

BUDGET COMMISSION

The Geauga County Budget Commission met in special session on Monday, April 18, 2022 at 10:00 a.m. in the Auditor’s Office 215 Main Street, Chardon, Ohio. Present: Geauga County Auditor Charles E. Walder, Geauga County Prosecutor James R. Flaiz, and Geauga County Treasurer Christopher P Hitchcock.
Also Present: Chief Deputy Auditor Ron Leyde, Deputy Auditor Tammy Most and Deputy Auditor Kristen Sinatra.

Meeting Advertised: Geauga County Health District 2023 Budget Hearing
Regular Business

Geauga County Health District 2023 Tax Budget - Hearing was called to order at 10:02 a.m.

The Geauga County Health Administrator, Adam Litke, addressed the Budget Commission providing an overview of the data provided for the 2023 Health District Budget as well as, insight with regard to the impact on the projected figures; COVID grants ending and additional workers hired. Mr. Litke also shared that revenue projected did not include the Operations and Maintenance Program. However, he we would like to have a separate meeting, in the near future, to discuss ideas and any legal issues about the program with regard to billing. He offered that the Health Board is actively looking at how they can partner and further reduce costs. Mr Litke stated that multiple factors will be considered such as state credits, inflation, as well as projected revenue needs when addressing the 0.20 mill levy which expires in 2023. Additionally, the creation of Reserve Fund arose. This fund would be used to allocate revenue (25% of operating budget); for unexpected expenses.

2023 BUDGET HEARINGS				
Geauga County Health District				10:00 a.m.
Board Pres. Richard Piraino				18-Apr-22
Gauga Cty Health Administrator Adam Litke & Fiscal Clerk Karolyn Johnson			attended the	
hearing representing Geauga County Health District				
Estimated 1/1/2023 Unencumbered Cash Balance			1,671,487.36	
6002 - General Fund			Estimated Revenue	
			1,116,292.00	
			*Estimated Expense	
			888,476.00	
			Estimated 12/31/2023 Cash Balance	
			1,899,303.36	
Requested	\$1,190,075.00	Approved	\$1,116,292.00	
Based on 98% collection				
			Anticipated 4,500 transfer in for 2023	
*includes trans. out \$125,000.00			from #6036 Environmental Health Ass	
Estimated 1/1/2023 Unencumbered Cash Balance			11,099.06	
6004 - Trailer Park Fund			Estimated Revenue	
			3,100.00	
			Estimated Expense	
			2,800.00	
			Estimated 12/31/2023 Cash Balance	
			11,399.06	
Requested	\$3,100.00	Approved	\$3,100.00	
Estimated 1/1/2023 Unencumbered Cash Balance			157,104.52	
6005 - Food Service			Estimated Revenue	
			204,000.00	
			Estimated Expense	
			193,868.00	
			Estimated 12/31/2023 Cash Balance	
			167,236.52	
Requested	\$204,000.00	Approved	\$204,000.00	
Estimated 1/1/2023 Unencumbered Cash Balance			98,086.75	
6008 - Infectious Waste			Estimated Revenue	
			15,750.00	
			Estimated Expense	
			18,921.00	
			Estimated 12/31/2023 Cash Balance	
			94,915.75	
Requested	\$15,750.00	Approved	\$15,750.00	
Estimated 1/1/2023 Unencumbered Cash Balance			160,029.89	
6011- Private Water System			Estimated Revenue	
			83,600.00	
			Estimated Expense	
			90,956.00	
			Estimated 12/31/2023 Cash Balance	
			152,673.89	
Requested	\$83,600.00	Approved	\$83,600.00	

Geauga County Health District - 2023 Budget Hearing (Continued)					
Estimated 1/1/2023 Unencumbered Cash Balance					15,652.59
6018 - Swimming Pool		Estimated Revenue			12,000.00
		Estimated Expense			14,583.00
Estimated 12/31/2023 Cash Balance					13,069.59
Requested	\$12,000.00	Approved		\$12,000.00	
Estimated 1/1/2023 Unencumbered Cash Balance					331,959.72
6021 - Public Health Infrastructure		Estimated Revenue			135,000.00
		Estimated Expense			226,478.00
Estimated 12/31/2023 Cash Balance					240,481.72
Requested	\$135,000.00	Approved		\$135,000.00	
Funded by Grants-					
Estimated 1/1/2023 Unencumbered Cash Balance					1,388,049.41
6023 - Sewage Treatment		Estimated Revenue			629,500.00
		Estimated Expense			554,706.00
Estimated 12/31/2023 Cash Balance					1,462,843.41
Requested	\$629,500.00	Approved		\$629,500.00	
Estimated 1/1/2023 Unencumbered Cash Balance					47,382.61
6025 - Immunization Action Plan		Estimated Revenue			97,796.00
		Estimated Expense			73,643.00
Estimated 12/31/2023 Cash Balance					71,535.61
Requested	\$87,796.00	Approved		\$97,796.00	
Funded by Grants-		Anticipated 50,000 transfer in for 2023			
Estimated 1/1/2023 Unencumbered Cash Balance					80,281.87
6036 - Environmental Health Assist.		Estimated Revenue			154,500.00
		Estimated Expense			154,500.00
Estimated 12/31/2023 Cash Balance					80,281.87
Requested	\$154,500.00	Approved		\$154,500.00	
Anticipated 4,500 transfer out for 2023					
Estimated 1/1/2023 Unencumbered Cash Balance					292,758.65
6037 - For Sale of Property		Estimated Revenue			320,300.00
		Estimated Expense			413,764.00
Estimated 12/31/2023 Cash Balance					199,294.65
Requested	\$320,300.00	Approved		\$320,300.00	

Geauga County Health District - 2023 Budget Hearing (Continued)					
Estimated 1/1/2023 Unencumbered Cash Balance				62,789.37	
6039 - Alcohol, Tobacco & Other		Estimated Revenue		75,000.00	
		Estimated Expense		62,234.00	
Estimated 12/31/2023 Cash Balance				75,555.37	
Requested	\$75,000.00	Approved		\$75,000.00	
Anticipated \$25,000 transfer in for 2023					
Estimated 1/1/2023 Unencumbered Cash Balance				75,860.14	
6040 - Injury Prevention		Estimated Revenue		62,000.00	
		Estimated Expense		37,696.00	
Estimated 12/31/2023 Cash Balance				100,164.14	
Requested	\$62,000.00	Approved		\$62,000.00	
Anticipated \$50,000 transfer in for 2023					
Estimated 1/1/2023 Unencumbered Cash Balance				178,746.01	
6041 - Workforce Development		Estimated Revenue		115,000.00	
		Estimated Expense		149,008.00	
Estimated 12/31/2023 Cash Balance				144,738.01	
Requested	\$115,000.00	Approved		\$115,000.00	
Estimated 1/1/2023 Unencumbered Cash Balance				296,437.79	
6042 - Population Health		Estimated Revenue		320,268.00	
		Estimated Expense		427,328.00	
Estimated 12/31/2023 Cash Balance				189,377.79	
Requested	\$320,268.00	Approved		\$320,268.00	
Total millage for Tax Year 2022 (2023 Collection)					
0.20	2009 Current Expense	(Expires in 2023)			
0.20	Total Mills	100% collection anticipated \$645,706.00			
Based on Tax Year 2021 (2022 Collection) Values, 1.0 "New/Additional" Mill will yield					
\$3,601,013 per year and cost the owner of a single family owner occupied					
home with a Market Value of \$100,000 - \$35.00 per year					

The Budget Commission acknowledged that over the past 12 months, staffing issues (loss or elimination) combined with the influx of COVID revenue has created a low expense ratio. Mr. Litke also mentioned that after his multiple attempts to obtain rent figures for their new space at Ravenwood Rd. from the Board of Commissioners, those figures have yet to be distributed. Therefore, rent is an outlying expense that is not included in the 2023 budget. It was felt that the Health district is doing a good job with the management of their funds.

Motion by Charles E. Walder, seconded by James Flaiz, to approve the Geauga County Health District 2023 Tax Budget as submitted.

Voice vote: Three ayes. Motion carried.

Auditor Charles E. Walder adjourned the Geauga County Health District Budget Hearing at 10:31 a.m.

Regular Business:

Prior Minutes

Motion by James Flaiz, seconded by C. P. Hitchcock, to approve the minutes of the April 4, 2022 - regular session

Voice vote: Three ayes. Motion carried

2022 Amendments

Auburn Township – Amendment #1

Motion by James Flaiz, seconded by C. P. Hitchcock to **TABLE** the Auburn Township 1st amendment to the January 1, 2022 Official Certificate of Estimated Resources: Clarification required; budget staff will contact Fiscal and request a meeting.

Voice vote: Three ayes. Motion carried

Bainbridge Township – Amendment #3

Motion by C. P. Hitchcock, seconded by Charles E. Walder to amend the Bainbridge Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Capital Projects Funds

Increase 4905 Improvement TIF #1 other source revenue 9,200.89 from 0.00 to 9,200.89

New Capital Projects Fund Total:	\$ 682,001.22
New 2022 Certificate Total:	\$29,169,351.52

Voice vote: Three ayes. Motion carried.

South Russell Village – Amendment #3

Motion by Charles E. Walder, seconded by James Flaiz to amend the South Russell Village Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Increase B17 Income Tax Fund other source revenue 200,000 from 2,180,002.83 to 2,380,002.83
Increase B10 Permissive Tax Fund other source revenue 120,000 from 0.00 to 120,000

Transfer from Income Tax Fund 240,835.00

To B10 Permissive Tax Fund other source revenue 18,000 from 120,000 to 138,000
To Street Maintenance other source revenue 94,835 from 674,603.05 to 769,438.05
To ARPA Fund other source revenue 128,000 from 392,187.97 to 520,187.97
-Net adjustment 560,835.00

New Special Revenue Fund Total:	\$7,213,440.00
New 2022 Certificate Total:	\$9,806,001.28

Voice vote: Three ayes. Motion carried.

Geauga Trumbull Solid Waste District - Supplemental Appropriation Request:

Motion by James Flaiz, seconded by C. P. Hitchcock, to accept the Geauga Trumbull Solid Waste District’s 2022 Appropriation by fund as follows:

<u>Fund 6020</u>			
Contract Services	\$12,500	Amount available to appropriate:	\$12,500.00

Voice vote: Three ayes. Motion carried

Geauga County – Amendment #7

Motion by C. P. Hitchcock, seconded by Charles E. Walder to amend the Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase 2035 Transportation other source revenue 21,572.00 from 1,438,046.00 to 1,459,618.00

Capital Project Fund

Increase 4027 Transportation Capital Grant other source revenue 12,672.00 from 53,800.00 to 66,472.00

Enterprise Funds

Increase 5002 Water Resources - other source revenue 16840.68 from 7,407,000.00 to 7,423,840.68

New Special Revenue Funds Total:	\$ 115,593,616.13
New Capital Project Fund Total:	\$ 23,103,795.27
New Enterprise Funds Total:	\$ 21,494,294.02
New 2022 Certificate Total:	\$ 213,494,879.67

Voice vote: Three ayes. Motion carried.

General Discussion

A copy of the ordinance from Aquilla Village was received reinstating collection for the Fire Levy that was approved by voters last year but collection was suppressed at the Village’s request.

Question raised: Is there some type of documentation which identifies the official separation (date) of Aquilla Village from Claridon Twp. and now established under the “paper township” of Aquilla?

Contact has been made with legal counsel to identify how to adequately identify the village’s “change in status” to being established under the paper township of Aquilla and no longer located within the township of Claridon.

Scheduling status for future meetings:

May 2, 2022 regular meeting – cancelled

June 6, 2022 re-schedule to begin at 11:00 a.m. (Special meeting notice)

June 20, 2022 regular meeting – cancelled

June 29, 2022 special meeting - Auditor's Office 215 Main St., Chardon at 10:00 a.m.

July 4, 2022 regular meeting - cancelled

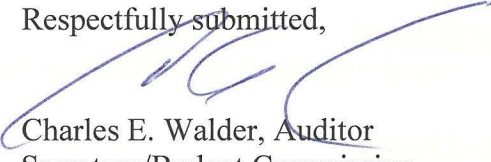
Public Comment:

A member in attendance requested the name of the entity whose item was tabled.

Response: Auburn Township

Being no further business to conduct it was moved by Christopher P Hitchcock to adjourn the April 18, 2022 - special meeting at 10:55 a.m.

Respectfully submitted,


Charles E. Walder, Auditor
Secretary/Budget Commission

