

Auditor Charles E. Walder

Chief Fiscal Officer

Return Voucher Form

Date: 02/01/2023

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00000303 Office Depot \$371.97

Dept. Head Signature Missing on Cover	Incorrect Vendor Numbers (s)
Incorrect Account Number	Incorrect/No Encumbrance No.
Incorrect Remit Address	Incorrect Voucher Amount
Insufficient Cash Balance Available	Incorrect G/L Date
Batch not Approved in New World	Expense Precede Encumbrance
Insufficient Balance Available on PO	Remit Copy Missing
Missing Original Invoice/Supporting Documents	Due Date Deadline Missed X Other
Missing "OK to Pay" Initials/Signature	A Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: http://www.auditor.co.geauga.oh.us Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$12,000.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER GEAUGA COUNTY AUDITOR

by, Deputy Auditor GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208 SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION	RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMBVOUCHER				
STATE OF OHIO	VENDOR I.D. NO 48433				
FOR AUDITORS USE ONLY Date:	PURCHASED FROM:				
Then and Now Certficate:	E MANAGEMENT OF THE MODEL				
Warrant Received by:	Office Depot				
Date:					
SHIP TO:	INVOICE TO:				
GEAUGA COUNTY	GEAUGA COUNTY				
PROBATE / JUVENILE COURT -JUDGE GRENDELL	PROBATE / JUVENILE COURT -JUDGE GRENDELL				
231 MAIN STREET SUITE 2	231 MAIN STREET SUITE 2				
CHARDON, OH 44024	CHARDON, OH 44024				
	TOEPARTMENT HEAD STGNATURE				
QUANTITY UNIT FUND DESCRIPTION	UNIT COST TOTAL COST				
1.0000 Each Materials & Supplies - Materials & S 1001 1001-007-02-701 - Materials and					
288426	3116001				
	Dro				
	NECEIVED				
	RECEIVED				
	160 0 0				

WARRANT NO. VOUCHER DATE | VOUCHER AMOUNT

dr.

cr.

\$ 371.97

ACCOUNT NO.

2/6/2023

ADJUSTMENT

PURCHASE ORDER NO. 2023-00001341

GEAUGA CO. BOARD OF COMMISSIONERS:

Geauga County Auditor

TOTAL DUE

\$12,000.00

P.O. DATE

1099 AMT.

01/03/2023

Presented by Court as a courtesy only, NOT statutorily required

See State ex rel. Grendell v. Walder, Slip Opinion No. 2022-Ohio-204 IN THE COURT OF COMMON PLEAS COURT

JUVENILE DIVISION

GEAUGA COUNTY, OHIO

THE COURT OF COMMON PLEAS COURT

2023 FEB - 1 AM 10: 04

PRUBATE JUVENILE
DIVISION
DEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDELL

JUVENILE COURT EXPENDITURES OFFICE DEPOT INC

) PROPER ADMINISTRATIVE ORDER) 2023-69

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$371.97 (Three Hundred Seventy One Dollars and Ninety Seven Cents) from 1001-007-02-701 payable to OFFICE DEPOT INC, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

TIMOTHY GRENDELL, JUDGE

CC: Fiscal Director

ORIGINAL INVOICE



THANKS FOR YOUR ORDER

Contact Number For:

Account Inquiries: (888) 263-3423 Order Inquiries: (800) 721-6592

INVOICE NUMBER /	AMOUNT DUE	PAGE NUMBER
288426116001 🗸	\$371.97	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
01/25/2023	Net 30	02/26/2023

Federal ID # 86-2161688

Bill To:

ATTN: ACCTS PAYABLE

GEAUGA CNTY PROBATE JUVY CRT

231 MAIN ST

2ND FLOOR SUITE 200 CHARDON OH 44024-1263 dadadlillaaddadhalladd Ship To: GEAUGA

GEAUGA CNTY PROBATE JUVY CRT

231 MAIN ST

2ND FLOOR SUITE 200 CHARDON OH 44024-1263

ACCOUNT NU	MBER	ACCOUNT MA	NAGER	SH	IIP TO ID	nama I	ORDE	R NUMBE	R	ORDER DA		SHIPPED DAT	ΓE
19649432	2			23	1MAINST		2884	26116001		01/2	4/2/023	01/25/2023	
BILLING ID	PURC	HASE ORDER		RELEASE		ORDE	RED BY	DE	SKTOP		/ co	ST CENTER	777
24537205							ERLY JRIE					, ·	
CATALOG ITEM MANUF CODE		ESCRIPTION / CUSTOMER IT	EM#		U/M TAX		QTY ORD	QTY SHIP	QTY B/O		UNIT PRICE		DED RICE
547758 HS-MG-0194	D	ILE,2 RAWER,LATERA 17758	AL,ESPRE	sso	EA		3	3	C	1	123.99	371	1.97

	SUB-TOTAL	371.9
	DISCOUNT	0.0
	DELIVERY	0.00
	MISCELLANEOUS	0.00
	SALES TAX	00
ALL AMOUNTS ARE BASED ON USD CURRENCY	TOTAL	\$371.9
		₹/

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please to not ship col Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

A DETACH HERE A

CUSTOMER NAME

BILLING ID

INVOICE NUMBER

INVOICE DATE

INVOICE AMOUNT

AMOUNT ENCLOSED

GEAUGA CNTY PROB

ATE JUVY CRT

24537205

288426116001

FLO

01/25/2023

\$371.97

245372057 2884261160019 00000037197 1 4

PLEASE SEND YOUR CHECK TO: ODP BUSINESS SOLUTIONS LLC

PO BOX 633301

CINCINNATI OH 45263-3301

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU