Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 04/27/2023

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00001037 **Western Reserve Office Supply $511.34**

_____ Dept. Head Signature Missing on Cover	_____ Incorrect Vendor Numbers (s)
_____ Incorrect Account Number	_____ Incorrect/No Encumbrance No.
_____ Incorrect Remit Address	_____ Incorrect Voucher Amount
_____ Insufficient Cash Balance Available	_____Incorrect G/L Date
_____ Batch not Approved in New World	_____ Expense Precede Encumbrance
_____ Insufficient Balance Available on PO	_____ Remit Copy Missing
____ Missing Original Invoice/Supporting Documents	_____ Due Date Deadline Missed
_____ Missing "OK to Pay" Initials/Signature	X Other

Solution: No original signature on the voucher or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293
Direct Line: (440) 279-1600
FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359
Web site: http://www.auditor.co.geauga.oh.us
Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
$12,000.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY Date: _____
Then and Now Certficate: _____
Warrant Received by: _____
Date: _____

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	05/01/2023	$ 511.34
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00001341

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION
JOURNAL
PAGE
BUDGET APPROVAL - ENCUMB____VOUCHER____

VENDOR I.D. NO. 4817

PURCHASED FROM:

Western Reserve Office Supply

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-007-02-701 - Materials and Supplies 12,000.00	12,000.0000	$12,000.00
			TOTAL DUE		$12,000.00

429444

RECEIVED
APR 26 2023
Geauga County Auditor

Presented by Court as a courtesy only, NOT statutorily required
See *State ex rel Grendell v. Walder*, Slip Opinion No. 2022-Ohio-204

FILED
IN COMMON PLEAS COURT
2023 APR 25 PM 3:33
PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

NOT FOR VETTING

IN RE:	) JUDGE TIMOTHY J. GRENDELL
	)
JUVENILE COURT	)
EXPENDITURES	) **PROPER ADMINISTRATIVE ORDER**
WESTERN RESERVE OFFICE SUPPLY	) **2023-169**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of $511.34 (Five Hundred Eleven Dollars and Thirty Four Cents) from 1001-007-02-701 payable to WESTERN RESERVE OFFICE SUPPLY, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure… the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

TIMOTHY J. GRENDELL, JUDGE

CC: Fiscal Director

WESTERN RESERVE OFFICE SUPPLY

INVOICE 429444

P.O.BOX 167
CHARDON OH 44024
440-285-2256
customerservice@WesternReserveOfficeSupply.com

INVOICE DATE: APR 20 2023

TO:
Geauga County Probate Court
231 Main Street #200
Chardon OH 44024

SHIP TO:
Casa for Kids
470 Center St #5C
Chardon OH 44024

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	DATE	TERMS
P West	Bonnie	J Prall	Our truck	04/20/23	Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
5	UNV21200 copy paper white, letter, 92 brt	64.99	324.95
1	SOU99293 cert seals, silver 15pk	10.26	10.26
2	AVE5876 bus cards, ivory laser, 20sh	23.76	47.52
1	TOM58721 correction tape clear 10pk	32.80	32.80
1	PFX1524EAM file pockets, 3.5" exp, letter 10bx	51.61	51.61
1	MMM653YW note pads, 1x2, yellow, dz	9.99	9.99
1	AVE75539 sheet protectors, clear top load 100bx	19.75	19.75
1	MMM810H3 magic tape refill, clear 3pk	11.87	11.87
1	UNV00700VP staple remover, blk 3pk	2.59	2.59
	AVE01378 white divider, letter, unpunched EXHIBIT H		
	discontinued		

SUBTOTAL	$511.34
SALES TAX	0
TOTAL DUE	$511.34

Make all checks payable to WESTERN RESERVE OFFICE SUPPLY.
If you have any questions concerning this invoice, contact: 440-285-2256
THANK YOU FOR YOUR BUSINESS!