



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **02/15/23**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-000000416

Ohio Time Corporation \$35.78

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher or invoice. Invoice date is 10/03/2022; however, encumbrance date is 01/03/2023.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$8,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	2/22/2023	\$ 35.78
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00001365

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION _____
JOURNAL _____
PAGE _____
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 53478

PURCHASED FROM:

Ohio Time Corporation

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-008-00-701 - Materials and Supplies 8,000.00	8,000.0000	\$8,000.00
			52551		
TOTAL DUE					\$8,000.00

RECEIVED
FEB 15 2023
Gauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT
2023 FEB 14 PM 1:34

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY OHIO

IN RE:

PROBATE COURT
EXPENDITURES
OHIO TIME CORPORATION

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-66

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$35.78 (Thirty Five Dollars and Seventy Eight Cents) from 1001-008-00-701 payable to OHIO TIME CORPORATION, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

** PAST DUE INVOICE NOTICE **

OHIO TIME CORPORATION
9401 OLDE EIGHT ROAD
NORTHFIELD, OHIO 44067-1951
330-467-2430

INVOICE # 52551

DATE OF INVOICE
10/03/22

x TT 01

GEAUGA COUNTY PROBATE/JUVENIA
ACCOUNTS PAYABLE
231 MAIN STREET SUITE 200
CHARDON OH 44024

56887

ACC #
4402791830

TERMS
DUE UPON RECEIPT

YOUR ORDER #

QTY.	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
2	1096	TIME STAMP RIBBONS	12.25	24.50

THIS INVOICE IS A REMINDER THAT YOUR ACCOUNT IS IN ARREARS. IF YOU HAVE PAID THIS INVOICE, PLEASE SEND US A COPY OF THE FRONT AND BACK OF YOUR CHECK SO THAT WE MAY CREDIT YOUR ACCOUNT. OTHERWISE WE WILL EXPECT IMMEDIATE PAYMENT. ALL PAYMENTS SHOULD BE MADE TO THE ABOVE ADDRESS ONLY. WE DO NOT HAVE A P.O. BOX. SHOULD YOU HAVE ANY QUESTIONS PLEASE CALL.

EQUIP. SUB TOTAL	24.50
TRADE IN	
LABOR	0.00
TRAVEL	
S/H	11.28
TAX	0.00

FED ID# 34-1775476

24.50

N TOTAL

35.78

ANY DISCOUNTS ARE VOID IF NOT PAID IN 30 DAYS
BALANCE OVER 30 DAYS ARE FINANCED @ 1.5% PER MONTH

OUR RECORDS SHOW THAT THIS INVOICE IS NOT PAID.
IF YOU HAVE PAID IT PLEASE SEND US A COPY OF THE
FRONT AND BACK OF YOUR CHECK SO THAT WE MAY CREDIT
YOUR ACCOUNT, OTHERWISE WE WILL EXPECT IMMEDIATE
PAYMENT. ALL PAYMENTS SHOULD BE MADE TO THE ABOVE
ADDRESS ONLY. WE DO NOT HAVE A P.O. BOX. SHOULD
YOU HAVE ANY QUESTIONS PLEASE CALL.
THANK YOU FOR YOUR HELP IN THIS MATTER.