

Auditor Charles E. Walder

Chief Fiscal Officer

Date:	01	/17/	2023

To: Elected Official, Department head, or Accounting Staff of Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-0000164 Deluxe Small Business \$446.03

Dept. Head Signature Missing on Cover	Incorrect Vendor Numbers (s)		
Incorrect Account Number	Incorrect/No Encumbrance No.		
Incorrect Remit Address	Incorrect Voucher Amount		
Insufficient Cash Balance Available	Incorrect G/L Date		
Batch not Approved in New World	Expense Precede Encumbrance		
Insufficient Balance Available on PO	Remit Copy Missing		
Missing Original Invoice/Supporting Documents Missing "OK to Pay" Initials/Signature	Due Date Deadline Missed X Other		

Solution: No original signature on the voucher cover or invoice. Invoice number referenced in New World is 55434; invoice number on vendor invoice is 02052501966.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: http://www.auditor.co.geauga.oh.us Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705.41D

Geauga County, Chardon, Ohio April 4, 2022
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$10,000.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

free from any previous encumbrances.	/			
	PURCHASE ORDER NO. 2022-00002405			
CHARLES E. WALDER GEAUGA COUNTY AUDITOR	GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION			
by, Deputy Auditor GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208 SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION	JOURNAL PAGE BUDGET APPROVAL - ENCUMBVOUCHER			
STATE OF OHIO	VENDOR I.D. NO 55434			
FOR AUDITORS USE ONLY Date:	PURCHASED FROM			
Then and Now Certficate:				
Warrant Received by:	Deluxe Small Business			
Date:	_			
SHIP TO:	INVOICE TO:			
GEAUGA COUNTY	GEAUGA COUNTY			
PROBATE / JUVENILE COURT -JUDGE GRENDELL	PROBATE / JUVENILE COURT -JUDGE GRENDELL			
231 MAIN STREET SUITE 2	231 MAIN STREET SUITE 2			
CHARDON, OH 44024	CHARDON, OH 44024			
T T	DEPARTMENT NEAD SIGNATURE			

WARRANT NO. VOUCHER DATE VOUCHER AMOUNT

1/18/2023

ADJUSTMENT

P.O. DATE 04/04/2022

1099 AMT.

446.03

ACCOUNT NO.

AND THE RESIDENCE OF THE PARTY	UNIT	FUND	DESCRIPTION	UNIT COST	
1.0000	Each	1001	Other Expenses - Other 1001-008-00-901 - Other 10,000.00	10,000.0000	\$10,000.00
			02052501966		
	ı			RECEIV	/FD
				JAN 1 7	2023
				Geauga Cou	nty Auditor
				TOTAL DUE	\$10,000.00

Presented by Court as a courtesy only, NOT statutorily required

See State ex rel. Grendell v. Walder, Slip Opinion No. 2022-Ohio-204

IN COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS PROBATE DIVISION GEAUGA COUNTY, OHIO

2023 JAN 12 PM 2: 04

PROBATE-JUVENILE
DIVISION
OF AUG. COUNTY OHI

IN RE:

NOT
FOR
PROBATE COURT
EXPENDITURES
DELUXE SMALL BUSINESS SALES

OUNTY, OHIO

JUDGE TIMOTHY J. GRENDELL

PROPER ADMINISTRATIVE ORDER

) 2023-14

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$446.03 (Four Hundred Forty Six Dollars and Three Cents) from 1001-008-00-901 payable to DELUXE SMALL BUSINESS SALES, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

TIMOTHY J. GRENDELL, JUDGE

CC: Fiscal Director

deluxe.

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DELUXE
P.O. BOX 4656
CAROL STREAM, IL 60197-4656

CAROL STREAM



ATTN SHAWNA MYERS
GEAUGA COUNTY JUVENILE COURT
231 MAIN ST #200
CHARDON OH 44024

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H
GEAUGA COUNTY PROBATE COURT
231 MAIN ST STE 200
CHARDON OH 44024

T O

Terms - net 15 days, \$30 late fee, subject to applicable law All sales are subject to the terms of sale enclosed This Invoice is Tax Exempt

CUSTOMER NAME

GEAUGA COUNTY PROBATE COURT

AUT	HORIZED NAM	ИE	CUSTOMER ID	ORDER NUMBER	PO NUMBER	INVOICE NUMBER	INVOICE DATE
SHA	WNA MYER	RS	994061-851215	2052501966		02052501966	11/04/2022
QUANTITY SHIPPED	SHIP DATE	SHIPPED VIA	ITEM NUMBER	DESC	RIPTION		AMOUNT DUE
	11/03/2022 11/03/2022 11/03/2022	FRT	SSLM260-1	PAYMENT			456.99 50.50 2.99 510.48 26.95 537.43 -91.40 30.00
For W9 re	equest, send	an email	to: w9 compliancer	eguests@deluxe.com	1	BALANCE DUE	476.02

For W9 request, send an email to: w9_compliancerequests@deluxe.com THANK YOU FOR YOUR ORDER

BALANCE DUE

4410.02

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

deluxe.

GEAUGA COUNTY JUVENILE COURT 231 MAIN ST #200 CHARDON OH 44024

Order Number	Due Date
2052501966	11/19/2022
Customer Number	Amount Due
994061-851215	\$476.03

DELUXE P.O. BOX 4656 CAROL STREAM, IL 60197-4656 Pay online at **paydeluxeforbusiness.com** to authorize payment via a debit to your checking account or credit card for a nominal fee.