



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **10/27/22**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-0002988

Geauga Credit Union \$119.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Travel Expense Request form missing 'approved by' signature.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

Geauga County, Chardon, Ohio August 30, 2022
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$1,055.00

See *State ex rel. Grendell v. Walder*,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2022 OCT 26 AM 11:26

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
GEAUGA CREDIT UNION

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2022-210**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$119.00 (One Hundred Nineteen Dollars and No Cents) from 1001-008-00-902 to GEAUGA CREDIT UNION, at PO BOX 4521, CAROL STREAM, IL 60197, for 2022 OAPJ Court Investigators CE Program travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



GEAUGA PROBATE JUVENILE COURT

Page 1 of 2

Account Number: ##### 8026
 Closing Date: 10/18/22
 Credit Limit: \$6,000.00 Available Credit: \$2,297.00

VISA

Account Inquiries



Customer Service:

(800) 322-8472

To Report a Card Lost or Stolen:

(727) 570-4881 LOCAL

(866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:

CUSTOMER SERVICE

PO BOX 30495

TAMPA, FL 33630



To view or pay your account on-line:

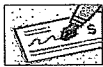
www.eZCardInfo.com

Account Summary

Previous Balance	\$	0.00
Purchases	+	3,702.99
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	0.00
Payments	-	0.00
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	0.00
NEW BALANCE	\$	3,702.99

\$3682.16

Payment Information



Total Minimum Payment Due \$112.00

Payment Due Date 11/12/2022

Minimum Payment	\$	112.00
Past Due Amount	\$	0.00
Over Limit / Fees	\$	0.00

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

Important News

- ♦ **MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!**
 SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN
 REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,
 DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND
 EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
09/19	09/21	3695	24755422263152630312282	EMBASSY SUITES 614-7909000 OH <i>OBACOR</i>	\$ 439.83
09/23	09/25	3640	24943002267722246784089	HYATT REGENCY COLUMBUS 8885872877 OH <i>OHIO CASA Conf</i>	3,063.84
09/23	09/29	3640	24943002271722242701263	HYATT REGENCY COLUMBUS 8885872877 OH <i>OHIO CASA Conf</i>	255.32
10/14	10/16	3652	24692162288105344961736	EMBASSY SUITES COLUMBU COLUMBUS OH <i>OBACOR</i>	244.00

tax to be refunded

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
 PO BOX 839
 BURTON OH 44021 - 0839



Account Number

8026

Check box to indicate
 name/address change
 on back of this coupon



AMOUNT OF PAYMENT ENCLOSED

Closing Date 10/18/22
 New Balance \$3,702.99
 Total Minimum Payment Due \$112.00
 Payment Due Date 11/12/2022

\$

GEAUGA PROBATE JUVENILE COURT
 231 MAIN ST.
 2ND FLOOR
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA
 PO BOX 4521
 CAROL STREAM IL 60197 - 4521

21 4457 0410 0007 8026 00011200 00370299 0

VISA



EMBASSY SUITES

by HILTON

5100 Upper Metro Place • Dublin, OH 43017
Phone (614) 790-9000 • Fax: (614) 790-9001
1-800-EMBASSY
www.embassysuites.columbusdublin.com

Name & Address

Moore-Mallinos, Jennifer
231 MAIN STREET
2ND FLOOR
CHARDON OH 44024
UNITED STATES OF AMERICA

Suite 322/KNGN
Arrival Date 9/18/2022 4:57:00 PM
Departure Date 9/19/2022 10:47:00 AM

Adult/Child 1/0
Suite Rate 119.00

Rate Plan: CI2
HH #
AL:
Car:

Hilton

Confirmation Number: 54668705

9/19/2022

DATE	REFERENCE	DESCRIPTION	AMOUNT
9/18/2022	4664213	GUEST ROOM	\$119.00
9/18/2022	4664213	SALES TAX	\$8.97
9/18/2022	4664213	HOTEL/MOTEL EXCISE TX -6% CITY	\$7.14
9/18/2022	4664213	HOTEL/MOTEL EXCISE TX -4% CO	\$4.76
9/19/2022	4664460	MC *5176	(\$139.83)
		REF=0001141469-01380738 CONTACTLESS 07 Application Label: CAPITAL ONE TC: 81A5EE3920D5BA51 TVR: 0000008001 AID: A0000000041010 **BALANCE**	\$0.00

ACCOUNT NO. MC *5176	
CARD MEMBER NAME Moore-Mallinos, Jennifer	
ESTABLISHMENT NO. & LOCATION EMBASSY SUITES - DUBLIN	
CARD MEMBER'S SIGNATURE X	

DATE OF CHARGE 9/19/2022	FOLIO NO./CHECK NO. 1141469 A
AUTHORIZATION 06192B	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC	
TOTAL AMOUNT	-139.83

WALDORF ASTORIA

LXR

CONRAD

canopy

Signia
Hilton

Hilton

CURIO
COLLECTION

DOUBLETREE

TAPESTRY
COLLECTION

EMBASSY
SUITES

TEMPO

MOTTO

Hilton
Garden Inn

Hampton

HOMEWOOD
SUITES

HOMEWOOD
SUITES

HOME
SUITES

Hilton
Grand Vacations

Hilton
HONORS

Travel Expense Request

Auditor's Number:

2022-3282

Date: August 30, 2022

Department: Probate

Convention, Meeting, Etc.: 2022 OAPJ Court Investigators CE Program

Location: Dublin, OH

Reason: Training

Dates of Travel: September 18-19, 2022

Dates of Event: September 19, 2022

Employees Attending: Jennifer Moore, Mallinos and Sam Matthews (List Names)

Account: 1001-008-00-902 Travel

Estimated Expenses:

Hotel	\$275.00	✓
Food	\$130.00	✓
Mileage	\$200.00	✓
Registration	\$250.00	✓
Other	\$200.00	
Total	\$1,055.00	✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.



Department Head Signature

8/23/2022

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 1055.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-008-00-902 fund, free from any previous encumbrances.

By: 

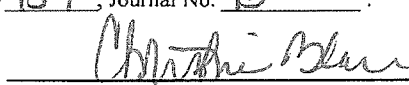
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 8/30/2022 12:167, Journal No. 93

Original: Above Department

Copy: Auditor

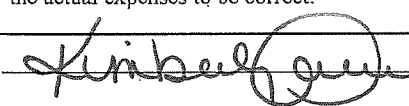
Copy: Commissioner


Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

Hotel	\$ 119.00	✓	Departure Date
Food			
Mileage			Departure Time am / pm
Registration			Return Date
Other			
Total	\$ 119.00		Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: 

Title: Court Administrator

Approved by: _____

Partial Payment



Final Payment



Revised 08/20/08

Original and 2 copies required