



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 04/07/23

To: Elected Official, Department head, or Accounting Staff of Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-0000854

Geauga Credit Union \$1,390.17

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution:

Please be advised that this letter is a formal request pursuant to Ohio Revised Code Section 319.16(A)(2) for "legible copies of any court-approved invoice, bill, receipt, check, or contract related to the order, redacted as required by law." As that statutory requirement provides, the above-referenced requested evidentiary matter is required along with a "proper court order" in order for the Geauga County Auditor's Office to process the at-issue requested payment out of the Geauga County Treasury Also, no original signature on the voucher. Travel Expense Form is missing signature "Approved By."

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio February 23, 2023

I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$9,158.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	04/07/2023	\$ 1,390.17 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
02/23/2023	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2023-00001884 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 1704

PURCHASED FROM:

Geauga Credit Union

INVOICE TO:


GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2023 NCPJ Spring Conference 2080-008-00-902 - Travel 9,158.00 Flights 	9,158.0000	\$9,158.00
TOTAL DUE					\$9,158.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT
2023 APR -5 PM 1:30 ✓
PROBATE JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
GEAUGA CREDIT UNION

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2023-103**

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,390.17 (One Thousand Three Hundred Ninety Dollars and Seventeen Cents) from 2080-008-00-902, payable to GEAUGA CREDIT UNION, for travel expenses for 2023 NCPJ Spring Conference, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED
IN COMMON PLEAS COURT

2023 APR -5 PM 1:30

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY

FILED
IN COMMON PLEAS COURT
IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

APR 25 2010
PROBATE DIVISION
GEAUGA COUNTY, OHIO

Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

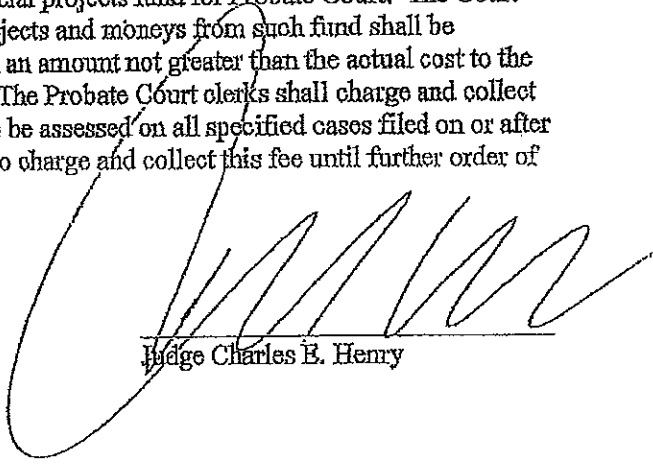
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.


Judge Charles E. Henry

Travel Expense Request

Auditor's Number:

2023-1884

Date: February 23, 2023Department: ProbateConvention, Meeting, Etc.: 2023 NCPJ Spring ConferenceLocation: Tucson, AZ Reason: conferenceDates of Travel: May 7-13, 2023 Dates of Event: May 9-12, 2023Employees Attending: Timothy Grendell, David Welty, Michael Hurst, John Ralph (List Names)Account: 2080-008-00-902 Travel**Estimated Expenses:**

Hotel	\$4,118.00
Food	\$1,300.00
Mileage	\$240.00
Registration	\$1,500.00
Other	\$2,000.00
Total	\$9,158.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9,158 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 2/23/2023 23-023 Journal No. 94

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	Departure Date
Food	
Mileage	Departure Time am / pm
Registration	Return Date
Other	\$ 1,390.17
Total	\$ 1,390.17
	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title:

Court Administrator

Approved by:

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required



GEAUGA PROBATE JUVIE COURT

Page 1 of 2

Account Number: ##### 8026
 Closing Date: 03/19/23
 Credit Limit: \$6,000.00 Available Credit: \$3,463.00

VISA**Account Inquiries**

Customer Service:

(800) 322-8472

To Report a Card Lost or Stolen:

(727) 570-4881 LOCAL

(866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:

CUSTOMER SERVICE

PO BOX 30495

TAMPA, FL 33630



To view or pay your account on-line:

www.eZCardInfo.com

Account Summary

Previous Balance	\$	20.83
Purchases	+	2,402.78
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	30.59
Payments	-	0.00
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	0.00
NEW BALANCE	\$	2,393.02

2,372.05

refund processed 3/7/2023

Payment Information**Total Minimum Payment Due \$72.00****Payment Due Date 04/12/2023**

Minimum Payment	\$	72.00
Past Due Amount	\$	0.00
Over Limit / Fees	\$	0.00

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

**Important News**

 * THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR *
 * WAS...\$ 0.00

♦ **MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!**
 SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN
 REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,
 DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND
 EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
02/24	02/27	7011	24000973057484803326137	NATIONWIDE HOTEL & CON LEWIS CENTER OH	\$ 153.12 ✓
02/27	02/28	5411	24220989059991007610071	WAL-MART #3293 CHARDON OH	0.14
02/24	02/28	7011	74000973058497001256793	CREDIT VOUCHER NATIONWIDE HOTEL & CON LEWIS CENTER OH	9.24 - ✓
03/02	03/03	3001	24943003061634001118252	AMERICAN AIR0012375562618 FORT WORTH TX	463.39 ✓
03/02	03/03	3001	24943003061634001197967	AMERICAN AIR0012375570728 FORT WORTH TX	463.39 ✓
03/02	03/03	3001	24943003061634001103379	AMERICAN AIR0012375574094 FORT WORTH TX	463.39 ✓

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
 PO BOX 839
 BURTON OH 44021 - 0839

**Account Number**

8026

Check box to indicate
 name/address change
 on back of this coupon



AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
03/19/23	\$2,393.02	\$72.00	04/12/2023

\$

GEAUGA PROBATE JUVIE COURT
 231 MAIN ST.
 2ND FLOOR
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA
 PO BOX 4521
 CAROL STREAM IL 60197 - 4521

21 4457 0410 0007 8026 00007200 00239302 9



GEAUGA PROBATE JUVIE COURT

Page 2 of 2

VISA

Account Number: ##### 8026
 Closing Date: 03/19/23
 Credit Limit: \$6,000.00 Available Credit: \$3,463.00

29517

Account Activity Since Your Last Statement... Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
03/16	03/19	3640	24943003076722247322524	HYATT REGENCY COLUMBUS 8885872877 OH	183.35
03/17	03/19	3640	24943003077722242859297	HYATT REGENCY COLUMBUS 8885872877 OH	22.00
03/17	03/19	3640	24943003077722247319263	HYATT REGENCY COLUMBUS 8885872877 OH	288.00
03/17	03/19	3640	24943003077722249444721	HYATT REGENCY COLUMBUS 8885872877 OH	366.00
03/18	03/19	3640	74943003077722242864268	CREDIT VOUCHER HYATT REGENCY COLUMBUS 8885872877 OH	21.35

Michael -

Alben

Account Activity Summary

	Average Daily Balance	Periodic Rate	Corresponding Annual Percentage Rate ¹	Finance Charges	Effective Annual Percentage Rate	New Balance
CURRENT						
Purchases	\$ 0.00	0.0000%	0.00%	\$ 0.00		
Cash	\$ 0.00	0.0000%	0.00%	\$ 0.00		
Fees/Interest Charge				\$ 0.00		
Total				\$ 0.00	0.00%	\$ 2,393.02
See reverse side for explanation of Interest Charge Method(ICM) Credit Purchases: G Cash Advance: A Days in Billing Cycle: 32						
¹ Your Annual Percentage Rate (APR) is the annual interest rate on your account.						
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						
NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND BILLING RIGHTS SUMMARY						