

# Auditor Charles E. Walder

Chief Fiscal Officer

#### **Return Voucher Form**

Date: 05/19/2023

To: Elected Official, Department head, or Accounting Staff of Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00001217 Thomas A Swift \$60.26

Dept. Head Signature Missing on Cover	Incorrect Vendor Numbers (s)
Incorrect Account Number	Incorrect/No Encumbrance No.
Incorrect Remit Address	Incorrect Voucher Amount
Insufficient Cash Balance Available	Incorrect G/L Date
Batch not Approved in New World	Expense Precede Encumbrance
Insufficient Balance Available on PO	Remit Copy Missing
Missing Original Invoice/Supporting	Due Date Deadline Missed
Documents	X Other
Missing "OK to Pay" Initials/Signature	

Solution: No original signature on the voucher or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: http://www.auditor.co.geauga.oh.us Email: auditor@co.geauga.oh.us

#### AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$1,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

#### CHARLES E. WALDER GEAUGA COUNTY AUDITOR

AUGA COUNTY FEDERAL I.D. NO. 34 LES AND USED TAX EXEMPTION - PO STA	OLITICAL SUBDIVISION TE OF OHIO
FOR AUDITORS USE ONLY Then and Now Certficate: Warrant Received by:	
Date:	
IIP TO:	
SEAUGA COUNTY	
PROBATE / JUVENILE COURT	-JUDGE GRENDELL
231 MAIN STREET SUITE 2	

	VOUCHER AMOUNT
05/22/2023	\$ 60.26 /
ADJUSTMENT	ACCOUNT NO.
dr.	
CF	
	05/22/2023 ADJUSTMENT

PURCHASE ORDER NO. 2023-00001374

GEAUGA CO. BOARD OF COMMIS	SIONERS:
SESSION	
RESOLUTION	
JOURNAL	
PAGE	
BUDGET APPROVAL - ENCUMB	VOUCHER

VENDOR I.D. NO.

6504

PURCHASED FROM:

Thomas Swift

INVOICE TO:

**GEAUGA COUNTY** 

PROBATE / JUVENILE COURT -JUDGE GRENDELL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	Travel Expenses, Other - Travel 2080-008-00-902 - Travel 1,500.00	1,500.0000	\$1,500.00
			MAY 2023		
				RECEI	/ED
				MAY 1 9	2023
				Geauga Cour	nty Auditor
				TOTAL DUE	\$1,500.00

Presented by Court as a courtesy only, NOT statutorily required

See State ex rel. Grendell v. Walder, Slip Opinion No. 2022-Ohio-204

N CONNEN PLEAS COUNT

### IN THE COURT OF COMMON PLEAS PROBATE DIVISION GEAUGA COUNTY, OHIO

FROM ALT ON ENGE CIVISION CENTRAL TONEY, ONIO

IN RE:	) JUDGE TIMOTHY J. GRENDELL
PROBATE COURT EXPENDITURES SWIFT, THOMAS A	) ) PROPER ADMINISTRATIVE ORDER ) 2023-134

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$60.26 (Sixty Dollars and Twenty Six Cents) from 2080-008-00-902 payable to SWIFT, THOMAS A, for sitting judge assignment 22JA3034, which the Probate Court has determined to be an expenditure for a proper public purpose. Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

IMOTHY J. GRENDELL, JUDGE

CC: Fiscal Director

### IN THE COURT OF COMMON PLEAS PROBATE DIVISION GEAUGA COUNTY, OHIO PROBLEM STATE GEAUGA COUNT & 6170

In Re:

Establishment of Probate Court Special Projects Fund

## ADMINISTRATIVE ORDER 2010-02

WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.

Judge Charles E. Henry

Print Form

Mileage/Miscellaneous Reimbursement Voucher for ALL that follow IRS Standard Mileage Geauga County

Reset Form

THOMAS A SWIFT

PRINT EMPLOYEE NAME \_

DEPARTMENT PROBATE

SITTING BY ASSIGNMENT 22JA3034 SITTING BY ASSIGNMENT 22JA304 SITTING BY ASSIGNMENT 22JA304 SITTING BY ASSIGNMENT 22JA304 SIT
PURPOSE OF TRAVEL  COURT-(RT)  9  10  11  COURT-(RT)  12  COURT-(RT)  13  COURT-(RT)  14  COURT-(RT)  15  COURT-(RT)  16  COURT-(RT)  17  COURT-(RT)  18  COURT-(RT)  18  COURT-(RT)  18  COURT-(RT)  18  COURT-(RT)  18  COURT-(RT)  18  COURT-(RT)
PURPOSE OF TRAVEL  COURT - (RT)  COURT - (RT

Revised 01/05/2023 RHL

Department Head Signature

Employee Signature

\*\* IRS .655 rate effective 01/01/2023 Commissioners Approved 01/05/2023