

Auditor Charles E. Walder

Chief Fiscal Officer

Return Voucher Form

Date:	01/	06/	2023

To: Elected Official, Department head, or Accounting Staff of Board – Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-0072 - Office Depot Inc \$311.83

Incorrect Vendor Numbers (s)
Incorrect/No Encumbrance No Incorrect Voucher Amount
Incorrect G/L Date Expense Precede Encumbrance
Remit Copy Missing
Due Date Deadline MissedX Other

Solution: No original signature on voucher cover or invoice. Also, the Federal ID number on invoice does not match New World.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: http://www.auditor.co.geauga.oh.us Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705,41D

Geauga County, Chardon, Ohio January 3, 2022.

I HEREBY CERTIFY that the monthly required to meet the foregoing contract, agreement, or obligation in the sum of

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the below. free from any previous encumbrances.

CHARLES	E.	WAL	DEF	3
GEAUGA COL	JN.	TYA	UDI.	TOR

by (, Depuly Auditor
GEAUGA COUNTY FEDERAL LI	
SALES AND USED TAX EXEMP	FION - POLITICAL SUBDIVISION
	STATE OF OHIO

FOR AUDITORS USE ONLY	bate:
Then and Now Certificate:	
Warrant Received by:	
Date:	

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GRENDELL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

VOUCHER DATE	VOUCHER AMOUNT
1/9/2023	311.83
ADJUSTMENT	ACCOUNT NO.
dr.	The state of the s
	(POSTRU)
cr.	E. mark
	1/9/2023

PURCHASE ORDER NO. 2022-00001272

GEAUGA CO, BOARD OF COMMISS SESSION	IONERS;
RESOLUTION JOURNAL	
PAGE BUDGET APPROVAL - ENCUMB	_VOUCHER

48433 VENDOR I.D. NO.

PURCHASED FROM:

Office Depot

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GRENDELL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

DEPARTMENT HEAD SIGNATURE

QUANTITY UNIT	FUND 1001	DESCRIPTION Materials & Supplies - Materials & Supplies 1001-008-90-701 - Materials and Supplies 8,000.00	UNIT COST 8,000.0000	TOTAL COST \$8,000,00
		October 2022		
			RECEN/= JAN 0 5 202	3
			Geauga County A	udito
1	*	Descented by Court on a	TOTAL DUE	\$8,000.00

Presented by Court as a courtesy only, NOT statutorily required

See State ex rel. Grendell v. Walder, Slip Opinion No. 2022-Ohio-204

FILED IN COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS PROBATE DIVISION GEAUGA COUNTY, OHIO

2023 JAN -5 PM 1:47

FF JBAIE JUVENIKE CIVISION GEAUGA COUNTY ONIO

PROBATE COURT EXPENDITURES
OFFICE DEPOT INC

/ETTING) PROPER ADMINISTRATIVE ORDER) 2023-8

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$311.83 (Three Hundred Eleven Dollars and Eighty Three Cents) from 1001-008-00-701 payable to OFFICE DEPOT INC, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

TIMOTHY J. GRENDELL, JUDGE

CC: Fiscal Director



REPRINT OF ORIGINAL INVOICE

03-OCT-22

THANKS FOR YOUR ORDER IF YOU HAVE ANY QUESTIONS OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423 FOR ACCOUNT INQUIRIES : (800) 721-6592

AMOUNT DUE PAGE NUMBER INVOICE NUMBER 268968813001 275.60 1 OF 1 PAYMENT DUE INVOICE DATE TERMS 06-NOV-22

Net 30

Federal ID # 86-2161688

ATTN: ACCTS PAYABLE Bill To:

GEAUGA CNTY PROBATE JUVY CRT

231 MAIN ST

2ND FLOOR SUITE 200 CHARDON OH 44024-1263 վակերկան անգական հայալ

GEAUGA CNTY PROBATE JUVY CRT Ship To:

231 MAIN ST

2ND FLOOR SUITE 200 CHARDON OH 44024-1263

ACCOUNT NUMBER ACCOUNT MA				ORDER NUMBER				ER DATE	SHIPPED DATE							
19649432	432 Depot, O		Depot, Office		Depot, Office 231		Depot, Office 231MAINST		MAINST	268968813001			29-SEP-22		03-OCT-22	
BILLING ID	PURCHASE ORDER REL		ASE ORDER RELEASE OR		ORDE	ERED BY DESKTOP		Ρ	COST CENTER							
24537205					SHA'	MNA ERS										
CATALOG ITEM # /		RIPTION /	T #		U/M TAX	QTY ORD	QTY SHIP	QT B/0		UNIT PRICE	EXT	ENDED PRICE				
7594535 9287201	HEPA 7594	A,FILTER,LARGE	,WHITE,		CT Y	1	1	0		275.600		275.60				
						SUB-TOT						275.60 0.00				
						DELIVER	DISCOUNT					0.00				
							ANEOUS					0.00				
						SALES T	AX					0.00				
ALL AMOUNTS A		D ON USD				TOTAL					G	275.60				

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

A DETACH HERE A

INVOICE DATE INVOICE AMOUNT INVOICE NUMBER **CUSTOMER NAME** BILLING ID

GEAUGA CNTY PROB ATE JUVY CRT 24537205 268968813001 03-OCT-22 275.60

AMOUNT ENCLOSED

FLO 245372057 2689688130010 00000027560 1 1

PLEASE SEND YOUR CHECK TO:

ODP BUSINESS SOLUTIONS LLC PO BOX 633301 CINCINNATI OH 45263-3301

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

REPRINT OF ORIGINAL INVOICE

THANKS FOR YOUR ORDER IF YOU HAVE ANY QUESTIONS OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423 FOR ACCOUNT INQUIRIES : (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
269431452001	36.23	1 OF 1
INVOICE DATE	TERMS	PAYMENT DUE
03-OCT-22	Net 30	06-NOV-22

Federal ID # 86-2161688

Bill To:

ATTN: ACCTS PAYABLE

GEAUGA CNTY PROBATE JUVY CRT

231 MAIN ST

LUTIONS, LLC

2ND FLOOR SUITE 200 CHARDON OH 44024-1263 վետևենոկտեսինում կաներ

Ship To:

GEAUGA CNTY PROBATE JUVY CRT

231 MAIN ST

2ND FLOOR SUITE 200 CHARDON OH 44024-1263

			OUNT MANAGER SHIP TO ID			RDER NUMBER		RDER DATE	SHIPPED DATE		
19649432		Depot, O	ffice	2311	231MAINST		269431452001		29-SEP-22	03-OCT-22	
BILLING ID	ILLING ID PURCHASE ORDER RE		RELE	RELEASE ORDE		RED BY	ED BY DESKTOP		COST CENTER		
24537205					ERLY JRIE						
CATALOG ITEM # /		RIPTION /	1#		U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE	
752059 4011-LONG	TAPE 7520	E,MNTNG,INTR/E 59	XTR,GY		RL Y	1	1	0	26.240	26.24	
						SUB-TOT TIERED I DELIVER MISCELL	DISCOUNT Y			26.24 0.00 9.99 0.00	
						SALES T				1_0.00	
ALL AMOUNTS A	RE BASE	D ON USD				TOTAL				36.23	

269431452001

▲ DETACH HERE ▲ INVOICE DATE INVOICE AMOUNT AMOUNT ENCLOSED BILLING ID INVOICE NUMBER **CUSTOMER NAME** GEAUGA CNTY PROB

03-OCT-22

245372057 2694314520014 00000003623 1 3 FL0

36.23

PLEASE SEND YOUR CHECK TO:

ATE JUVY CRT

ODP BUSINESS SOLUTIONS LLC PO BOX 633301 ■ CINCINNATI OH 45263-3301

24537205

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU