



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **11/28/22**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-0003248

Timothy Grendell \$312.25

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher cover or on Reimbursement Voucher form. Signature of another staff member missing in the department head signature spot (as reimbursement is for the department head). Invoice includes sales tax. No original signature on the Travel Expense Request, nor is the Approved By line signed.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio June 23, 2022
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$2,280.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	11/28/2022	312.25 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
06/23/2022		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2022-00002902 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. _____ 1615

PURCHASED FROM:

Timothy Grendell

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2022 NCPJ Fall Conference - Nov. 12-19, 2022 2080-008-00-902 - Travel 2,280.00	2,280.0000	\$2,280.00
			Car Rental		
TOTAL DUE					\$2,280.00

RECEIVED
NOV 28 2022
Gauga County Auditor

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2022 NOV 23 PM 2:26 /

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
GRENDALL, TIMOTHY J

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2022-232**

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$312.25 (Three Hundred Twelve Dollars and Twenty Five Cents) from 2080-008-00-902 to GRENDALL, TIMOTHY J, at C/O PROBATE/JUVENILE COURT, CHARDON, OH 44024, for 2022 NCPJ Fall Conference travel expense reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED
COMMON PLEAS COURT
IN THE COURT OF COMMON PLEAS
PROBATE DIVISION 2010 JUN 29 11:01
GEAUGA COUNTY, OHIO
PROBATE DIVISION
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

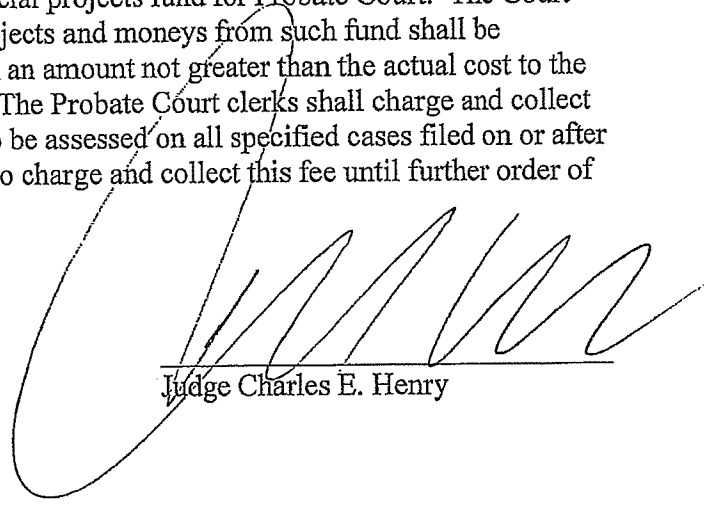
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry

Reset Form

Probate

Column Totals	A	B
Total Mileage Amount	(A) X .625**	\$ 0.00
Total Reimbursement	(B) + (C)	\$ 312.25

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

11/23/12
J. Grubbs

Date _____

Revised 07/01/2022 RHL



Rental Agreement # 853257831

Invoice # 90144936467

Renter Information**Renter Name**

TIM GRENDALL

Renter Address

CHESTERLAND, OH 44026-2036

USA

Vehicle Information

4DR REAR-WHEEL DRIVE SEDAN

License #: LHQM13

State/Province: FL

Unit #: 7VSVTN

Vehicle #: MH532822

Vehicle Class Driven

Luxury 2 door/Automatic/Air

Vehicle Class Charged

Full Size 4 door/Automatic/Air

Odometer Mileage/Kilometers

Starting: 39,824 Ending: 39,998

Total: 174

Fuel

Starting: Full Ending: 5.0

Thank you for renting
with Enterprise Rent-A-
Car

We appreciate your business!

This email was automatically generated
from an unattended mailbox, so please
do not reply to this e-mail.

If you have any questions about your
rental, please view our Frequently
Asked Questions or send us a secured
message by visiting our [Support Center](#)

Trip Information**Pickup**Saturday, November 12,
2022 3:57 PM

PENSACOLA INTERNATIONAL

(PNS)

2430 AIRPORT BLVD

PENSACOLA, FL 32504-8975

USA

ReturnSaturday, November 19,
2022 6:26 AM

PENSACOLA INTERNATIONAL (PNS)

2430 AIRPORT BLVD

PENSACOLA, FL 32504-8975

USA

Renter Charges

Rental Rate	Time & Distance 1 Week at \$588.00 / Week	\$588.00
Coverages	Cdw/ldw (\$29.99 / Day)	\$209.93
	Pai/pec (\$6.30 / Day)	\$44.10
Add-Ons	Fuel Service Option (\$62.18 / Rental)	\$62.18
Taxes and Fees	Vlf Rec .50/day (\$0.50 / Day)	\$3.50
	Concession Recoupment Fee 11.10	
	Pct (11.10%)	\$100.77
	Customer Facility Charge 4.25/day (\$4.25 / Day)	\$29.75
	FI Waste Tire/battery Fee .02/day (\$0.02 / Day)	\$0.14
	Sc Rec - FI Surchg Recov 2.00/day (\$2.00 / Day)	\$14.00
	Sales Tax (7.50%)	\$59.88

Total

(Subject to audit)

Amount charged on November 19, 2022 to MASTERCARD
(7628)

Amount Due**\$1,112.25**

-800.00 (NCP's Refund)

312.25

(\$1,112.25)

\$0.00

Travel Expense Request

Auditor's Number:

2022-2902

Date: June 23, 2022

Department: Probate

Convention, Meeting, Etc.: 2022 NCPJ Fall Conference

Location: Destin, FL

Reason: Conference

Dates of Travel: November 12-19, 2022

Dates of Event: November 13-19, 2022

Employees Attending: Judge Timothy J. Grendell

(List Names)

Account: 2080-008-00-902

Estimated Expenses:

Hotel \$1,600.00

Food

Mileage

Registration \$400.00

Other \$280.00

Total \$2,280.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 2280.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 6/23/2022 22-115, Journal No. 93.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel Departure Date

Food

Mileage Departure Time
am / pm

Registration Return Date

Other \$ 312.25

Total \$ 312.25 Return Time
am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title: Court Administrator

Approved by:

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required