



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **8/3/2023**

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-1847 Geauga Credit Union \$488.00

| | |
|--|---|
| <input type="checkbox"/> Dept. Head Signature Missing on Cover | <input type="checkbox"/> Incorrect Vendor Numbers (s) |
| <input type="checkbox"/> Incorrect Account Number | <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Remit Address | <input type="checkbox"/> Incorrect Voucher Amount |
| <input type="checkbox"/> Insufficient Cash Balance Available | <input type="checkbox"/> Incorrect G/L Date |
| <input type="checkbox"/> Batch not Approved in New World | <input type="checkbox"/> Expense Precede Encumbrance |
| <input type="checkbox"/> Insufficient Balance Available on PO | <input type="checkbox"/> Remit Copy Missing |
| <input type="checkbox"/> Missing Original Invoice/Supporting Documents | <input type="checkbox"/> Due Date Deadline Missed |
| <input type="checkbox"/> Missing "OK to Pay" Initials/Signature | <input checked="" type="checkbox"/> Other |

Solution: Travel Expense Request missing signature "Approved By." No original signature on voucher cover or invoice. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio June 22, 2023

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$893.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
|-------------|--------------|----------------|
| | 08/07/2023 | \$ 488.00 ✓ |
| P.O. DATE | ADJUSTMENT | ACCOUNT NO. |
| 06/22/2023 | dr. | |
| 1099 AMT. | cr. | |

PURCHASE ORDER NO. 2023-00002748 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

1704

PURCHASED FROM:

Geauga Credit Union

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

DEPARTMENT HEAD SIGNATURE

| QUANTITY | UNIT | FUND | DESCRIPTION | UNIT COST | TOTAL COST |
|-----------|------|------|---|-----------|------------|
| 1.0000 | Each | 1001 | TRAVEL - 2023 Juvenile Court Clerks Conference 1001-007-02-902 - Travel 893.00 Hotel RECEIVED AUG 02 2023 Geauga County Auditor | 893.0000 | \$893.00 |
| TOTAL DUE | | | | | \$893.00 |

Presented by Court as a
courtesy only,

NOT statutorily required

See State ex rel. Grendell v. Walder.

Slip Opinion No. 2022-Ohio-204

FILED
IN COMMON PLEAS COURT
2023 AUG -1 PM 2:43

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
GEAUGA CREDIT UNION

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-288

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$488.00 (Four Hundred Eighty Eight Dollars and No Cents) from 1001-007-02-902 payable to GEAUGA CREDIT UNION, for 2023 Juvenile Court Clerks Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Travel Expense Request

Auditor's Number: 482023-2728Date: June 13, 2023 June 28, 2023 Department: JuvenileConvention, Meeting, Etc.: 2023 Juvenile Court Clerks ConferenceLocation: Columbus, OH Reason: conferenceDates of Travel: June 28-30, 2023 Dates of Event: June 29-30, 2023Employees Attending: Kerri Quay, Madysen Breedlove (List Names)Account: 1001-007-02-902 Travel**Estimated Expenses:**

| | |
|--------------|-------------------|
| Hotel | <u>\$488.00</u> ✓ |
| Food | <u>\$100.00</u> |
| Mileage | <u>\$225.00</u> ✓ |
| Registration | <u>\$0.00</u> |
| Other | <u>\$80.00</u> ✓ |
| Total | <u>\$893.00</u> ✓ |

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kerri Quay
Department Head Signature6/5/2023
DateAUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 893.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.By: K. Rishi

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 6/22/2023 23-113, Journal No. 95.Original: Above Department

Copy: Auditor

Copy: Commissioner

Christina Blane
Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

| | | | |
|--------------|------------------|----------------|--|
| Hotel | <u>\$ 488.00</u> | Departure Date | |
| Food | | Departure Time | |
| Mileage | | am / pm | |
| Registration | | Return Date | |
| Other | | Return Time | |
| Total | <u>\$ 488.00</u> | am / pm | |

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: Kerri QuayTitle: Court Administrator

Approved by: _____

Partial Payment ☐Final Payment ☐

Revised 08/20/08

Original and 2 copies required



GEAUGA PROBATE JUVENILE COURT

Page 1 of 2

VISA

Account Number: ##### 0162
 Closing Date: 07/18/23
 Credit Limit: \$6,000.00 Available Credit: \$4,161.00

Account Inquiries

Customer Service:
 (800) 322-8472

To Report a Card Lost or Stolen:
 (727) 570-4881 LOCAL
 (866) 604-0381 TOLL-FREE



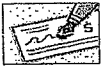
Please Direct Written Inquiries to:
 CUSTOMER SERVICE
 PO BOX 30495
 TAMPA, FL 33630



To view or pay your account on-line:
www.eZCardInfo.com

Account Summary

| | | |
|------------------------|----|-----------------|
| Previous Balance | \$ | 1,350.75 |
| Purchases | + | 488.00 |
| Cash | + | 0.00 |
| Balance Transfer | - | 0.00 |
| Credits | - | 0.00 |
| Payments | - | 0.00 |
| Insurance | + | 0.00 |
| Other Debits | + | 0.00 |
| Finance Charges | + | 0.00 |
| NEW BALANCE | \$ | 1,838.75 |

Payment Information**Total Minimum Payment Due \$97.00****Payment Due Date 08/12/2023**

| | | |
|-------------------|----|-------|
| Minimum Payment | \$ | 56.00 |
| Past Due Amount | \$ | 41.00 |
| Over Limit / Fees | \$ | 0.00 |

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

Important News

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!
 SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN
 REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,
 DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND
 EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

| Trans Date | Post Date | MCC Code | Reference Number | Description | Amount |
|------------|-----------|----------|-------------------------|--|-------------|
| 06/30 | 07/03 | 3695 | 24000973183037200016771 | EMBASSY SUITES COLUMBUS COLUMBUS OH | \$ 244.00 ✓ |
| 06/30 | 07/03 | 3695 | 24000973183037200017464 | EMBASSY SUITES COLUMBUS COLUMBUS OH | 244.00 ✓ |

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
 PO BOX 839
 BURTON OH 44021 - 0839



Account Number
 ##### 0162

Check box to indicate
 name/address change
 on back of this coupon ☐

| | | | |
|---------------------|--------------------|----------------------------------|-------------------------|
| Closing Date | New Balance | Total Minimum Payment Due | Payment Due Date |
| 07/18/23 | \$1,838.75 | \$97.00 | 08/12/2023 |

AMOUNT OF PAYMENT ENCLOSED

\$

GEAUGA PROBATE JUVENILE COURT
 231 MAIN ST.
 2ND FLOOR
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA ✓
 PO BOX 4521
 CAROL STREAM IL 60197 - 4521

21 4457 0410 0008 0162 00009700 00183875 6



EMBASSY SUITES COLUMBUS AIRPORT
2886 AIRPORT DRIVE
COLUMBUS, OH 43219
United States of America
TELEPHONE 614-536-0500 • FAX 614-536-0502
Reservations
www.hilton.com or 1 800 HILTONS

Laurie, Kimberly

Kern Quay

231 MAIN STREET
2ND FLOOR
CHARDON OH 44024
UNITED STATES OF AMERICA

Room No: 501/KNGN
Arrival Date: 6/28/2023 8:17:00 PM
Departure Date: 6/30/2023 12:42:00 PM
Adult/Child: 2/0
Cashier ID: STEWOLDE11
Room Rate: 122.00
AL:
HH # 1841109927 BLUE
VAT #
Folio No/Che 615447 B

Confirmation Number: 90917698

EMBASSY SUITES COLUMBUS AIRPORT 6/30/2023 12:41:00 PM

| DATE | REF NO | DESCRIPTION | CHARGES |
|-------------|---------|-------------------|--------------|
| 6/28/2023 | 2216716 | GUEST ROOM EXEMPT | \$122.00 |
| 6/29/2023 | 2217153 | GUEST ROOM EXEMPT | \$122.00 |
| 6/30/2023 | 2217538 | VS *0162 | (\$244.00) / |
| **BALANCE** | | | \$0.00 |

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Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-ntouncements newsletter, or plan your next stay at close to 200 destinations.



EMBASSY SUITES COLUMBUS AIRPORT
2886 AIRPORT DRIVE
COLUMBUS, OH 43219
United States of America
TELEPHONE 614-536-0500 • FAX 614-536-0502
Reservations
www.hilton.com or 1 800 HILTONS

Laurie, Kimberly

Mady Breslowe

231 MAIN STREET
2ND FLOOR
CHARDON OH 44024
UNITED STATES OF AMERICA

Room No: 503/KNGN
Arrival Date: 6/28/2023 9:39:00 PM
Departure Date: 6/30/2023 7:59:00 AM
Adult/Child: 2/0
Cashier ID: STEWOLDE11
Room Rate: 122.00
AL:
HH # 1841109927 BLUE
VAT #
Folio No/Che 615448 B

Confirmation Number: 90917698

EMBASSY SUITES COLUMBUS AIRPORT 6/30/2023 8:00:00 AM

| DATE | REF NO | DESCRIPTION | CHARGES |
|-------------|---------|-------------------|--------------|
| 6/28/2023 | 2216718 | GUEST ROOM EXEMPT | \$122.00 |
| 6/29/2023 | 2217156 | GUEST ROOM EXEMPT | \$122.00 |
| 6/30/2023 | 2217443 | VS *0162 | (\$244.00) ✓ |
| **BALANCE** | | | \$0.00 |

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