GEAUGA COUNTY
VACATION REPORT

Please supply the following information for each employee in your department if they used any vacation time during the month of January 2023. Please use records as of Pay Period Ending 2/4/23 (Pay #3).

Department: _____ Fund: _____

EMPLOYEE NAME	VACATION hours used in January 2023	Present Hourly Wage	For Auditor's Use Only
TOTAL			$0.00

Completed By: _____

Return to Auditor's Office by February 10th.

Reset Form

Print Form