



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **04/27/2023**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2023-00001037**

**Mary Ruth Shumway \$207.61**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher or invoice. Travel Expense Report missing "approved by" signature.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio February 7, 2023  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
**\$1,820.00**

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	05/01/2023	\$ 207.61 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
02/07/2023		
1099 AMT.		

PURCHASE ORDER NO. 2023-00001767 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 7250

PURCHASED FROM:

Mary Ruth Shumway

INVOICE TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly Quinn*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2023 Ohio Supreme Court Summit on Children 1001-007-02-902 - Travel 1,820.00  Miles & Parking MRS	1,820.0000	\$1,820.00

**RECEIVED**  
APR 26 2023  
Geauga County Auditor

TOTAL DUE \$1,820.00

Presented by Court as a  
courtesy only,  
NOT statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

FILED  
IN COMMON PLEAS COURT

2023 APR 25 PM 3:34

PROBATE-JUVENILE  
DIVISION  
IN RE: GEauga COUNTY, OHIO

JUVENILE COURT  
EXPENDITURES  
SHUMWAY, MARY RUTH

**IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO**

**NOT  
FOR  
VETTING**

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) **PROPER ADMINISTRATIVE ORDER**  
) **2023-177**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$207.61 (Two Hundred Seven Dollars and Sixty One Cents) from 1001-007-02-902 payable to SHUMWAY, MARY RUTH, for travel expense reimbursement for 2023 Ohio Supreme Court Summit on Children, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

# Travel Expense Request

Auditor's Number:

2023-1767 ✓

Date: January 31, 2023 Department: Juvenile  
 Convention, Meeting, Etc.: 2023 Ohio Supreme Court Summit on Children  
 Location: Columbus, OH Reason: conference  
 Dates of Travel: March 15-17, 2023 Dates of Event: March 16-17, 2023  
 Employees Attending: Abbey King, Michael Hurst, Beth Williams, Allison Wojtonek, Mary R. (List Names)

Account: 1001-007-02-902 Travel

Estimated Expenses:	
Hotel	\$610.00
Food	\$200.00
Mileage	\$700.00
Registration	\$0.00
Other	\$310.00
<b>Total</b>	<b>\$1,820.00</b>

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Ann  
 Department Head Signature

January 26, 2023  
 Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
 I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 1820 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.

By: Evelyn Goetz  
 Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 2/7/23 23-016, Journal No. 94.

Original: Above Department  
 Copy: Auditor  
 Copy: Commissioner

\_\_\_\_\_  
 Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel	Departure Date
Food	
Mileage <u>\$ 190.61</u> ✓	Departure Time
	am / pm
Registration	Return Date
Other <u>\$ 17.00</u> ✓	
Total <u>\$ 207.61</u>	Return Time
	am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.  
 I hereby certify the actual expenses to be correct:

Signature: Kimberly Ann  
 Title: Court Administrator  
 Approved by: \_\_\_\_\_

Partial Payment   
 Final Payment



Union South Garage  
Union South Garage  
Ohio State University  
Union S POF West

DATE: 17/03/23  
TIME: 14:18:42

\* Original \*

Receipt No. 63/2015/211/12

Ticket - **120352048**

Fee: 17.00

Credit: 17.00

Trans ID : 501791077

Card No. : \*\*\*\*\*0847

Entry - 17/03/23 08:33

Valid - 17/03/23 14:18

Please drive safely!