



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **10/27/22**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-00002987

Geauga Credit Union \$244.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher or invoice. Travel Expense Request is missing the 'approved by' signature.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 20, 2022
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$834.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/31/2022	244.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/20/2022		
1099 AMT.		

PURCHASE ORDER NO. 2022-00003412

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION _____
JOURNAL _____
PAGE _____
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 1704

PURCHASED FROM:

Geauga Credit Union

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kiribae Paul
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2022 OBACOA Fall Conference 1001-007-02-902 - Travel 834.00	834.0000	\$834.00
			Hotel		
TOTAL DUE					\$834.00

RECEIVED
OCT 27 2022
Geauga County Auditor

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT
2022 OCT 26 AM 11:24

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
GEAUGA CREDIT UNION

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2022-389

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$244.00 (Two Hundred Forty Four Dollars and No Cents) from 1001-007-02-902 to GEAUGA CREDIT UNION, at PO BOX 4521, CAROL STREAM, IL 60197, for 2022 OBACOA Fall Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



GEAUGA PROBATE JUVENILE COURT

Page 1 of 2

Account Number: ##### 8026
 Closing Date: 10/18/22
 Credit Limit: \$6,000.00 Available Credit: \$2,297.00



Account Inquiries



Customer Service:
 (800) 322-8472

To Report a Card Lost or Stolen:
 (727) 570-4881 LOCAL
 (866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:
 CUSTOMER SERVICE
 PO BOX 30495
 TAMPA, FL 33630



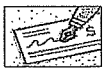
To view or pay your account on-line:
 www.eZCardInfo.com

Account Summary

Previous Balance	\$	0.00
Purchases	+	3,702.99
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	0.00
Payments	-	0.00
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	0.00
NEW BALANCE	\$	3,702.99

\$3682.16

Payment Information



Total Minimum Payment Due \$112.00

Payment Due Date 11/12/2022

Minimum Payment	\$	112.00
Past Due Amount	\$	0.00
Over Limit / Fees	\$	0.00

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521



Important News

- ♦ **MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!**
 SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN
 REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,
 DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND
 EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
09/19	09/21	3695	24755422263152630312282	EMBASSY SUITES 614-7909000 OH <i>Ohio CASA Conf</i>	\$ 439.83 <i>119.0</i>
09/23	09/25	3640	24943002267722246784089	HYATT REGENCY COLUMBUS 8885872877 OH <i>Ohio CASA Conf</i>	3,063.84 <i>tax to be refunded</i>
09/23	09/29	3640	24943002271722242701263	HYATT REGENCY COLUMBUS 8885872877 OH <i>Ohio CASA Conf</i>	255.32
10/14	10/16	3652	24692162288105344961736	EMBASSY SUITES COLUMBU COLUMBUS OH <i>OBACOR</i>	244.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
 PO BOX 839
 BURTON OH 44021 - 0839



Account Number
 ##### 8026

Check box to indicate
 name/address change
 on back of this coupon ☐

Closing Date

10/18/22

New Balance

\$3,702.99

Total Minimum
Payment Due

\$112.00

Payment Due Date

11/12/2022

AMOUNT OF PAYMENT ENCLOSED

\$

GEAUGA PROBATE JUVENILE COURT
 231 MAIN ST.
 2ND FLOOR
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:

GEAUGA CU - VISA
 PO BOX 4521
 CAROL STREAM IL 60197 - 4521

21 4457 0410 0007 8026 00011200 00370299 0



EMBASSY SUITES HOTEL - COLUMBUS
2700 CORPORATE EXCHANGE DRIVE
COLUMBUS, OH 43231
United States of America
TELEPHONE 614-890-8600 • FAX 614-890-8626
Reservations
www.embassysuites.com or 1 800 EMBASSY

Ralph, John ✓

231 MAIN ST
2ND FLOOR
CHARDON OH 44024
UNITED STATES OF AMERICA

Room No: 218/TDBN
Arrival Date: 10/12/2022 1:30:00 PM
Departure Date: 10/14/2022 11:51:00 AM
Adult/Child: 1/0
Cashier ID: LCRAMER5
Room Rate: 122.00
AL:
HH #
VAT #
Folio No/Che 975216 A

Confirmation Number: 53633160

EMBASSY SUITES HOTEL - COLUMBUS 10/14/2022 11:50:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
10/12/2022	3919845	GUEST ROOM EXEMPT	\$122.00
10/13/2022	3920318	GUEST ROOM EXEMPT	\$122.00
10/14/2022	3920585	VS *8026	(\$244.00) <i>re</i>
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	10/12/2022	10/13/2022	STAY TOTAL
ROOM AND TAX	\$122.00	\$122.00	\$244.00
DAILY TOTAL	\$122.00	\$122.00	\$244.00

CREDIT CARD DETAIL

APPR CODE	002375	MERCHANT ID	8480100
CARD NUMBER	VS *8026	EXP DATE	05/24
TRANSACTION ID	3920585	TRANS TYPE	Sale

Travel Expense Request

Auditor's Number:

2022-3412 ✓

Date: September 20, 2022

Department: Juvenile

Convention, Meeting, Etc.: 2022 OBACOA Fall Conference

Location: Columbus, OH

Reason: conference

Dates of Travel: October 12-14, 2022

Dates of Event: October 13-14, 2022

Employees Attending: John A. Ralph

(List Names)

Account: 1001-007-02-902 Travel

Estimated Expenses:

Hotel	\$244.00 ✓
Food	\$100.00 ✓
Mileage	\$200.00 ✓
Registration	\$250.00 ✓
Other	\$40.00
Total	\$834.00 ✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

9/15/2022

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 834.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/20/2022 12:16p, Journal No. 94.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

Hotel	\$ 244.00 ✓	Departure Date
Food		
Mileage		Departure Time am / pm
Registration		Return Date
Other		
Total	\$ 244.00	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title: Court Administrator

Approved by: _____

Partial Payment



Final Payment



Revised 08/20/08

Original and 2 copies required