Motion carried

**New Fund Request: Accreditation Fund:** information request

Pending regulation to require accreditation.

Verify sources of revenues will be from grants and transfers from 6002 Operating Fund

**2018 Health District Budget Hearing**

<b><u>2018 BUDGET HEARING</u></b>			
<b>Geauga County Health District</b>		10:00 a.m. May 22, 2017	
Robert Weisdack, Director and Alta Kress		attended the	
hearing representing Geauga County Health District			
Estimated 1/1/2018 Unencumbered Cash Balance		633,693.72	
<b>6002 - General Fund</b>	Estimated Revenue	1,211,409.00	
	Estimated Expense	1,809,098.87	
	Estimated 12/31/2018 Cash Balance	36,003.85	
<i>Requested</i>	\$1,222,598.00	Approved	\$1,211,409.00
Estimated 1/1/2018 Unencumbered Cash Balance		3,000.00	
<b>6004 - Trailer Park Fund</b>	Estimated Revenue	2,287.00	
	Estimated Expense	2,282.00	
	Estimated 12/31/2018 Cash Balance	3,545.00	
<i>Requested</i>	\$2,827.00	Approved	\$2,827.00
Estimated 1/1/2018 Unencumbered Cash Balance		61,354.21	
<b>6005 - Food Service</b>	Estimated Revenue	190,668.25	
	Estimated Expense	181,668.85	
	Estimated 12/31/2018 Cash Balance	70,353.61	
<i>Requested</i>	\$190,668.25	Approved	\$190,668.25

**Geauga County Health District - 2018 Budget Hearing (Continued)**

Estimated 1/1/2018 Unencumbered Cash Balance		20,000.00
<b>6008 - Infectious Waste</b>	Estimated Revenue	15,750.00
	Estimated Expense	14,006.65
Estimated 12/31/2018 Cash Balance		<u>21,743.35</u>
<i>Requested</i>	\$15,750.00	Approved \$15,750.00

Estimated 1/1/2018 Unencumbered Cash Balance		122,960.75
<b>6011- Private Water System</b>	Estimated Revenue	69,846.00
	Estimated Expense	84,362.73
Estimated 12/31/2018 Cash Balance		<u>108,444.02</u>
<i>Requested</i>	\$69,846.00	Approved \$69,846.00

Estimated 1/1/2018 Unencumbered Cash Balance		8,000.00
<b>6018 - Swimming Pool</b>	Estimated Revenue	10,502.00
	Estimated Expense	10,829.24
Estimated 12/31/2018 Cash Balance		<u>7,672.76</u>
<i>Requested</i>	\$10,502.00	Approved \$10,502.00

Estimated 1/1/2018 Unencumbered Cash Balance		645,675.61
<b>6023 - Sewage Treatment</b>	Estimated Revenue	448,025.00
	Estimated Expense	544,240.76
Estimated 12/31/2018 Cash Balance		<u>549,459.85</u>
<i>Requested</i>	\$448,025.00	Approved \$448,025.00

*Using current appropriation, carryover would be 550,532.01 (ending balance 441341.25)*

Estimated 1/1/2018 Unencumbered Cash Balance		479,191.00
<b>6037 - For Sale of Property</b>	Estimated Revenue	273,500.00
	Estimated Expense	329,770.85
Estimated 12/31/2018 Cash Balance		<u>422,920.15</u>
<i>Requested</i>	\$273,500.00	Approved \$273,500.00

**Total millage for Tax Year 2016 (2017 Collection)**

0.20	2009 Current Expense
0.20	Total Mills

The new For Sale of Property Fund is local funds only and has not yet had historical revenue or expenses to compare to 2018 budget.

Board of Health Fund is anticipating additional salary and legal expenses for 2017

Mr. Weisdack indicated that new Accreditation Fund may have expenses of \$150,000 annually and may require an additional levy. Additional levy last placed on ballot did not pass.

Mr. Flaiz brought up the high cash carryover in January 2017 totaling over \$2,000,000 in non-grant funds. Mr. Hitchcock reviewed the Revenue and Expense budgets versus actual expense over the last several years. Mr. Hitchcock noted that the budgets did not accurately reflect actual expenses.

Mr. Weisdack stated and he has two employees doing inspection as sanitarians. Three people are “sanitarians in training”. It can take more than two years for an employee with a Bachelor’s degree to study and pass the Sanitarian test. In the meantime, they must have a registered Sanitarian with them as they perform inspections and the Supervisor must sign off on all their work. He also stated that is hard to fill the position. He would like to add staff and increase the rate of pay to attract more applicants. In the past the salaries were paid from the Operating fund, but this year they are being paid from the related funds. He didn’t feel that they had enough money to pay for additional inspectors. He admitted that he did not know how much money the district has in each of its funds. He needs three new inspectors at about \$200,000 annually (including benefits). He stated that he had spoken with the Auditor’s office three times regarding balances, but still not sure how much money the district had.

Mr. Gliha asked if the figures provided to Mr. Weisdack from the Auditor’s office were correct. It was confirmed that the financial system had an accurate accounting of funds that had been paid into and out of the Health District funds. The system cannot account for funds that have not been paid into the Treasurer’s office.

Mr. Flaiz noted that their levy expires in 2018. He asked Mr. Weisdack how he could go to voters asking for the levy to be renewed when he has so much excess funds in the Operating Fund and the Sewage Treatment Fund.

Mr. Gliha asked how he uses the Sewage Treatment Fund. Mr. Weisdack stated that they would be paying salaries from that fund.

Mr. Flaiz told Mr. Weisdack that he needed a qualified fiscal officer or administrator to accurately handle the budget and expenses. Mr. Hitchcock asked what the revenue sources were for the Sewage Treatment Fund.

Mr. Weisdack was unsure. Ms. Kress indicated that new permits were \$1,000 and point of sale inspections were \$425. Installers were charged \$250 to register with the county.

Mr. Flaiz and Mr. Hitchcock suggested reducing the fees. Fees should cover actual costs. It was suggested that the district should figure out what it actually costs to do an inspection and base the fees on that rather than what other counties are charging. By reducing fees, Geauga County could be seen as a more welcoming place to buy and build.

Mr. Weisdack agreed that he would take that up with the board. He would also ask the board for the authority to hire additional sanitarians and a fiscal officer, as well as raising pay rates to attract applicants and retain employees.

Motion by James Flaiz, seconded by Frank J. Gliha, to approve the Geauga County Health District 2018 Budget as submitted.

Voice vote: three ayes. Motion carried.

Two Certificates of Estimated Resources for 2018 were signed. One was presented to Mr. Weisdack.

**Mr. Gliha leaves the meeting at 10:48 a.m.**

**2017 Supplemental Appropriation Requests**

**6002 – Gauga Health District – General Fund**

Motion by C. P. Hitchcock, seconded by James Flaiz, to approve the 6002 Fund supplemental appropriation as follows:

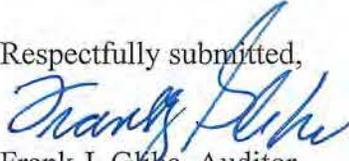
6002-053-00-901.5302 Other Expenses	\$50,000.00
6002-053-00-506 Unemployment	\$12,000.00
6002-053-00-901.0101 County Tax Expense	\$10,500.00
6002-053-00-901.0102 State Tax Expense	\$ 600.00
Total Supplemental Appropriations	\$73,100.00

New Total 2017 - 6002 Fund appropriations \$ 2,214,790.00  
 Un-appropriated balance \$ 35,137.23

Voice vote, two ayes. Motion carried

Being no further business to conduct it was moved by C. P. Hitchcock to adjourn the May 22, 2017 special meeting at 10:51 a.m.

Respectfully submitted,

  
 Frank J. Glaha, Auditor  
 Secretary/Budget Commission