

GEAUGA COUNTY VEHICLE USE AFFIDAVIT

ALL Geauga County Employees that drive a county owned vehicle must complete the following information.

NAME: _____ DEPT: _____

Home Address: _____

Employee Payroll ID Number: _____

Vehicle Use:

Please check the appropriate answer: The vehicle I drive is _____ exempt _____ non-exempt

If "exempt", please indicate the vehicle type:

1. _____ Clearly marked police or fire vehicle, or, unmarked law enforcement vehicle used exclusively for undercover work. Person driving vehicle must have powers to arrest.
2. _____ Delivery truck with seating only for the driver.
3. _____ Flatbed truck.
4. _____ School or passenger bus with a capacity greater than 20 persons.
5. _____ Cement, dump or bucket truck.
6. _____ Specialized utility / repair truck.

Regardless of the exempt or non-exempt status of the vehicle driven, the following information must be furnished on this form:

For the period of November 1, 2021 through October 31, 2022, please indicate the number of commutes the county vehicle was used. Do not include vacation, sick days or holidays. A commute is a round trip from home to work or vice versa. You may have more than one commute per day, i.e. going home for lunch and returning to work is a commute as well as your drive to and from work. Please indicate a .5 if only a trip to one location was made.

Number of commutes _____ Total taxable benefit _____ Taxable benefit previously paid _____
Amount to be reported on W-2 _____

I hereby certify that this information is accurate to the best of my knowledge. I also understand that the value of this benefit will be added to my wages of December 16, 2022 and taxed appropriately.

(Employee Signature)

(Date)

(Department Head Approval)

cc: Auditor
Department
Employee