



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **12/01/22**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-0003272

Geauga Credit Union \$324.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or statement. No original signature or approved by signature on the Travel Expense Request Form.

Return Voucher Form

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

Purchase Order

AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705.41D

Geauga County, Chardon, Ohio October 18, 2022
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$1,632.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	12/5/2022	324.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
10/18/2022		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2022-00003688 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 1704

PURCHASED FROM:

Geauga Credit Union

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	DESCRIPTION	STATUS	UNIT COST	TOTAL COST
1.0000	Each	TRAVEL - 2022 OAPJ Probate Clerks Conference	Open	1,632.0000	\$1,632.00
		Hotel - KQ, HL, TB			
TOTAL DUE					\$1,632.00

RECEIVED

NOV 30 2022

Geauga County Auditor

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2022 NOV 30 PM 1:44

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
GEAUGA CREDIT UNION

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL

)

)

) PROPER ADMINISTRATIVE ORDER

) 2022-234

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$324.00 (Three Hundred Twenty Four Dollars and No Cents) from 1001-008-00-902 to GEAUGA CREDIT UNION, at PO BOX 4521, CAROL STREAM, IL 60197, for 2022 OAPJ Probate Clerks Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED
COMMON PLEAS COURT
IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

2010 JUN 29 AM 11:01
PROBATE DIVISION
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

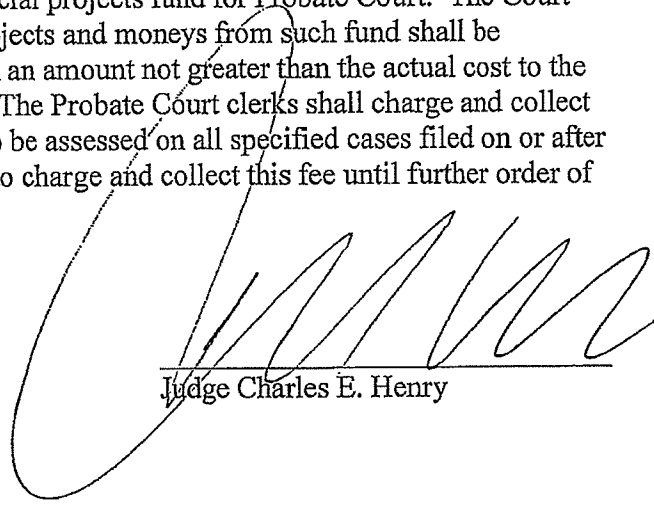
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry



GEAUGA PROBATE JUVIE COURT

Page 1 of 2

Account Number: ##### 8026
 Closing Date: 11/17/22
 Credit Limit: \$6,000.00 Available Credit: \$5,547.00

VISA**Account Inquiries**

Customer Service:

(800) 322-8472

To Report a Card Lost or Stolen:

(727) 570-4881 LOCAL

(866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:

CUSTOMER SERVICE

PO BOX 30495

TAMPA, FL 33630



To view or pay your account on-line:

www.eZCardInfo.com

Account Summary

Previous Balance	\$	3,702.99
Purchases	+	488.70
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	56.70
Payments	-	3,682.16
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	0.00
NEW BALANCE	\$	432.00

- \$20.83
 tax to be
 credited (from Sept) *ke*

Payment Information**Total Minimum Payment Due \$25.00****Payment Due Date 12/12/2022**

Minimum Payment	\$	25.00
Past Due Amount	\$	0.00
Over Limit / Fees	\$	0.00

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

**Important News**

- ♦ **MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!**
 SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN
 REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,
 DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND
 EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/24	10/26	3812	24943002298722225084843	HYATT PLACE COLUMBUS/DUB 6147991913 OH	\$ 126.90 /
10/24	10/26	3812	24943002298722223938008	HYATT PLACE COLUMBUS/DUB 6147991913 OH	126.90 /
10/24	10/26	3812	24943002298722222677557	HYATT PLACE COLUMBUS/DUB 6147991913 OH	126.90 /
10/24	10/26	3812	24943002298722225156609	HYATT PLACE COLUMBUS/DUB 6147991913 OH	108.00
10/25	10/26	3812	74943002298722226071836	CREDIT VOUCHER HYATT PLACE COLUMBUS/DUB 6147991913 OH	18.90 - ✓
10/25	10/26	3812	74943002298722226074111	CREDIT VOUCHER HYATT PLACE COLUMBUS/DUB 6147991913 OH	18.90 - ✓

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
 PO BOX 839
 BURTON OH 44021 - 0839

**Account Number**

8026

Check box to indicate
 name/address change
 on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

\$ 324.00

Closing Date

11/17/22

New Balance

\$452.83

**Total Minimum
Payment Due**

\$25.00

Payment Due Date

12/12/2022

GEAUGA PROBATE JUVIE COURT
 231 MAIN ST.
 2ND FLOOR
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA
 PO BOX 4521
 CAROL STREAM IL 60197 - 4521

21 4457 0410 0007 8026 00002500 00045283 3



GEAUGA PROBATE JUVE COURT

Page 2 of 2

Account Number: ##### 8026
 Closing Date: 11/17/22
 Credit Limit: \$6,000.00 Available Credit: \$5,547.00

VISA

12511

Account Activity Since Your Last Statement... Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/25	10/26	3812	7494300229872226084219	CREDIT VOUCHER HYATT PLACE COLUMBUS/DUB 6147991913 OH	18.90 -
11/12	11/14	0000	74457042318001208900233	PAYMENT - THANK YOU	119.00 -
11/12	11/14	0000	74457042318001208900258	PAYMENT - THANK YOU	244.00 -
11/12	11/14	0000	74457042318001208900316	PAYMENT - THANK YOU	3,319.16 -

Account Activity Summary

	Average Daily Balance	Periodic Rate	Corresponding Annual Percentage Rate ¹	Finance Charges	Effective Annual Percentage Rate	New Balance
CURRENT						
Purchases	\$ 0.00	0.0000%	0.00%	\$ 0.00		
Cash	\$ 0.00	0.0000%	0.00%	\$ 0.00		
Fees/Interest Charge				\$ 0.00		
Total				\$ 0.00	0.00%	\$ 452.83

See reverse side for explanation of **Interest Charge Method (ICM)** Credit Purchases: G Cash Advance: A Days In Billing Cycle: 30

¹ Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND BILLING RIGHTS SUMMARY



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: # 66244349

Hyatt Place Columbus/Dublin

6161 Parkcenter Circle Dublin, 43017 United States

Tel: +1 614 799 1913

Reservation Summary

Guest Details

Check-in	Sun, Oct 23, 2022 03:00 PM ✓
Check-out	Mon, Oct 24, 2022 12:00 PM
Guests	1 Guest
Rate	Government Military Business - CR59565
Room	(1) King Bed (with sofa bed)

Name Kerri Quay

Total Cash Per Room*	\$126.90
Sun, Oct 23	\$108.00
Subtotal	\$108.00
CITY TAX	\$10.80
STATE TAX	\$8.10
Taxes & Fees	\$18.90

*Changes in taxes or fees will affect the total price.

Live Chat



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: 46909507

Hyatt Place Columbus/Dublin

6161 Parkcenter Circle Dublin, Ohio, 43017 United States

Tel: +1 614 799 1913

Reservation Summary

Check-in	Sun, Oct 23, 2022 03:00 PM	✓ Rate	- CR59565
Check-out	Mon, Oct 24, 2022 12:00 PM	Total Cash Per Room*	\$126.90
		Sun, Oct 23	\$108.00
Room	1 King Bed (with sofa bed)	Subtotal	\$108.00
Guest	1 Adult	CITY TAX	\$10.80
		STATE TAX	\$8.10
Guest Details	Timothy Grendell klaurie@geaugacourts.org 231 Main Street 2nd Floor Chardon, OH 44024 US (440) 279-1868	Taxes & Fees	\$18.90

*Changes in taxes or fees will affect the total price.

Payment Details Visa xxxx8026
5/2024

Special Requests

[Live Chat](#)



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: 62081185

Hyatt Place Columbus/Dublin

6161 Parkcenter Circle Dublin, Ohio, 43017 United States

Tel: +1 614 799 1913

Reservation Summary

Check-in	Sun, Oct 23, 2022 03:00 PM	✓ Rate	- CR59565
Check-out	Mon, Oct 24, 2022 12:00 PM	Total Cash Per Room*	\$126.90
		Sun, Oct 23	\$108.00
Room	1 King Bed (with sofa bed)	Subtotal	\$108.00
Guest	1 Adult	CITY TAX	\$10.80
		STATE TAX	\$8.10
Guest Details	Heidi Landis klaurie@geaugacourts.org 231 Main Street 2nd Floor Chardon, OH 44024 US (440) 279-1868	Taxes & Fees	\$18.90
*Changes in taxes or fees will affect the total price.			
Payment Details	Visa xxxx8026 5/2024		

Special Requests

Live Chat



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: 60643801

Hyatt Place Columbus/Dublin

6161 Parkcenter Circle Dublin, Ohio, 43017 United States

Tel: +1 614 799 1913

Reservation Summary

Check-in	Sun, Oct 23, 2022 03:00 PM	Rate	- CR59565
Check-out	Mon, Oct 24, 2022 12:00 PM	Total Cash Per Room*	\$126.90
		Sun, Oct 23	\$108.00
Room	1 King Bed (with sofa bed)	Subtotal	\$108.00
Guest	1 Adult	CITY TAX	\$10.80
		STATE TAX	\$8.10
Guest Details	Todd Biller klaurie@geaugacourts.org 231 Main Street 2nd Floor Chardon, OH 44024 US (440) 279-1868	Taxes & Fees	\$18.90

*Changes in taxes or fees will affect the total price.

Payment Details	Visa xxxx8026 5/2024
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Special Requests

Live Chat

Travel Expense Request

Auditor's Number:

2022-3688

Date: October 18, 2022Department: ProbateConvention, Meeting, Etc.: 2022 OAPJ Probate Clerks TrainingLocation: Dublin, OHReason: TrainingDates of Travel: October 23-24, 2022Dates of Event: October 24, 2022Employees Attending: Kerri Quay, Shawna Myers, Todd Biller, Heidi Landis (List Names)Account: 1001-008-00-902**Estimated Expenses:**

Hotel	\$432.00	
Food	\$160.00	✓
Mileage	\$440.00	✓
Registration	\$500.00	✓
Other	\$100.00	
Total	\$1,632.00	✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature: Kimberly QuayDate: 10/17/2022

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 1,632.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-008-00-902 fund, free from any previous encumbrances.

By: Kimberly Quay

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 10/18/2022 22:17Z, Journal No. 94.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	\$ 324.00	Departure Date
Food		
Mileage		Departure Time am / pm
Registration		Return Date
Other		
Total	\$ 324.00	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: Kimberly QuayTitle: Court Administrator

Approved by: _____

Partial Payment



Final Payment



Revised 08/20/08

Original and 2 copies required