

BUDGET COMMISSION

The Geauga County Budget Commission met in regular session on Monday, December 19, 2022 at 10:03 a.m. in the Auditor’s Conference Room at 215 Main Street, Chardon, Ohio.

Present: Geauga County Auditor Charles E. Walder, Geauga County Prosecutor James Flaiz, and Geauga County Treasurer C. P. Hitchcock was represented by Chief Deputy Treasurer Caroline Mansfield.

Also Present: Chief Deputy Auditor Ron Leyde, Deputy Auditor Tammy Most, and Deputy Auditor Kristen Sinatra

Meeting was advertised: Regular Business

WebEx was offered for virtual attendance.

Prior Minutes

Motion by Charles E Walder, seconded Caroline Mansfield to approve the minutes of the November 21, 2022 - Regular meeting.

Voice vote: Two ayes. Motion carried

Motion by Caroline Mansfield, seconded Charles E Walder, to approve the minutes of the November 28, 2022 - Special meeting.

Voice vote: Two ayes. Motion carried

Motion by Charles E Walder, seconded Caroline Mansfield to approve the minutes of the December 5, 2022 - Regular meeting.

Voice vote: Two ayes. Motion carried

James Flaiz entered the meeting at 10:05am

2023 Original Certificate GCA-014 correction

Bainbridge Township

Motion by James Flaiz, seconded by Charles E Walder, to re-sign the Bainbridge Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified due to an error in our formula:

Special Revenue Funds

Decrease #2031 Road and Bridge other source revenue 60,000 from 150,000 to 90,000

<u>New Special Revenue Fund Total</u>	<u>\$15,519,713.86</u>
New 2023 Certificate Total	\$20,898,741.15

Voice vote: Three ayes. Motion carried

2022 Amendments

East Geauga Fire District Amendment #2

Motion by Caroline Mansfield, seconded by Charles E Walder, to amend the East Geauga Fire District Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase Tax revenue 35,000.00 from 637,324.00 to 672,324.00

Increase Other – other source revenue 400.00 from 40.00 to 440.00

Net adjustment \$35,400.00

<u>New General Fund Total:</u>	<u>\$1,281,319.60</u>
New 2022 Certificate Total	\$1,281,319.60

Voice vote: Three ayes. Motion carried

Middlefield Village Amendment #3

Motion by James Flaiz, seconded by Caroline Mansfield, to amend the Middlefield Village Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase Other – other source revenue 190,592 from 196,714. to 387,306.

Special Revenue Funds

Increase B01 Streets & Highway other source revenue 6,200 from 152,000 to 158,200

Increase B02 State Highway other source revenue 1,200 from 28,500 to 29,700

Increase B03 Cemetery other source revenue 2,450 from 68,000 to 70,450

Increase B04 Parks and Rec other source revenue 25,900 from 80,500 to 106,400

Increase B05 Ambulance Levy other source revenue 14,036 from (6,017) to 8,019

Increase B08 Police Levy other source revenue 24,602 from 169.00 to 24,771.

Increase B11 Income Tax other source revenue 542,700 from 2,800,000 to 3,342,700

Increase B21 Income Tax Infrastructure other source revenue 88,000 from 750,000 to 838,000

Increase B26 Local Fiscal Recovery other source revenue 141,978.49 from 141,414 to 283,392.49

Increase B30 OneOhio Opiod other source revenue 4,216.51 from 0.00 to 4,216.51

Net Adjustment: \$851,283.00

Capital Project Funds

Decrease D10 Utility Cap Improvement other source revenue 10,000 from 30,000 to 20,000

Increase H02 Sidewalk Cap Impr. Other source revenue 30,000 from 15,000 to 45,000

Net Adjustment 20,000.00

Enterprise Funds

Increase E00 Refuse Fund other source revenue 80.00 from 170,500 to 170,580

Increase E01 Water other source revenue 9,700 from 758,750 to 768,450

Increase E02 Sewer other source revenue 16,800 from 817,000 to 833,800

Decrease E03 Economic Development other source revenue 3,300 from 24,126.00 to 20,826.00

Increase E12 New Well other source revenue 40,000 from 13,800 to 53,800

Net Adjustment 63,280.00

New General Fund Total:	\$ 2,583,980.18
New Special Revenue Fund Total	\$ 9,032,192.27
New Capital Project Fund Total:	\$ 1,455,466.71
<u>New Enterprise Fund Total:</u>	<u>\$ 5,808,830.67</u>
New 2022 Certificate Total	\$ 19,060,785.34

Voice vote: Three ayes. Motion carried

Munson Township Amendment #5

Motion by Caroline Mansfield, seconded by Charles E Walder, to amend Munson Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase Ambulance & Emergency Medical Fund other source revenue 45,000.00 from 248,000.00 to 293,000.00

<u>New Special Revenue Fund Total:</u>	<u>\$4,193,997.75</u>
New 2022 Certificate Total:	\$5,507,276.73

Voice vote: Three ayes. Motion carried

South Russell Village Amendment #7

Motion by Charles E Walder, seconded by James Flaiz, to amend the Village of South Russell Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Capital Project Funds

Increase D14 Chillicothe Rd. Culverts Fund other source revenue 20,000.00, from 0.00 to 20,000.00

<u>New Capital Project Funds Total:</u>	<u>\$ 1,409,807.89</u>
New 2022 Certificate Total:	\$10,553,334.28

Voice vote: Three ayes. Motion carried

Geauga County Park District – Amendment #3

Motion by James Flaiz, seconded Caroline Mansfield, to amend the Geauga County Park District Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase #1000 General Fund- Other- other source revenue 1,341,060.00 from 300,000.00 to 1,641,060.00

<u>New General Fund Total:</u>	<u>\$ 11,763,539.07</u>
New 2022 Certificate Total:	\$15,515,535.66

Voice vote: Three ayes. Motion carried

Geauga County Health District

Motion by Caroline Mansfield, seconded Charles E Walder, to accept Appropriation Transfer of funds as follows:

Appropriation Transfer – Fund 6023

From: Equipment/Equipment (\$13,750.00)
 To: Contracted Services \$13,750.00

New total unappropriated in 6023: **\$1,205,894.41 Unchanged**

Voice vote: Three ayes. Motion carried.

Geauga County – Amendment #19

Motion by Charles E Walder, seconded James Flaiz, to amend the Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Funds

Decrease Community Development #20236 other source revenue (142,300), from 367,300.00 to 225,000.00

Capital Projects

Decrease #4031 Community Dev. Grant Fund other source revenue (243,600.00) from 284,000.00 to 40,400.00

Decrease #4012 Airport Improvements other source revenue (550,000.00) from 600,000.00 to 50,000.00

Net Adjustment: \$(793,600.00)

New Special Revenue Fund Total:	\$125,649,195.87
New Capital Projects Fund Total:	\$ 22,858,531.06
New 2022 Certificate Total:	\$227,010,126.49

Voice vote: One no, Two ayes. Motion carried.

General Discussion:

OAG opinion dated 12/14/22 regarding the Geauga Park district’s authority to create a reserve fund among other things was shared by Mr. Flaiz. The opinion reaffirmed that the Park district is ineligible to create a reserve fund.

Housekeeping:

Tabled item from the June 29, 2022 meeting regarding the creation of the Land Acquisition Reserve Fund for the Geauga Park District; the Park District Board passed resolution 7-2022 on August 24, 2022 rescinding the motion to create the fund. The Budget Commission’s motion has been resolved due to the Attorney General’s opinion stating the park district may not create a reserve fund.

Gauga Park District discussion item from 12/5/22 meeting regarding appropriations to the Land Acquisition/Improvement Capital Reserve Fund. The Budget Staff worked with the GPD Interim Fiscal, Dawn, and the matter has been addressed at their Board meeting to rescind the resolution approving the appropriations. The issue has been resolved satisfactorily and the budget’s fund numbers now match the Park’s.

Tabled item from November 21, 2022 Geauga Public Health District Reserve Funds – revised resolution 2022-11 received. Still does not specify how the funds will be spent. Copy available for meeting.

Reserve Fund – Health District

Motion by James Flaiz, seconded Caroline Mansfield, to send communication to the Health District on behalf of the Budget Commission stating the language in paragraph two (2) for the Reserve Fund is too vague.

Voice vote: Three ayes. Motion carried.

January 2023 meeting dates:

Cancel January 2, 2023 - Regular meeting
Establish first meeting for 2023 – Thursday -January 6, 2023 at 10:00 a.m. Special
Auditor’s Office 215 Main Street, Chardon

Cancel January 16, 2023 (Martin Luther King Jr)
Re-Schedule for Wednesday - January 18, 2023 at 9:30 a.m. Special
Auditor’s Office 215 Main Street, Chardon

Review:

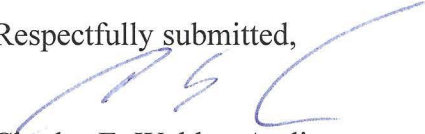
Cancel February 20, 2023 (President’s Day) - Regular
Re-schedule for Wednesday February 22, 2023 at 10:00 a.m.– School Budget Hearings. – Special
12611 Ravenwood Drive Third Floor Commissioners Conference Room Chardon, OH 44024
Notices will be sent to School Treasurers

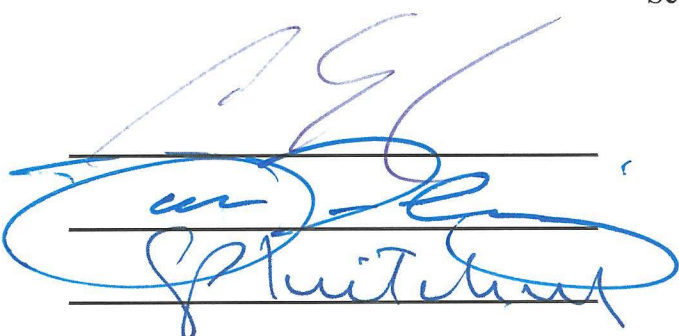
Public Comment:

None

Being no further business to conduct, Caroline Mansfield moved to adjourn the December 19, 2022 Regular meeting at 10:29 a.m.

Respectfully submitted,


Charles E. Walder, Auditor
Secretary/Budget Commission



Caroline Mansfield