



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **12/01/22**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2022-0003271**

**Tab Products \$1,166.53**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)


**AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 6706.41D**

Geauga County, Chardon, Ohio January 3, 2022  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$12,000.00

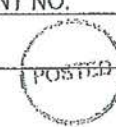
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR

by  Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	12/5/2022	1,166.53 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2022		
1099 AMT.	dr	
	cr	

PURCHASE ORDER NO. 2022-00001221 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 53879

PURCHASED FROM: \_\_\_\_\_

**Tab Products**

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-007-02-701 - Materials and Supplies 12,000.00  26750 - J	12,000.0000	\$12,000.00
TOTAL DUE					\$12,000.00

**RECEIVED**  
NOV 30 2022  
Geauga County Auditor

**Presented by Court as a  
courtesy only,  
NOT statutorily required**

See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

FILED  
IN COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

2022 NOV 30 PM 1:45

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT  
EXPENDITURES  
TAB PRODUCTS CO LLC

NOT  
FOR  
VETTING

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2022-425

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,166.53 (One Thousand One Hundred Sixty Six Dollars and Fifty Three Cents) from 1001-007-02-701 to TAB PRODUCTS CO LLC, at 24923 NETWORK PLACE, CHICAGO, IL 60673-1249, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

**tab**  
 605 4th St  
 Mayville, WI 53050  
 USA  
 Phone: (800) 873-4427  
 Fax: (920) 387-1898

Invoice Number: INV000026750 ✓  
 Invoice Date: 11/4/2022  
 Due Date: 12/4/2022  
 Order Number: US00014391  
 Salesperson: Brandi K

Bill To: 2485072  
 MYERS, SHAWNA  
 GEAUGA COUNTY PROBATE COURT  
 231 MAIN ST  
 STE 200 Court House Annex  
 CHARDON OH 44024  
 USA

Ship To: 0  
 SHAWNA MYERS  
 GEAUGA COUNTY PROBATE COURT  
 231 MAIN ST  
 STE 200 Court House Annex  
 CHARDON OH 44024  
 USA

Purchase Order: SHAWNA MYERS

Ship Date	Packages	Weight	Ship Via	Tracking/Pro Number	Terms	
11/4/2022	8	166.00	UPS Ground	1Z5812010397988475	NET 30 DAYS	
Line	Item	Description	Quantity	Unit Price	Unit	Extended Price
1	J2241-W-58P1	14PT MLA 2"WFLD EXP 2B13 LTR	500	2.1300	EA	1,065.00000
2	J2241-58P1	14PT MLA FLDR DBL TAB 2B13 LTR	650	1.0500	EA	682.50000
3	9999-27	PLATE CHARGE	1	103.0000	EA	103.00000
4	J10197-00	GLOSS FINISH LABELS UNATTACHED	650	0.8500	EA	552.50000
5	7714	LBL ALPHA "E" WHITE 240/PKG	1	30.0100	EA	30.01000
6	7716	LBL ALPHA "G" YELLOW 240/PKG	3	30.0100	EA	90.03000
7	7729	LBL ALPHA "S" BLACK 240/PKG	2	30.0100	EA	60.02000
8	9520	SOLID COLOR LABEL RED 500/ROLL	2	26.9600	EA	53.92000
9	BINDER E	JETER BINDER WHITE/RED SCREEN 8-	1	38.5600	EA	38.56000

*\$1166.53 = Jewels ✓*  
*\$1712.06 = Probate*

Remit To:  
 TAB Products Co. LLC ✓  
 24923 Network Place  
 Chicago, IL 60673-1249

Please show invoice number on your remittance.

Call (888) 466-8228 (option 4 at prompt) or email arremittance@tab.com to pay by credit card or ACH.

Extended Total	2,675.54
Freight	203.05
Sales Tax	0.00
Prepaid Total	0.00
<b>Balance Due USD</b>	<b>2,878.59</b>