



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **8/3/23**

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-1847

Madysen Breedlove \$213.53

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: Travel Expense Request missing signature "Approved By." No original signature on voucher cover or invoice. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio June 22, 2023
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$893.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO. 1141710	VOUCHER DATE 08/07/2023	VOUCHER AMOUNT \$ 213.53 ✓
P.O. DATE 06/22/2023	ADJUSTMENT dr.	ACCOUNT NO.
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00002748 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:	
SESSION	
RESOLUTION	AUG 08 2023
JOURNAL	23 X 135 X 95
PAGE	
BUDGET APPROVAL - ENCUMB	VOUCHER

VENDOR I.D. NO. 12801

PURCHASED FROM:

Madysen Breedlove

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Ann
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2023 Juvenile Court Clerks Conference 1001-007-02-902 - Travel 893.00	893.0000	\$893.00
			Mileage		
RECEIVED AUG 02 2023 Geauga County Auditor					
TOTAL DUE					\$893.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder.
Slip Opinion No. 2022-Ohio-204

FILED
IN COMMON PLEAS COURT
2023 AUG -1 PM 2:43
PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
BREEDLOVE, MADYSEN

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDELL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-287

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$213.53 (Two Hundred Thirteen Dollars and Fifty Three Cents) from 1001-007-02-902 payable to BREEDLOVE, MADYSEN, for 2023 Juvenile Court Clerks Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.


TIMOTHY J. GRENDELL, JUDGE

CC: Fiscal Director

Travel Expense Request

Auditor's Number: 49
2023-2729

Date: June 13, 2023 June 28, 2023 Department: Juvenile
Convention, Meeting, Etc.: 2023 Juvenile Court Clerks Conference
Location: Columbus, OH Reason: conference
Dates of Travel: June 28-30, 2023 Dates of Event: June 29-30, 2023
Employees Attending: Kerri Quay, Madysen Breedlove (List Names)

Account: 1001-007-02-902 Travel

Estimated Expenses:	
Hotel	<u>\$488.00</u> ✓
Food	<u>\$100.00</u>
Mileage	<u>\$225.00</u> ✓
Registration	<u>\$0.00</u>
Other	<u>\$80.00</u> ✓
Total	<u>\$893.00</u> ✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Quay
Department Head Signature

6/15/2023
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 893.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.

By: R. Kishi
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 6/22/2023 20-113, Journal No. 95.

Original: Above Department
Copy: Auditor
Copy: Commissioner

Christina Blane
Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel	Departure Date
Food	
Mileage <u>\$ 213.53</u>	Departure Time
	am / pm
Registration	Return Date
Other	
Total <u>\$ 213.53</u>	Return Time
	am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
I hereby certify the actual expenses to be correct:

Signature: Kimberly Quay
Title: Court Administrator
Approved by: _____

Partial Payment
Final Payment

