



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **01/17/2023**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00000164

LBL Lithographers \$745.02

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Return Voucher Form

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio April 4, 2022
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$10,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	1/18/2023	745.02 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
04/04/2022	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2022-00002405 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. _____ 40009

PURCHASED FROM:
_____ **LBL Lithographers** _____

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Quinn
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other 1001-008-00-901 - Other 10,000.00	10,000.0000	\$10,000.00
			901250		
TOTAL DUE					\$10,000.00

RECEIVED
JAN 17 2023
Gauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2023 JAN 12 PM 3:00

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
LBL LITHOGRAPHERS

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-13

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$745.02 (Seven Hundred Forty Five Dollars and Two Cents) from 1001-008-00-901 payable to LBL LITHOGRAPHERS, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

W 1/12/2023

CC: Fiscal Director

Shetler Office Solutions

14960 South State Ave
PO Box 1307
Middlefield, OH 44062

Invoice

Date	Invoice #
12/30/2022	901250 ✓

Bill To
G.C. JUVENILE PROBATE-000204 231 MAIN ST. STE. 200 CHARDON, OH 44024

Ship To
Attn: Shawna Myers G.C. JUVENILE PROBATE 231 MAIN ST. STE 200 CHARDON, OH 44024

P.O. Number	Terms	Due Date
Shawna Myers	NET 30 Days	1/29/2023

Quantity	Item Code	Description	Price Each	Amount
8	Supplies	AAGSK800: CALENDAR, WL, 12MO, 11X8.25 - EA	14.15	113.20 ✓
2	Supplies	HOD3640: CALENDAR, WALL, 3 MONTH, BE - EA	13.10	26.20 ✓
11	Supplies	AVE05466: LABEL, .75RND, 1008/PK, RD - PK	7.43	81.73 ✓
8	Supplies	AVE05465: LABEL, .75RND, 1008/PK, OR - PK	7.43	59.44 ✓
3	Supplies	AVE05471: LABEL, .75RND, 1008/PK, NEOR - PK	7.43	22.29 ✓
10	Supplies	AVE05462: LABEL, .75RND, 1008/PK, YL - PK	7.43	74.30 ✓
9	Supplies	AVE05468: LABEL, .75RND, 1008/PK, NGN - PK	7.43	66.87 ✓
8	Supplies	AVE05461: LABEL, .75RND, 1008/PK, LBE - PK	7.43	59.44 ✓
8	Supplies	AVE05469: LABEL, .75RND, 1008/PK, DBE - PK	7.43	59.44 ✓
11	Supplies	AVE05459: LABEL, .75 RND, 1008/PK, BK - PK	7.43	81.73 ✓
10	Supplies	AVE05868: SEAL, 2"DIA GD, 44/PK - PK	5.13	51.30 ✓
1	Supplies	MMM654YW: NOTE, POST-IT, 3X3, 12/PK, YW - PK	19.27	19.27 ✓
2	Supplies	UNV12113: FOLDER, MLA, 1/3 CT, LTR, 100 - BX	7.92	15.84 ✓
6	Supplies	SMD75174: POCKET, FILE, 5.25"EXP, LTR - BX	71.63	429.78 ✓
0	Supplies	BLS135895: PLANNER, LAUREL 8X5 WM PLA - EA	18.84	0.00 ✓
6	Supplies	REDC1731: DESK PAD, MNTH, 21.75X17, WE - EA	8.40	50.40 ✓
1	Supplies	PAP85581: PEN, RT, FLXGRP ELTE, MED, BE - DZ	18.93	18.93 ✓
1	Supplies	AAG89802: DESK PAD, LANDSCAPE 17X22 - EA	28.95	28.95 ✓
1	Supplies	BICWOTAP10: TAPE, CORRECTION, 10/BX, WH - BX	17.89	17.89 ✓
1	Supplies	UNV43650: MARKER, DRY, ERASE, CHSL, 4ST - ST	7.54	7.54 ✓
5	Supplies	GLWB50H: CASE, BINDING, HI-ARCH, LTR - EA	26.11	130.55 ✓
5	Supplies	PIL31021: PEN, RBALL, RT, G2, GEL, FN, BE - DZ	14.99	74.95 ✓
<p>Juvenile = \$745.02</p> <p>Probate = \$745.02 ✓</p>				
			Total	\$1,490.04

Phone #	Fax #	Web Site
2169058289	440-632-1823	shetlerprinting.com

\$1,490.04

SM