



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **09/01/2023**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00002160

Ohio Peace Officer Training Academy \$2,000

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature. Invoice for event registration missing. On the Travel Expense Request, the Approved By is not completed.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio August 29, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$5,650.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	08/31/2023	\$ 2,000.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
08/29/2023	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00003261 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 13785

PURCHASED FROM:

Ohio Peace Officer Training Academy

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2023 OPOTA Court Officer Firearm Training 1001-007-02-902 - Travel 5,650.00	5,650.0000	\$5,650.00
			Registration for JR & SM		
				TOTAL DUE	\$5,650.00

RECEIVED
SEP 01 2023
Geauga County Auditor

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2023 AUG 31 PM 4:27

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
OHIO PEACE OFFICER TRAINING
ACADEMY

) JUDGE TIMOTHY J. GRENDALL

)

)
) PROPER ADMINISTRATIVE ORDER
) 2023-331

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$2,000.00 (Two Thousand Dollars and No Cents) from 1001-007-02-902 payable to OHIO PEACE OFFICER TRAINING ACADEMY, for Registration for OPOTA Court Officer Firearm Basic Training, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

8/31/2023

CC: Fiscal Director

Firearms and Explosives: Court
Officer Firearms Basic Training

Sep 10, 2024
- Sep 19,
2024

04-489-
24-02

OPOTA - London: Tactical Training
Center

\$1000

\$1250

2 /20

REGISTER

This 6 day, 40 hour course is designed to provide basic semi-automatic pistol training for bailiffs, court security officers, court constables, probation officers, and other applicable court personnel. The training will include weapon manipulation, weapon retention, fundamentals of marksmanship, reloads, malfunctions, multiple targets, use of cover/concealment, and alternative shooting positions. Students will also participate in decision-making training that will include threat identification and force on force scenarios.

Note: This course is broken up into 6 days over multiple weeks. There will be 3 consecutive days of training followed by several days off. Then the final 3 consecutive days of training. Any questions regarding the schedule can be sent to aaron.coey@ohioattorneygeneral.gov.

Note: Ammunition will be provided.

Required Equipment: semi-automatic pistol, duty holster, 3 magazines, magazine holder, eye protection, hearing protection, ball cap, handheld flashlight/holder, and body armor. Students must wear appropriate clothing for possible weather changes. Students must also bring a coat, jacket, sweatshirt, or other long sleeve shirt for use during scenarios.

Travel Expense Request

Auditor's Number:

2023-3261

Date: August 29, 2023

Department: Juvenile

Convention, Meeting, Etc.: OPOTA Court Officer Firearm Basic Training

Location: London, OH

Reason: training

Dates of Travel: September 4-7 & 11-14, 2023

Dates of Event: September 5-7 & 12-14, 2023

Employees Attending: John Ralph and Samuel Matthews

(List Names)

Account: 1001-007-02-902 Travel

Estimated Expenses:		
Hotel	\$1,500.00	✓
Food	\$750.00	✓
Mileage	\$1,200.00	✓
Registration	\$2,000.00	✓
Other	\$200.00	
Total	\$5,650.00	✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 5650.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 8/29/2023 23150, Journal No. 95.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	Departure Date
Food	Departure Time
Mileage	am / pm
Registration \$ 2,000.00	Return Date
Other	Return Time
Total \$ 2,000.00	am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title:

Approved by:

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required