



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **09/08/2022**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2022-00002524**

**Ohio CASA/GAL Association \$2,850.00**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Remit does not match New World address. Travel Expense Request approval signed and approved by same employee.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio August 30, 2022

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$9,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: \_\_\_\_\_

Then and Now Certificate: \_\_\_\_\_

Warrant Received by: \_\_\_\_\_

Date: \_\_\_\_\_

**SHIP TO:**

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/12/2022	2850 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
08/30/2022		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2022-0003292 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION \_\_\_\_\_

RESOLUTION \_\_\_\_\_

JOURNAL \_\_\_\_\_

PAGE \_\_\_\_\_

BUDGET APPROVAL - ENCUMB \_\_\_\_\_ VOUCHER \_\_\_\_\_

VENDOR I.D. NO. 27736

**PURCHASED FROM:**

**Ohio CASA/GAL Association**

**INVOICE TO:**

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2022 OhioCASA Conference 2051-007-00-902 - Travel 9,500.00	9,500.0000	\$9,500.00
			19 Registrations		
TOTAL DUE					\$9,500.00

**Presented by Court as a courtesy only,  
NOT statutorily required**

See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT

2022 SEP -7 PM 2:37 /

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT  
EXPENDITURES  
OHIO CASA/GAL ASSOCIATION

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2022-322

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$2850.00 (Two Thousand Eight Hundred Fifty Dollars and No Cents) from 2051-007-00-902 to OHIO CASA/GAL ASSOCIATION, at 150 MOUND STREET SUITE 210, COLUMBUS, OH 43215, for OhioCASA Conference registrations, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



Ohio CASA/GAL Association  
150 East Mound Street #210  
Columbus, OH 43215

# Invoice

**BILL TO**

CASA for KIDS of  
Geauga Cty  
470 Center Street, Bldg.  
5-C  
Chardon, OH 44024

DATE ✓  
08/30/2022

PLEASE PAY  
**\$2,850.00**

DUE DATE  
09/29/2022

**DESCRIPTION**

**AMOUNT**

✓  
19 Registrations

✓  
2,850.00

TOTAL DUE

**\$2,850.00**

THANK YOU.

OK to  
pay  
MRS

✓

I certify that these are appropriate expenditures per the grant agreement.

\_\_\_\_\_  
Douglas R. Stephens, Executive Director

# Travel Expense Request

Auditor's Number:

2022-3292

Date: August 30, 2022Department: JuvenileConvention, Meeting, Etc.: 2022 OhioCASA ConferenceLocation: Columbus, OHReason: conferenceDates of Travel: September 21-23, 2022Dates of Event: September 21-23, 2022Employees Attending: Abbey King, Michael Hurst, Charlene Wolff, Susan Ebersbacher, (List Names)  
Bonnie Glavic, Mary Ruth Shumway, Scott Wayt, Jennifer Moore-Mallinos, & 15 CASA VolunteersAccount: 2051-007-00-902**Estimated Expenses:**

Hotel	<u>\$4,500.00</u>
Food	<u>\$350.00 (employees only)</u>
Mileage	<u>\$850.00(employees only)</u>
Registration	<u>\$3,450.00</u>
Other	<u>\$350.00</u>
Total	<u>\$9,500.00</u>

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.



Department Head Signature

August 29, 2022

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9,500.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

By: 


Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 8/30/2022 22137, Journal No. 93.

Original: Above Department

Copy: Auditor

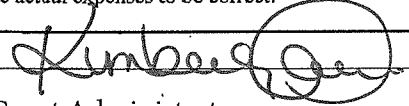
Copy: Commissioner

  
Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

Hotel	Departure Date
Food	
Mileage	Departure Time
Registration	<u>\$ 2,850.00</u>
Other	Return Date
Total	<u>\$ 2,850.00</u>
	Return Time

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: Title: Court AdministratorApproved by: uPartial Payment ☒Final Payment ☐

Revised 08/20/08

Original and 2 copies required