



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **1/25/23**

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-0245 – Marion Technical College-\$850.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on invoice or voucher cover. Travel Expense Request form (Encumbrance 2022-00003958) does not have an approved by signature. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio December 6, 2022

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$1,800.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	1/30/2023	\$ 850.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
12/06/2022	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2022-00003958 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 14558

PURCHASED FROM:

Marion Technical College

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2022 OPOTA Court Officer Basic Training 1001-007-02-902 - Travel 1,800.00 2022 Registration RECEIVED JAN 26 2023 Geauga County Auditor	1,800.0000	\$1,800.00
TOTAL DUE					\$1,800.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2023 JAN 24 PM 12:46

PROBATE - JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES

MARION TECHNICAL COLLEGE

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL

)

)

) **PROPER ADMINISTRATIVE ORDER**

) **2023-45**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$850.00 (Eight Hundred Fifty Dollars and No Cents) from 1001-007-02-902 payable to MARION TECHNICAL COLLEGE, for 2022 OPOTA Court Officer Basic Training Course registration fee, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

cc 1/24/2023

CC: Fiscal Director

Marion Technical College, 1467 Mt. ✓
Vernon Avenue, Marion OH 43302,
Workforce Development
107 North Main Street, Suite 200

INVOICE

INVOICE # 1 ✓
DATE: 12/19/2022 ✓

BILL TO:

Geauga County Probate/Juvenile Court
c/o John Ralph
Constable-Bailiff
231 Main Street Suite 200
Chardon, Ohio 44024

COMMENTS OR SPECIAL INSTRUCTIONS:

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
					Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	OPOTA Court Officer Basic Firearms—40 hours	\$850.00	\$850.00
	December 12-16, 2022 (John Ralph)		

SUBTOTAL \$850.00

SALES TAX

SHIPPING & HANDLING

TOTAL DUE \$850.00 ✓

Make all checks payable to Marion Technical College, 1467 Mt. Vernon Avenue, Marion OH 43302,
If you have any questions concerning this invoice, contact Mike Augenstein at augensteinm@mtc.edu.

THANK YOU FOR YOUR BUSINESS!

Travel Expense Request

Auditor's Number:

2022-3958

Date: 12/6/2022

Department: Juvenile

Convention, Meeting, Etc.: OPOTA Court Officer Basic Training

Location: Marion, OH

Reason: training

Dates of Travel: December 11-16, 2022

Dates of Event: December 12-16, 2022

Employees Attending: John A. Ralph

(List Names)

Account: 1001-007-02-902 Travel

Estimated Expenses:

Hotel \$490.00

Food \$200.00

Mileage \$200.00

Registration \$850.00

Other \$60.00

Total \$1,800.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 1800.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 12/6/2022 12:19:22, Journal No. 94

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel Departure Date

Food

Mileage Departure Time
am / pm

Registration \$ 850.00 ✓ Return Date

Other Return Time

Total \$ 850.00
am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title: Court Administrator

Approved by:

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required