



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **05/30/22**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-1628

| | |
|---|---|
| <input type="checkbox"/> Dept. Head Signature Missing on Cover | <input type="checkbox"/> Incorrect Vendor Numbers (s) |
| <input type="checkbox"/> Incorrect Account Number | <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Remit Address | <input type="checkbox"/> Incorrect Voucher Amount |
| <input type="checkbox"/> Insufficient Cash Balance Available | <input type="checkbox"/> Incorrect G/L Date |
| <input checked="" type="checkbox"/> Batch not Approved in New World | <input type="checkbox"/> Expense Precede Encumbrance |
| <input type="checkbox"/> Insufficient Balance Available on PO | <input type="checkbox"/> Remit Copy Missing |
| <input type="checkbox"/> Missing copy of invoice | <input type="checkbox"/> Due Date Deadline Missed |
| | <input checked="" type="checkbox"/> Other |

Solution: File/Stamp the Court orders or provide clarification that these orders have been entered into the Court docket. Batch at 1 @2 approval needed. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio April 4, 2022
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$10,000.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

| | |
|---------------------------------|-------------|
| FOR AUDITORS USE ONLY | Date: _____ |
| Then and Now Certificate: _____ | |
| Warrant Received by: _____ | |
| Date: _____ | |

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
|-------------|--------------|----------------|
| 1115797 | 5-30-22 | 15.00 ✓ |
| P.O. DATE | ADJUSTMENT | ACCOUNT NO. |
| 04/04/2022 | | |
| 1099 AMT. | | |

PURCHASE ORDER NO. 2022-00002405

| | |
|-----------------------------------|-------------|
| GEAUGA CO. BOARD OF COMMISSIONERS | JUN 02 2022 |
| SESSION | |
| RESOLUTION | |
| JOURNAL | 22-062-93 |
| PAGE | |
| BUDGET APPROVAL - ENCUMB | VOUCHER |

VENDOR I.D. NO. - ~ 13837

PURCHASED FROM: Heidi Lands

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Quinn
DEPARTMENT HEAD SIGNATURE

| QUANTITY | UNIT | FUND | DESCRIPTION | UNIT COST | TOTAL COST |
|-----------|------|------|---|-------------|-------------|
| 1.0000 | Each | 1001 | Other Expenses - Other 1001-008-00-901 - Other 10,000.00 Notary | 10,000.0000 | \$10,000.00 |
| TOTAL DUE | | | | | \$10,000.00 |

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

RECEIVED

MAY 25 PM 2:47

2022

IN RE:

PROBATE COURT
EXPENDITURES
LANDIS, HEIDI

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2022-083

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$ 15.00 (Fifteen Dollars and No Cents) from 1001-008-00-901 to LANDIS, HEIDI, at C/O JUVENILE/PROBATE COURT, CHARDON, OH 44024, for employee miscellaneous reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose. Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director


Print Form

Reset Form

DEPARTMENT
Probate

| Column Totals | A | B |
|----------------------|--------------|-----------------|
| Total Mileage Amount | (A) X .585** | \$ 0.00 |
| Total Reimbursement | (B) + (C) | \$ 15.00 |

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

| | | |
|------------------------------------|--------------------|---|
| Heddi Landis Employee Signature | 05/13/2022 Date |  Department Head Signature |
|------------------------------------|--------------------|---|



Frank LaRose
Ohio Secretary of State

22 North Fourth Street | Columbus, OH 43215
Tel: 877.367.6446 | Fax: 614.485.7041 | OhioSOS.gov

Invoice Number: 6711943410

Invoice Date: 05/19/2022 04:25:25 PM

Heidi Landis

Billing Information:

| Filing Type | Commission Number | Notary Name | Amount |
|--------------------------------|-------------------|--------------|---------|
| Initial Commission Application | - | Heidi Landis | \$15.00 |

Payment Type: Credit Card Payment

Invoice Total: \$15.00