

Auditor Charles E. Walder

Chief Fiscal Officer

Return Voucher Form

Date:	8	111/	2023
Date.	0,	7 7/	2020

To: Elected Official, Department head, or Accounting Staff of Board – Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-1903 Office Depot \$13.99

Incorrect Account Number	Incorrect/No Engues has not No
	Incorrect/No Encumbrance No.
Incorrect Remit Address	Incorrect Voucher Amount
Insufficient Cash Balance Available	Incorrect G/L Date
Batch not Approved in New World	Expense Precede Encumbrance
Insufficient Balance Available on PO	Remit Copy Missing
Missing Original Invoice/Supporting	Due Date Deadline Missed
Missing "OK to Pay" Initials/Signature	X Other
Wissing Oktoray mitials/signature	

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: http://www.auditor.co.geauga.oh.us Email: auditor@co.geauga.oh.us FILED IN COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS PROBATE DIVISION GEAUGA COUNTY, OHIO

PROBATE - JUVENILE DIVISION GEAUGA COUNTY, OHIO

2023 AUG -9 AM 10: 26

IN RE:

PROBATE COURT EXPENDITURES OFFICE DEPOT INC NOT FOR VETTING) JUDGE TIMOTHY J. GRENDELL

) PROPER ADMINISTRATIVE ORDER) 2023-190

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$13.99 (Thirteen Dollars and Ninety Nine Cents) from 1001-008-00-701 payable to OFFICE DEPOT INC, for materials & supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

TIMOTHYJ. GRENDELL, JUDGE

CC: Fiscal Director

AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023 I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$8.000.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER GEAUGA COUNTY AUDITOR

by GEAUGA COUNTY FEDERAL I.D. NO. 3 SALES AND USED TAX EXEMPTION - P STA	JOURNAL PAGE BUDGET APPROVAL -	
FOR AUDITORS USE ONLY	Date:	PURCHASED FROM:
Then and Now Certficate:		2
Warrant Received by:		-
Date:		-
SHIP TO:		INVOICE TO:
GEAUGA COUNTY		GEAUGA COUNTY
PROBATE / JUVENILE COURT	-JUDGE GRENDELL	PROBATE / JUVENILE
231 MAIN STREET SUITE 2		231 MAIN STREET SU
CHARDON, OH 44024		CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	08/14/2023	\$ 13.99 🗸
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023	dr.	
1099 AMT.		
	cr.	5
	J	/

PURCHASE ORDER NO. 2023-00001365 √

GEAUGA CO. BOAI SESSION RESOLUTION JOURNAL	RD OF CO	OMMISSIONERS:
PAGE BUDGET APPROVA	AL - ENCU	MBVOUCHER
VENDOR I.D. NO.	Н	48433
PURCHASED FROM	√l:	

Office Depot

JNTY JVENILE COURT -JUDGE GRENDELL REET SUITE 2

DEPARTMENT HEAD SIGNATURE

QUANTITY UNIT FUND 1,0000 Each 1001	DESCRIPTION Materials & Supplies - Materials & Supplies 1001-008-00-701 - Materials and Supplies 8,000.00	UNIT COST 8,000.0000	**************************************
	323867214001	RECEI AUG 0 Geauga Cou	9 2023
		TOTAL DUE	\$8,000.00

Presented by Court as a courtesy only, NOT statutorily required

See State ex rel. Grendell v. Walder, Slip Opinion No. 2022-Ohio-204

ORIGINAL INVOICE



THANKS FOR YOUR ORDER

Contact Number For:

Account Inquiries: (888) 263-3423 Order Inquiries: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
323867214001 🌙	\$13.99	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
07/22/2023	Net 30	08/27/2023

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE

GEAUGA CNTY PROBATE JUVY CRT

231 MAIN ST

2ND FLOOR SUITE 200 CHARDON OH 44024-1263 վուհերի անհանակին ավիրակի

Ship To:

GEAUGA CNTY PROBATE JUVY CRT

231 MAIN ST

2ND FLOOR SUITE 200 CHARDON OH 44024-1263

ACCOUNT NUM	IBER	ACCOUNT MANAGER		SHIP TO ID		ORDE	ORDER NUMBER		ORDER DATE		SHIPPED DATE	
19649432	SELECTION OF THE PROPERTY OF T			231M	IAINST		3238	367214001		07/21/2	2023 √	07/22/2023
BILLING ID	PURC	HASE ORDER		RELEASE		ORD	ERED BY	DI	ESKTOP		cos	T CENTER
24537205							IBERLY AURIE					
CATALOG ITEM : MANUF CODE		ESCRIPTION / CUSTOMER ITE	M #		U/M TAX		QTY ORD	QTY SHIP	QTY B/O		UNIT PRICE	EXTENDI PRI
756545 CL 162627		ROJ,FLDR,BIODG			ВХ		1	1	0		13.990	13.9

13.99 SUB-TOTAL 0.00 DISCOUNT **DELIVERY** 0.00 0.00 **MISCELLANEOUS** 0.00 SALES TAX **TOTAL** \$13.99 ALL AMOUNTS ARE BASED ON USD CURRENCY

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

DETACH HERE A

CUSTOMER NAME

BILLING ID

INVOICE NUMBER

INVOICE DATE

INVOICE AMOUNT

AMOUNT ENCLOSED

GEAUGA CNTY PROB

ATE JUVY CRT

24537205

323867214001

FLO

07/22/2023

\$13.99

245372057 3238672140012 00000001399 1 5

PLEASE SEND YOUR CHECK TO:

ODP Business Solutions, LLC PO BOX 633301 ⊌ CINCINNATI OH 45263-3301 PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU