



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 07/24/22

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-2104

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing copy of invoice	<input type="checkbox"/> Due Date Deadline Missed
	<input checked="" type="checkbox"/> Other

Solution: The incorrect GL is listed on the Administrative order on the \$83.00 request for payment.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio May 10, 2022
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$820.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	7/25/2022	503.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
05/10/2022		
1099 AMT.		
	dr.	
	cr.	

2022-1281 = 83.00 ✓
PURCHASE ORDER NO. 2022-00002587 = 420.00 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 1704
PURCHASED FROM: Geauga Credit Union

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly G...
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2022 OAPJDR Annual Summer Conference 2080-008-00-902 - Travel 820.00 <i>Hotel-TG</i>	820.0000	\$820.00
TOTAL DUE					\$820.00

RECEIVED
JUL 20 2022
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT
2022 JUN 29 AM 11:31 ✓
PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
PROBATE COURT)
EXPENDITURES) PROPER ADMINISTRATIVE ORDER
GEAUGA CREDIT UNION) 2022-123

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$ 420.00 (Four Hundred Twenty Dollars and No Cents) from 2080-008-00-902 to GEAUGA CREDIT UNION, at PO BOX 4521, CAROL STREAM, IL 60197, for Hotel for 2022 OAPJDR Summer Conference, which the Probate Court has determined to be an expenditure for a proper public purpose. Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE ✓

CC: Fiscal Director

FILED
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

2010 JUN 29 11:01 AM
PROBATE DIVISION
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

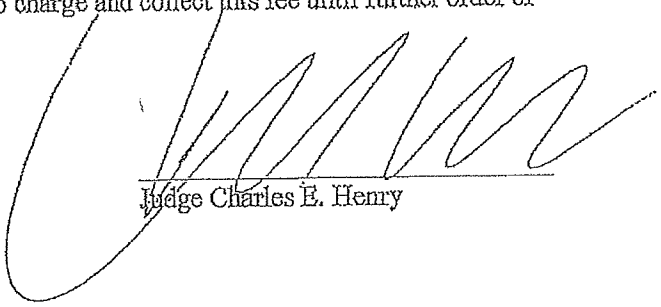
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED,



Judge Charles E. Henry

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2022 JUN 29 AM 11:31

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
)
PROBATE COURT)
EXPENDITURES) PROPER ADMINISTRATIVE ORDER
GEAUGA CREDIT UNION) 2022-124

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$ 83.00 (Eighty Three Dollars and No Cents) from 2080-008-00-901 to GEAUGA CREDIT UNION, at PO BOX 4521, CAROL STREAM, IL 60197, for Hotel for 2022 OAPJDR Summer Conference, which the Probate Court has determined to be an expenditure for a proper public purpose. Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION 2010 JUN 29 11:10 AM
GEAUGA COUNTY, OHIO

PROBATE DIVISION
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

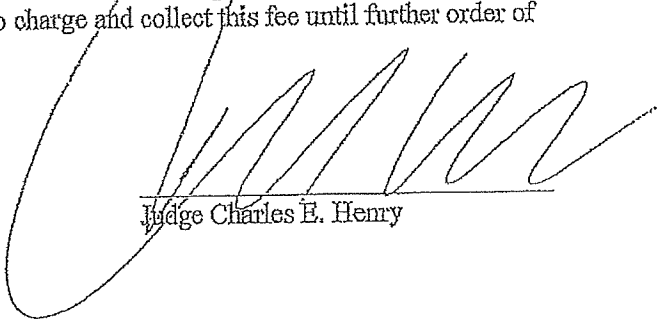
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(B)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry



GEAUGA PROBATE JUVE COURT

Account Number: ##### 8026
Closing Date: 06/17/22
Credit Limit: \$6,000.00 Available Credit: \$5,293.00



Account Inquiries



Customer Service:
(800) 322-8472

To Report a Card Lost or Stolen:
(727) 570-4881 LOCAL
(866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:
CUSTOMER SERVICE
PO BOX 30495
TAMPA, FL 33630



To view or pay your account on-line:
www.eZCardInfo.com

Account Summary

Table with 3 columns: Description, Amount, and Balance. Includes Previous Balance, Purchases, Cash, Balance Transfer, Credits, Payments, Insurance, Other Debits, Finance Charges, and NEW BALANCE \$706.52.

Handwritten circle around NEW BALANCE \$706.52 with initials 'JK'.

Payment Information



Total Minimum Payment Due \$25.00
Payment Due Date 07/12/2022

Table with 3 columns: Description, Amount, and Balance. Includes Minimum Payment, Past Due Amount, and Over Limit / Fees.

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

Important News

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!
SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN
REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,
DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND
EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Table with 6 columns: Trans Date, Post Date, MCC Code, Reference Number, Description, and Amount. Lists transactions from 05/20 to 06/08.

Handwritten '303.00' next to the 06/08 transactions.

Handwritten calculations:
2022-2594 - 203.52
2022-2597 - 420.00
2022-0415 - 83.00
706.52

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
PO BOX 839
BURTON OH 44021 - 0839



Account Number
8026

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date 06/17/22
New Balance \$706.52
Total Minimum Payment Due \$25.00
Payment Due Date 07/12/2022

\$

GEAUGA PROBATE JUVE COURT
231 MAIN ST.
2ND FLOOR
CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA
PO BOX 4521
CAROL STREAM IL 60197 - 4521



HILTON COLUMBUS/POLARIS
 8700 LYRA DRIVE
 COLUMBUS, OH 43240
 United States of America
 TELEPHONE 614-885-1600 • FAX 614-310-0534
 Reservations
 www.hilton.com or 1 800 HILTONS

GRENDELL, TIMOTHY
 231 MAIN ST
 CHARDON OH 44024
 UNITED STATES OF AMERICA

Room No: 610/K1RRQ
 Arrival Date: 6/5/2022 3:42:00 PM
 Departure Date: 6/6/2022 12:45:00 PM
 Adult/Child: 1/0
 Cashier ID: KATHERYNEW
 Room Rate: 195.00
 AL:
 HH #
 VAT #
 Folio No/Che 720857 A

Confirmation Number: 3258943087

HILTON COLUMBUS/POLARIS 6/8/2022 3:55:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/6/2022	VS *8026	COLEZ	2965647		(\$225.43)	
6/8/2022	GUEST ROOM EXEMPT	KATHERY NEW	2967309	\$195.00		
6/8/2022	VS *8026	KATHERY NEW	2965647	\$30.43		
BALANCE						\$0.00

CREDIT CARD DETAIL

APPR CODE	001722	MERCHANT ID	23803150002
CARD NUMBER	VS *8026	EXP DATE	05/24
TRANSACTION ID	2965647	TRANS TYPE	Sale

Travel Expense Request

Auditor's Number: 2022-2587

Date: May 10, 2022 Department: Probate
 Convention, Meeting, Etc.: 2022 OAPJDR Annual Summer Conference
 Location: Columbus, OH Reason: Conference
 Dates of Travel: June 6-8, 2022 Dates of Event: June 6-9, 2022
 Employees Attending: Judge Timothy J. Grendell (List Names)

Account: 2080-008-00-902 Travel *LIVE*

Estimated Expenses:	
Hotel	\$320.00 ✓
Food	
Mileage	
Registration	\$400.00 ✓
Other	\$100.00
Total	\$820.00 ✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Grendell
 Department Head Signature
5/2/2022
 Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
 I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 820.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By: Abshli
 Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 5/10/2022 22:05, Journal No. 93.

Original: Above Department
 Copy: Auditor
 Copy: Commissioner

Christine Olsen
 Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel	<u>420.00</u> Departure Date _____
Food	_____ Departure Time _____ am / pm
Mileage	_____ Return Date _____
Registration	_____ Return Time _____ am / pm
Other	_____
Total	420.00

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
 I hereby certify the actual expenses to be correct:

Signature: Letitia A. Miller
 Title: Fiscal Compliance Officer
 Approved by: Kimberly Grendell

Partial Payment
 Final Payment