



Auditor  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **05/30/22**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2022-1625**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
x <input checked="" type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing copy of invoice	<input type="checkbox"/> Due Date Deadline Missed
	X Other

**Solution:**

G/L requires Court Order. File/Stamp the Court orders or provide clarification that these orders have been entered into the Court docket. Batch at 1 @2 approval needed. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio May 10, 2022  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
\$772.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
1115802	5-30-2022	200.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
05/10/2022		
1099 AMT.		

PURCHASE ORDER NO. 2022-00002594 ✓

GEAUGA CO. BOARD OF COMMISSIONERS		<b>JUN 02 2022</b>
SESSION _____		
RESOLUTION _____		
JOURNAL _____		
PAGE <b>22 - 062 - 93</b>		
BUDGET APPROVAL - ENCUMB _____		VOUCHER _____

VENDOR I.D. NO. \_\_\_\_\_ **46358**

**PURCHASED FROM:**

Ohio Bailiffs and Court Officers

7 \_\_\_\_\_

**INVOICE TO:**

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

\_\_\_\_\_

Kimberly Gaudin

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2079	TRAVEL - 2022 OBACOA Spring Conference 2079-007-00-902 - Travel 772.00  <i>Regis - JR</i>	772.0000	\$772.00
TOTAL DUE					\$772.00

**Presented by Court as a  
courtesy only,  
NOT statutorily required**  
*See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204*

**RECEIVED**  
**MAY 26 2022**  
Gaugu County Auditor

RECEIVED  
IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION MAY 25 PM 2:48  
GEAUGA COUNTY, OHIO 2022

IN RE:

JUVENILE COURT  
EXPENDITURES

OHIO BAILIFFS & COURT OFFICERS

) JUDGE TIMOTHY J. GRENDALL

)

)

) PROPER ADMINISTRATIVE ORDER

) 2022-197

Pursuant to R.C. 2303.201(E)(1), 2151.10, 2151.40, Administrative Order 2010-01 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$ 200.00 (Two Hundred Dollars and No Cents) from 2079-007-00-902 to OHIO BAILIFFS & COURT OFFICERS, at PO BOX 267, BALTIMORE, OH 43105, for registration fee for 2022 OBACOA Spring Conference, which the Juvenile Court has determined to be an expenditure for a proper public purpose. Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED  
COMMON PLEAS COURT  
IN THE COURT OF COMMON PLEAS

JUVENILE DIVISION 10 JAN 29 AM 9:40  
GEAUGA COUNTY, OHIO

In Re:  
Establishment of Juvenile Court Special Projects Fund

PROCEEDINGS  
DIVISION  
GEAUGA COUNTY, OHIO

ADMINISTRATIVE ORDER 2010-01

**DOCKETED**

WHEREAS, the Court of Common Pleas, Juvenile Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 14 of the Local Rules of the Geauga County Court of Common Pleas, Juvenile Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) on the filing of each Juvenile Court case, except abuse, neglect, and dependency cases.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Juvenile Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Juvenile Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.

  
Judge Charles E. Henry



# Travel Expense Request

Auditor's Number:

2022-2594

Date: May 10, 2022

Department: Juvenile

Convention, Meeting, Etc.: 2022 OBACOA Spring Conference

Location: Newark, OH

Reason: Conference

Dates of Travel: May 18-20, 2022

Dates of Event: May 19-20, 2022

Employees Attending: John Ralph (List Names)

**Estimated Expenses:**

Hotel	\$192.00	✓
Food	\$140.00	✓
Mileage	\$200.00	✓
Registration	\$200.00	✓✓
Other	\$40.00	
Total	\$772.00	

Account: 2079-007-00-902 Travel \*LIVE\*

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kribel [Signature]  
Department Head Signature

5/4/2022

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 772.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2079-007-00-902 fund, free from any previous encumbrances.

By: [Signature]  
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 5/10/2022 22.256, Journal No. 93.

Original: Above Department  
Copy: Auditor  
Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

**Actual Expenses:**

Hotel	Departure Date
Food	
Mileage	Departure Time am / pm
Registration 260.00 ✓	Return Date
Other	
Total	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.  
I hereby certify the actual expenses to be correct:

Signature: [Signature]

Title: Fiscal Compliance Officer

Approved by: [Signature]

Partial Payment ☒Final Payment ☐

Revised 08/20/08

Original and 2 copies required



## Serving the Judicial Branch

[Home](#) > [Anonymous profile](#) > Invoice # 00290

[Back](#)

# Invoice #00290

Balance due: \$200.00

[Pay online](#)

## Invoice details

**Balance due \$200.00**

Amount \$200.00

Invoice # 00290

Date May 16, 2022 ✓

Origin Manual invoice

Invoiced to John Ralph, Geauga County Probate/Juvenile Court  
jaralph@geaugacourts.org

### Item

OBACOA Spring Conference 2022

### Amount

Invoice total \$200.00  
\$200.00  
✓ KC

Ohio Bailiffs and Court Officers Association (OBACOA)  
184 Hawthorn Rd SW  
Etna, OH 43062

*Envelope*

OBACOA@OhioBailiffs.com