



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 03/09/2023

To: Elected Official, Department head, or Accounting Staff of Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00000633

National College of Probate Judges \$500.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. No remit address on the invoice to confirm mailing address in New World. Travel Expense Request form (Encumbrance 2023-00001884) does not have an approval signature and does not contain an original signature of the Court Administrator.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio February 23, 2023

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$9,158.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	03/13/2023	\$ 500.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
02/23/2023	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00001884 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

7803

PURCHASED FROM:

National College of Probate Judges

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Imber...
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2023 NCPJ Spring Conference 2080-008-00-902 - Travel 9,158.00	9,158.0000	\$9,158.00
			Registration - TJG		
TOTAL DUE					\$9,158.00

RECEIVED

MAR 09 2023

Gauga County Auditor

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2023 MAR -8 PM 2:12

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT

EXPENDITURES

NATIONAL COLLEGE OF PROBATE

JUDGES

) JUDGE TIMOTHY J. GRENDALL

)

)

) PROPER ADMINISTRATIVE ORDER

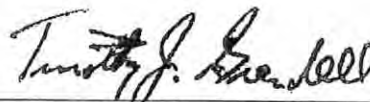
) 2023-80

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$500.00 (Five Hundred Dollars and No Cents) from 2080-008-00-902 payable to NATIONAL COLLEGE OF PROBATE JUDGES, for 2023 NCPJ Spring Conference registration fee, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE

✓ 3/8/2023

CC: Fiscal Director

FILED
COMMON PLEAS COURT
IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

2010 JUN 29 11:01
PROBATE DIVISION
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

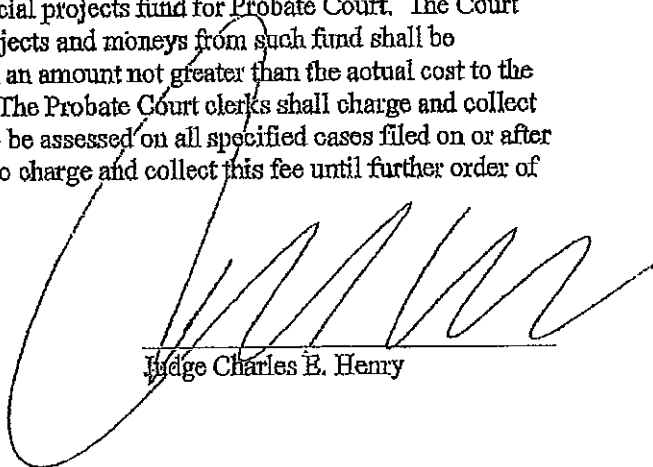
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.


Judge Charles E. Henry

Click CONTINUE at the bottom of page to Complete the Payment Process

Event Progress

☐ Basic Information

☐ Registration Options

☐ Confirmation

Contact and Badge Information for Hon. Timothy J. Grendell

There are currently 1 registrants in this order:

Hon. Timothy J. Grendell
231 Main Street, Ste. 200
Courthouse Annex, 2nd Floor
Chardon, OH 44024
United States of America

Preferred First Name on Badge: Timothy

Full Name: Hon. Timothy J. Grendell

Company Name: Geauga Co. Probate/Juvenile Court

Title: Judge

Registration Information for Hon. Timothy J. Grendell

Item	Day & Time	Quantity	Price	Total Price	Currency
2023 NCPJ Spring Conference					
Registration	May 9 - 12, 2023	1	500.00	500.00	USD
Guest Registration	May 9 - 12, 2023	1	80.00	80.00	USD

Event Specific Information for Hon. Timothy J. Grendell

Additional Information

Please indicate any physical or dietary needs that require special attention.:

allergic to capers

I acknowledge that cancellations must be submitted in writing by email to ncpj@ncsc.org, and that all cancellations will incur a \$100 processing fee. Cancellations made 30 days before the conference will not be refunded.:

YES

By registering for this event, I hereby release, waive and discharge any and all liability, claims, demands of whatever nature, in connection with exposure, infection, and/or spread of COVID-19 and associated diseases related to attendance at the Conference.:

YES

Emergency Contact Name/Telephone Number (Please supply information that can be used 24 hours a day - for example, do not supply a phone number only answered during business hours.):

Diane V. Grendell / 440-789-5292

Promo Code (if applicable):

Are you a Past President?:

Travel Expense Request

Auditor's Number:

2023-1884

Date: February 23, 2023

Department: Probate

Convention, Meeting, Etc.: 2023 NCPJ Spring Conference

Location: Tucson, AZ

Reason: conference

Dates of Travel: May 7-13, 2023

Dates of Event: May 9-12, 2023

Employees Attending: Timothy Grendell, David Welty, Michael Hurst, John Ralph (List Names)

Account: 2080-008-00-902 Travel

Estimated Expenses:

Hotel \$4,118.00

Food \$1,300.00

Mileage \$240.00

Registration \$1,500.00

Other \$2,000.00

Total \$9,158.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

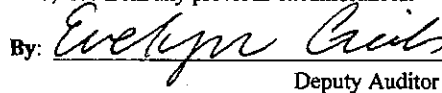


Department Head Signature

2/9/2023

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9,158 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By: 

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 2/23/2023 23-023, Journal No. 94.

Original: Above Department

Copy: Auditor

Copy: Commissioner


Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

Hotel _____ Departure Date _____

Food _____

Mileage _____ Departure Time _____ am / pm

Registration \$ 500.00 ✓ Return Date _____

Other _____ Return Time _____

Total \$ 500.00 am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: 

Title: Court Administrator

Approved by: _____

Partial Payment ☒Final Payment ☐

Revised 08/20/08

Original and 2 copies required