

BUDGET COMMISSION

The Geauga County Budget Commission met in regular session on Monday, August 1, 2016 at 10:00 a.m. in the Auditor's Conference Room at 215 Main Street, Chardon, Ohio. Present: Geauga County Auditor Frank J. Gliha, Geauga County Prosecutor James R. Flaiz, and Chief Deputy Treasurer Caroline Mansfield representing Geauga County Treasurer C. P. Hitchcock. Also Present: Deputy Auditor Beverly Sustar

Annual Organizational Meeting

Pursuant to ORC 5705.27 the Budget Commission shall re-organize on the first Monday of August of each year by electing a chairman for the ensuing year.

Motion by Frank J. Gliha, seconded by James R. Flaiz, to appoint C. P. Hitchcock, Chairman of the Budget Commission for the period covering August 1, 2016 through July 31, 2017 and to hold regular meetings on the first and third Monday of each month at 10:00 a.m. in the Auditor's Office at 215 Main Street. Special meetings to be held as necessary upon proper notification.

Voice vote: Three ayes. Motion carried.

Appointment of Alternate Members to the Geauga County Budget Commission

Motion by James R. Flaiz, seconded by C. P. Hitchcock to appoint the following alternate members to the Geauga County Budget Commission for the period August 1, 2016 through July 31, 2017 in the event of a member's absence:

Chief Deputy Auditor Ron Leyde– Alternate for County Auditor Frank J. Gliha,
Chief Deputy Treasurer Caroline Mansfield – Alternate for County Treasurer C. P. Hitchcock,
Assistant County Prosecutor Laura LaChappell – Alternate for County Prosecutor James R. Flaiz.

Voice vote, three ayes. Motion carried.

Prior Minutes

Motion by James R. Flaiz, seconded by C. P. Hitchcock, to approve the minutes of the June 6, 2016 regular session.

Voice vote: three ayes. Motion carried

Motion by Frank J. Gliha, seconded by C. P. Hitchcock, to approve the minutes of the June 30, 2016 regular session.

Voice vote: three ayes. Motion carried

2017 Public Library Fund Distribution

Motion James R. Flaiz, seconded by C. P. Hitchcock, to distribute the 2017 Public Library Fund money to the libraries and appropriate park districts according to the five year funding formula submitted by the Geauga County Library and Burton Public Library.

Chester Park District	4,969.10
Russell Park District	4,969.10
Thompson Ledges Park District	4,676.80
Burton Public Library	469,056.38
Gauga County Public Library	2,837,918.37
Grand Total	3,321,589.75

Voice vote, three ayes. Motion carried.

2017 Undivided Local Government and Undivided Local Government Revenue Assistance Funds

Motion by James R. Flaiz, seconded by C. P. Hitchcock: WHEREAS, it is the duty of the Geauga County Budget Commission to approve the Undivided Local Government Fund for 2017 and: WHEREAS, Ohio Revised Code 5747.53 and 5747.63 authorizes the apportionment of the Undivided Local Government Funds by an alternative method; and; WHEREAS, the Board of County Commissioners and the majority of Board of Township Trustees and legislative authorities of Municipal Corporations have approved an alternate method of apportionment of said funds, now; therefore be it resolved, that the Geauga County Budget Commission does hereby adopt and certify the 2017 Undivided Local Government Funds in the total amount of \$1,634,607 and it is hereby apportioned as follows:

<u>Villages/City</u>	Total
Aquilla	17,060.47
Burton	23,928.72
Chardon City	46,536.68
Hunting Valley	15,686.82
Middlefield	31,541.02
South Russell	38,352.03
	<u>173,105.74</u>
<u>Townships</u>	
Auburn	54,492.40
Bainbridge	84,827.14
Burton	33,143.61
Chardon	43,102.56
Chester	77,844.42
Claridon	32,514.02
Hambden	43,560.44
Huntsburg	37,264.55
Middlefield	42,587.44
Montville	27,191.13
Munson	55,579.87
Newbury	48,940.57
Parkman	40,298.03
Russell	46,822.86
Thompson	28,908.19
Troy	32,170.61
	<u>729,247.84</u>
<u>Park Districts</u>	
Chester Park	10,255.00
Russell Park	5,190.00
Thompson Park	2,269.00
Geauga Park	93,389.00
	<u>111,103.00</u>
Geauga County	621,150.81
Grand Total	1,634,607.39

Voice vote, three ayes. Motion carried.

School Year 2016/2017 Amendments**Berkshire LSD – 2016/2017 Amendment #1**

Motion by Frank J. Gliha, seconded by James R. Flaiz, to amend Berkshire LSD's Official Certificate of Estimated Resources for the 2016/2017 School Year to reflect "actual" July 1, 2016 Unencumbered balances and a revised estimate of Other Source Revenues per their Treasurer's year-end balance sheet.

	New Fund Totals	Net change over (under) their 2/22/16 Original Certificate	
General Fund	19,420,926.65	153,783.56	in the beginning balances
		161,714.00	in Tax revenue
		21,635.00	in other source revenue
Special Revenue Funds	1,124,962.55	46,362.55	in the beginning balances
Capital Project Funds	464,626.21	(37,561.96)	in the beginning balances
		4,059.00	in Tax revenue
		543.00	in other source revenue
Enterprise Funds	466,152.18	61,152.18	in the beginning balances
Internal Service Funds	431,026.10	25,416.10	in the beginning balance
		110.00	in other source revenue
Fiduciary Funds	153,233.25	68,233.25	in the beginning balances
New Total – All Funds	22,060,926.94		
Net Change over original certificate		505,446.68	

Voice vote, three ayes. Motion carried.

Cardinal LSD – 2016/2017 Amendment #1

Motion by James R. Flaiz, seconded by C. P. Hitchcock, to amend Cardinal LSD's Official Certificate of Estimated Resources for the 2016/2017 School Year to reflect "actual" July 1, 2016 Unencumbered balances and a revised estimate of Other Source Revenues per their Treasurer's year-end balance sheet.

	New Fund Totals	Net change over (under) their 2/22/16 Original Certificate	
General Fund	13,562,058.92	(233,007.08)	in the beginning balances
Special Revenue Funds	790,320.04	(92,679.96)	in the beginning balances
Debt Service	1,989,332.61	130,847.61	in the beginning balances
Capital Project Funds	356,295.29	(75,538.71)	in the beginning balances
Enterprise Funds	337,716.04	8,716.04	in the beginning balances
Fiduciary Funds	106,149.27	3,649.27	in the beginning balances
New Total – All Funds	17,141,872.17		
Net Change over original certificate		-258,012.83	

Voice vote, three ayes. Motion carried

Kenston LSD – 2016/2017 Amendment #1

Motion by C. P. Hitchcock, seconded by Frank J. Gliha, to amend Kenston LSD’s Official Certificate of Estimated Resources for the 2016/2017 School Year to reflect “actual” July 1, 2016 Unencumbered balances and a revised estimate of Other Source Revenues per their Treasurer’s year-end balance sheet.

	New Fund Totals	Net change over (under) their 2/22/16 Original Certificate	
General Fund	46,340,156.66	2,470,089.66	in the beginning balances
Special Revenue Funds	3,319,860.82	(51,139.18)	in the beginning balances
Debt Service	12,277,836.33	5,200,280.88	in the beginning balances
Capital Project Funds	14,432,310.78	3,747,310.78	in the beginning balances
Enterprise Funds	2,174,401.00	(599.00)	in the beginning balances
Internal Service Funds	9,228,392.66	1,428,392.66	in the beginning balance
Fiduciary Funds	633,809.29	(21,190.71)	in the beginning balances
New Total – All Funds	88,406,767.54		
Net Change over original certificate		12,773,145.09	

Voice vote, three ayes. Motion carried.

West Geauga LSD – 2016/2017 Amendment #1

Motion by Frank J. Gliha, seconded by James R. Flaiz, to amend West Geauga LSD’s Official Certificate of Estimated Resources for the 2016/2017 School Year to reflect “actual” July 1, 2016 Unencumbered balances and a revised estimate of Other Source Revenues per their Treasurer’s year-end balance sheet.

	New Fund Totals	Net change over (under) their 2/22/16 Original Certificate	
General Fund	30,700,638.42	238,659.57	in the beginning balances (286,834.00) in other source revenue
Special Revenue Funds	8,193,516.51	220,231.14	in the beginning balances 3,750.00 in other source revenue
Debt Service	184,466.47		
Capital Project Funds	3,219,953.45	(132,800.44)	in the beginning balances
Enterprise Funds	700,423.55	10,423.55	in the beginning balances (5,000.00) in other source revenue
Internal Service Funds	102,372.59	14,372.59	in the beginning balance (12,000.00) in other source revenue
Fiduciary Funds	174,334.98	8,834.98	in the beginning balances (5,500.00) in other source revenue
New Total – All Funds	43,275,705.97		
Net Change over original certificate		54,137.39	

Voice vote, three ayes. Motion carried.

2016 Amendments

Thompson Township Park – 2016 Amendment #1

Motion by James R. Flaiz, seconded by C. P. Hitchcock, to amend the Thompson Township Park’s 2016 Official Certificate of Estimated Resources as follows to reflect “actual” January 1, 2016 unencumbered cash balances:

Increase the 01/01/16 unencumbered cash balance from	2,559.38	estimated to	3,065.77	actual	
Decrease other source revenue	(364.00)	from	20,964.00	estimated to	20,600.00
New General Fund Total	<u>23,665.77</u>				
Grand Total New Certificate- All Funds	<u>23,665.77</u>				
Net Change in Beginning balances	506.39				

Voice vote, three ayes. Motion carried

South Russell Village – Amendment #4

Motion by C. P. Hitchcock, seconded by Frank J. Gliha, to amend South Russell Village’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase other source revenue 1,700.00 from 1,112,454.00 to 1,114,154.00.

Special Revenue Funds

Increase Safety Fund other source revenue 4,060.00 from 1,166,838 to 1,170,898.00.

Capital Project Funds

Increase Special Bldg/Land other source revenue 2,900.00 from 35,000.00 to 37,900.00.

General Fund Total:	\$1,832,240.87
Special Revenue Funds Total:	\$6,131,548.63
Capital Project Funds Total:	\$ 130,444.47
Total 2016 Certificate Total:	\$8,297,774.39

Voice vote: three ayes. Motion carried.

Montville Township – Amendment #3

Motion by Frank J. Gliha, seconded by James R. Flaiz, to amend Montville Township’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Capital Project Funds

Increase OPWC other source revenue 200,000.00 from 0.00 to 200,000.00.

Capital Project Funds Total:	\$ 200,000.00
Total 2016 Certificate Total:	\$1,468,365.31

Voice vote: three ayes. Motion carried.

Munson Township – Amendment #3

Motion by James R. Flaiz, seconded by C. P. Hitchcock, to amend Munson Township’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Fiduciary Funds

Increase Scholarship other source revenue 3,362.30, from 3,050.00 to 6,412.30.

Fiduciary Funds Total:	\$ 10,350.00
Total 2016 Certificate Total:	\$3,231,957.17

Voice vote: three ayes. Motion carried.

Geauga Park District – Amendment #6

Motion by C. P. Hitchcock, seconded by Frank J. Gliha, to amend the Geauga Park District’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Increase 6035 K-9 Donation Fund other source revenue 10,000.00, from 0.00 to 10,000.00

New Special Revenue Funds Total:	\$ 67,559.51
New Total 2016 Certificate:	\$ 21,115,406.09

Voice vote, three ayes. Motion carried.

Geauga Health District – Amendment #3

Motion by Frank J. Gliha, seconded by James R. Flaiz, to amend the Geauga Health District’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Increase 6008 Infectious Waste other source revenue 29,523.00, from 15,900.00 to 45,423.00
 Increase 6021 Public Health Infrastructure other revenue 11,909.00, from 186,224.98 to 198,133.98
 Increase 6023 Sewage Treatment System other revenue 225,000.00, from 313,078.00 to 538,078.00
 Decrease 6030 Environmental Health fund 225,000.00, from 225,000.00 to 0.00. Fund was not approved by state to use.

New Special Revenue Funds Total:	\$ 2,705,207.67
New Total 2016 Certificate:	\$ 4,976,799.64

Voice vote, three ayes. Motion carried

2016 Supplemental Appropriation Requests

6035 – Geauga Park District – K-9 Donation Fund

Motion by Frank J. Gliha, seconded by James R. Flaiz, to approve the 6035 K-9 Donation Fund supplemental appropriation totaling \$10,000.00 (Other Expense)

New Total 2016 - Fund 6017 appropriations \$ 11,521,986.80

Voice vote, three ayes. Motion carried

6002 – Geauga Health District – Board of Helath Fund

Motion by James R. Flaiz, seconded by C. P. Hitchcock, to approve the 6002 BOH Fund supplemental appropriation totaling \$65,000.00 (Other Expense)

New Total 2016 - Fund 6002 appropriations \$ 2,281,228.00

Voice vote, three ayes. Motion carried

6008 – Geauga Health District – Infectious Waste Fund

Motion by C. P. Hitchcock, seconded by Frank J. Gliha, to approve the 6008 Infectious Waste Fund supplemental appropriation totaling \$29,523.00 (25,827.00 Other Expense + 3,696.00 Supplies)

New Total 2016 - Fund 6008 appropriations \$ 46,637.00

Voice vote, three ayes. Motion carried

6021 – Geauga Health District – Public Health Infrastructure Fund

Motion by Frank J. Gliha, seconded by James R. Flaiz, to approve the 6021 PHI Fund supplemental appropriation totaling \$11,909.00 (1,320.00 Other Expense + 10,589.00 Transfers Out)

New Total 2016 - Fund 6021 appropriations \$ 240,632.15

Voice vote, three ayes. Motion carried

6023 – Geauga Health District – Sewage Treatment System Fund

Motion by James R. Flaiz, seconded by C. P. Hitchcock, to approve the 6021 Sewage Treatment System Fund supplemental appropriation totaling \$304,657.00

New Total 2016 - Fund 6008 appropriations \$ 854,893.00

Voice vote, three ayes. Motion carried

6030 – Geauga Health District – Environmental Health Workshop Fund

Motion by C. P. Hitchcock, seconded by Frank J. Gliha, to approve the 6021 Sewage Treatment System Fund supplemental DE-appropriation totaling \$304,657.00

New Total 2016 - Fund 6030 appropriations \$ 0.00

Voice vote, three ayes. Motion carried

2016 Appropriation Transfer Request

6005 – Geauga Health District – Food Service Fund

Motion by Frank J. Gliha, seconded by James R. Flaiz, to approve the 6005 Fund appropriation transfer totaling 2,825.00 from Workers' Comp, Other Expenses and Travel to Salaries, Medicare and OPERS.

Total 2016 - 6005 Fund appropriations \$ 213,200.00

Voice vote: Three ayes. Motion carried

Discussion: Shifting inside millage from Chester Township to Chester Township Park District.

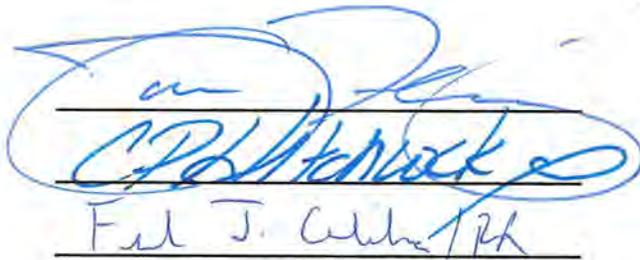
Presentation of resolution from Chester Township Park District requesting 0.2 inside mills to be shifted from Chester Township to Chester Township Park District. Park District was established in 1984 in order to participate in the Local Government and Public Library Distributions. They currently receive approximately \$10,000.00 from those state funds. Historically the Township has contributed funds for the management of the park district. The 2017 Budget submitted by Chester Township shows \$70,000.00 earmarked for parks. The Park District has not placed a levy issue on the ballot in recent memory.

Budget Commission will take under consideration.

Being no further business to conduct it was moved by C. P. Hitchcock to adjourn the August 1, 2016 regular meeting at 10:38 a.m.

Respectfully submitted,

Frank J. Gliha, Auditor
Secretary/Budget Commission



Frank J. Gliha