



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 01/06/2023

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2023-00000069**

**Deluxe Small Business \$61.98**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>


Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 6706.41D

Geauga County, Chardon, Ohio January 3, 2022  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
\$12,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by  Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024.

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	1/9/2023	61.98
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2022		
1099 AMT.	dr	
	cr	

PURCHASE ORDER NO. 2022-00001221

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. **55434**

**PURCHASED FROM:**

**Deluxe Small Business**

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-007-02-701 - Materials and Supplies 12,000.00  02052730031	12,000.0000	\$12,000.00
TOTAL DUE					\$12,000.00

**RECEIVED**  
JAN 05 2023  
Geauga County Auditor

**Presented by Court as a  
courtesy only,  
NOT statutorily required**

See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT  
2023 JAN -5 PM 1:47

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT  
EXPENDITURES

DELUXE SMALL BUSINESS SALES

NOT  
FOR  
VETTING

) JUDGE TIMOTHY J. GRENDALL

)

)

) PROPER ADMINISTRATIVE ORDER

) 2023-3

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$61.98 (Sixty One Dollars and Ninety Eight Cents) from 1001-007-02-701 payable to DELUXE SMALL BUSINESS SALES, for supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

deluxe.

DELUXE  
P.O. BOX 4656  
CAROL STREAM, IL 60197-4656

Priority  
Service  
Code

KT044

# Invoice

SALES & CUSTOMER SERVICE  
800-328-0304  
ONLINE: [deluxe.com/shop](http://deluxe.com/shop)

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ATTN SHAWNA MYERS  
GEAUGA COUNTY JUVENILE COURT  
231 MAIN ST STE 200  
CHARDON OH 44024-1235

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ATTN SHAWNA MYERS  
GEAUGA COUNTY JUVENILE COURT  
231 MAIN ST STE 200  
CHARDON OH 44024-1235

Terms - net 15 days, \$30 late fee, subject to applicable law  
All sales are subject to the terms of sale enclosed  
This Invoice is Tax Exempt

CUSTOMER NAME					
GEAUGA COUNTY JUVENILE COURT					
AUTHORIZED NAME	CUSTOMER ID	ORDER NUMBER	PO NUMBER	INVOICE NUMBER	INVOICE DATE
	994061-851215	2052730031		02052730031	12/13/2022
QUANTITY SHIPPED	SHIP DATE	SHIPPED VIA	ITEM NUMBER	DESCRIPTION	AMOUNT DUE
1	12/12/2022	P.P.	102169S	N&A STAMP SMALL	53.99
				SUBTOTAL	53.99
				SHIPPING & PROCESSING TOTAL	7.99
					61.98
For W9 request, send an email to: <a href="mailto:w9_compliancerequests@deluxe.com">w9_compliancerequests@deluxe.com</a> THANK YOU FOR YOUR ORDER					<b>BALANCE DUE</b> 61.98

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

deluxe.

ATTN SHAWNA MYERS  
GEAUGA COUNTY JUVENILE COURT  
231 MAIN ST STE 200  
CHARDON OH 44024-1235

Order Number	Due Date
2052730031	12/28/2022
Customer Number	Amount Due
994061-851215	\$61.98

DELUXE  
P.O. BOX 4656  
CAROL STREAM, IL 60197-4656

Pay online at  
[paydeluxeforbusiness.com](http://paydeluxeforbusiness.com) to authorize  
payment via a debit to your checking  
account or credit card for a nominal fee.

6 2052730031 0645467216 0000006198 4