



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 9/18/23

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-2285 Hyatt Regency Columbus \$4650.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher cover or invoice. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 7, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$9,050.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/18/2023	\$ 4,650.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/07/2023		dr.
1099 AMT.		cr.

PURCHASE ORDER NO. 2023-00003296 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 55529

PURCHASED FROM:
Hyatt Regency Columbus

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2023 OHIO CASA CONFERENCE 2051-007-00-902 - Travel 9,050.00	9,050.0000	\$9,050.00
			Hotel		
TOTAL DUE					\$9,050.00

RECEIVED
SEP 15 2023
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
 COMMON PLEAS COURT
 2023 SEP 14 PM 4:05

PROBATE-JUVENILE
 DIVISION
 GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
 EXPENDITURES
 HYATT REGENCY COLUMBUS

) JUDGE TIMOTHY J. GRENDLELL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2023-339**

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$4,650.00 (Four Thousand Six Hundred Fifty Dollars and No Cents) from 2051-007-00-902 payable to HYATT REGENCY COLUMBUS, for 2023 Ohio CASA Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



 TIMOTHY J. GRENDLELL, JUDGE

cc 9/14/2023

CC: Fiscal Director

RE: GEAUGA CASA-G-5CCQ

Hernandez, Jessica (CMHRC) <jessica.hernandez@hyatt.com>

Fri 2023-08-25 2:06 PM

To: Bonnie Glavic <BGlavic@geaugapjcourt.org>

Cc: CMHRC-Reservations <cmhrc-reservations.static@hyatt.com>

📎 1 attachments (13 KB)

27233015_GroupRoomingList_25-08-23-14-01-59.xlsx;

Hi Bonnie,

Before we finalize the billing, I just want to confirm we have this understood correctly.

The guests we have highlighted in yellow, you will cover 1 night for them at the \$150 rate and they are responsible for their remaining nights at the rate of \$150.

The guests who are not highlighted will be covered for their full stay at \$150 per night.

Ohio CASA will be covering the surplus past the \$150 and any self-parking at the Chestnut St. Garage.

Jessica Hernandez

Revenue Analyst

she/her/hers

HYATT REGENCY COLUMBUS

350 North High Street, Columbus, OH 43215, USA

T +1.614.463.1234 E jessica.hernandez@hyatt.com

columbus.regency.hyatt.com



THINK BEFORE YOU PRINT: Please consider the environment before printing this email.

[Facebook](#) | [Twitter](#) | [Instagram](#)

From: Bonnie Glavic <BGlavic@geaugapjcourt.org>

Sent: Friday, August 25, 2023 1:29 PM

To: Hernandez, Jessica (CMHRC) <jessica.hernandez@hyatt.com>

Cc: CMHRC-Reservations <cmhrc-reservations.static@hyatt.com>

Subject: RE: GEAUGA CASA-G-5CCQ

You are such a blessing!

Thank you so very much!

Guest 1	Guest 2	Guest Confirmation No.	Arr. Date	Dep. Date	Nights	Room Type	Nightly Rate	Sub Group Name
MARY		12963890	2023-09-20 ✓	2023-09-22 ✓	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
HESTER		50803459	2023-09-20	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
MAUREEN		59608360	2023-09-20	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
SUSAN		38415898	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
KIM	JUDITH ANNE	9462266	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
BONNIE		57340578	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
MICHAEL		26531262	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
MITCH		14950533	2023-09-20	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
CAROL		8214396	2023-09-20	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
DIANE	LOUISE	43612641	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
ABBAY		62508425	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
JENNIFER		1812423	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
LES	KAREN	52759658	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
DARLENE		12497485	2023-09-19 ✓	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
DEBBIE		4265503	2023-09-20	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
MARY RUTH		19798929	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
ERIC		31081718	2023-09-20	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT
KELLY	MARILYN	49100928	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
CHARLENE		8548844	2023-09-20	2023-09-22	2	QNQN	300	GEAUGA COUNTY JUVENILE COURT
JOY		50905909	2023-09-20	2023-09-22	1	QNQN	150	GEAUGA COUNTY JUVENILE COURT

Total Due
\$ 4,650.00 ✓
Kc

Travel Expense Request

Auditor's Number:

2023-3296

Date: September 7, 2023 Department: Juvenile
 Convention, Meeting, Etc.: 2023 Ohio CASA Conference
 Location: Columbus, OH Reason: conference
 Dates of Travel: September 19-22, 2023 Dates of Event: September 20-22, 2023
 Employees Attending: CASA Staff & Volunteers, Jennifer Moore-Mallinos, Abbey King, Mija (List Names)

Account: 2051-007-00-902 Travel

Estimated Expenses:	
Hotel	\$4,950.00
Food	\$350.00
Mileage	\$700.00 ✓
Registration	\$2,850.00
Other	\$200.00 ✓
Total	\$9,050.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Gue
 Department Head Signature

9/1/2023
 Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
 I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9050.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

By: [Signature]
 Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/7/2023 23-152, Journal No. 95.

Original: Above Department
 Copy: Auditor
 Copy: Commissioner

[Signature]
 Acting Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel	\$ 4,650.00 ✓
Food	
Mileage	
Registration	
Other	
Total	\$ 4,650.00

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
 I hereby certify the actual expenses to be correct:

Signature: Kimberly Gue
 Title: Court Administrator
 Approved by: _____

Partial Payment
 Final Payment