



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **11/28/22**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-00003247

Jennifer Moore-Mallinos \$275.18

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or Reimbursement Voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>


Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2022
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$5,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by  Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	11/28/2022	275.18 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2022	dr	
1099 AMT.	cr	



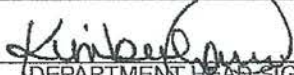
PURCHASE ORDER NO. 2022-00000149 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 12457

PURCHASED FROM:
Jennifer Moore-Mallinos

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT LEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Travel Expenses, Other - Travel - Other 1001-007-02-902 - Travel 5,000.00 October 2022	5,000.0000	\$5,000.00
TOTAL DUE					\$5,000.00

RECEIVED
NOV 28 2022
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2022 NOV 23 PM 2: 25

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
MOORE MALLINOS, JENNIFER D

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL

)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2022-412**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$275.18 (Two Hundred Seventy Five Dollars and Eighteen Cents) from 1001-007-02-902 to MOORE MALLINOS, JENNIFER D, at C/O PROBATE/JUVENILE COURT, CHARDON, OH 44024, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

**Geauga County
 Mileage/Miscellaneous Reimbursement Voucher
 for ALL that follow IRS Standard Mileage**

Print Form

Reset Form

PRINT EMPLOYEE NAME Jennifer Moore-Mallinos DEPARTMENT Juvenile

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
10/3/2022	470 Center St., Chardon	21 SU 111	Home Visit, Chardon, RT	5.00	
10/3/2022	Gaitway High school	Court Duties	West Geauga Library	7.50	
10/3/2022	470 Center St., Chardon	Court Duties	Gaitway High School	15.00	
10/4/2022	Cardinal Middle School	Court Duties	Gaitway High School	17.80	
10/4/2022	470 Center St., Chardon	Court Duties	231 Main St., Chardon, RT	3.00	
10/5/2022	470 Center St., Chardon	Court Duties	Cardinal Middle School	18.00	
10/7/2022	470 Center St., Chardon	Court Duties	Berkshire School, RT	20.00	
10/8/2022	Aurora, Oh	Court Duties	West Geauga Library, RT	24.50	
10/11/2022	470 Center St., Chardon	Court Duties	Gaitway High School, RT	30.00	
10/11/2022	470 Center St., Chardon	Court Duties	Home Visit, Chesterland,	7.00	
Column Totals				A	B
				147.80	
Total Mileage Amount				(A) X .625**	C
					\$ 92.38
Total Reimbursement				(B) + (C)	\$ 92.38

275-18
K2

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Jennifer Moore-Mallinos 11/4/22
 Employee Signature Date

Alexis Westcott 11/4/22
 Department Head Signature

Revised 07/01/2022 RHL
 IRS 625 rate effective 07/01/2022

Geauga County

Mileage/Miscellaneous Reimbursement Voucher for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Jennifer Moore-Mallinos DEPARTMENT Juvenile

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
10/5/22	470 Center St., Chardon	Court Duties	231 Main St., Chardon, RT	3.00	
10/12/22	470 Center St., Chardon	Court Duties	231 Main St., Chardon, RT	3.00	
10/20/22	470 Center St., Chardon	Court Duties	231 Main St., Chardon, RT	3.00	
Column Totals				A	B
				9.00	
Total Mileage Amount				(A) X .625**	C
					\$ 5.62
Total Reimbursement				(B) + (C)	\$ 5.62

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Jennifer Moore-Mallinos 1/14/22 _____
Employee Signature Date

Department Head/Signature

ORIGINAL RECEIPTS MUST BE ATTACHED

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Jennifer Moore-Mallinos DEPARTMENT Juvenile

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
10/12/2022	Cardinal Middle School		470 Center St., Chardon	12.00	
10/12/2022	470 Center St., Chardon	Court Duties	Cardinal Middle School	12.00	
10/13/2022	Cardinal Middle School		470 Center St., Chardon	12.00	
10/17/2022	470 Center St., Chardon	Court Duties	Gaitway High School	15.00	
10/17/2022	Gaitway High School		West Geauga Library	7.50	
10/18/2022	470 Center St., Chardon	Court Duties	Gaitway High School, RT	30.00	
10/19/2022	Cardinal Middle School		470 Center St., Chardon	12.00	
10/19/2022	470 Center St., Chardon	Court Duties	Gaitway High School, RT	30.00	
10/19/2022	470 Center St., Chardon		Cardinal Middle School	12.00	
10/20/2022	Cardinal Middle School		470 Center St., Chardon	12.00	
Column Totals				A	154.50

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Total Mileage Amount (A) X .625** \$ 96.56
 Total Reimbursement (B) + (C) **\$ 96.56**

ORIGINAL RECEIPTS MUST BE ATTACHED

J Moore Mallinos 11/4/22
 Employee Signature | Date

Alessia Wefant 11/4/22
 Department Head/Signature

IRS .625 rate effective 07/01/2022
 Revised 07/01/2022 RHL

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Jennifer Moore-Mallinos DEPARTMENT Juvenile

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
10/21/2022	470 Center St., Chardon		Home Visit, Huntsburg, Oh, RT	15.00	
10/24/2022	470 Center St., Chardon		Gaitway High School	15.00	
10/24/2022	Gaitway High School		West Geauga Library	7.50	
10/25/2022	470 Center St., Chardon		Gaitway High School, RT	30.00	
10/26/2022	Cardinal Middle School		470 Center St., Chardon	12.00	
10/26/2022	470 Center St., Chardon		West Geauga Middle School, RT	15.00	
10/26/2022	470 Center St., Chardon		Cardinal Middle School	12.00	
10/31/2022	470 Center St., Chardon		Gaitway High School	15.00	
10/31/2022	Gaitway High School		West Geauga Library	7.50	
Column Totals				A	129.00
Total Mileage Amount				(A) X .625**	\$ 80.62
Total Reimbursement				(B) + (C)	\$ 80.62

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Jennifer Moore-Mallinos 11/4/22 Date
 Employee Signature

Cellina Libbert 11/4/22
 Department Head Signature

John Baskin
 IRS .625 rate effective 07/01/2022
 Revised 07/01/2022 RHL

ORIGINAL RECEIPTS MUST BE ATTACHED