



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 9/18/23

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-2285 Ohio CASA/GAL Association \$2550.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher cover or invoice. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 7, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$9,050.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/18/2023	\$ 2,550.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/07/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00003296 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 27736

PURCHASED FROM:

Ohio CASA/GAL Association

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Auler
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2023 OHIO CASA CONFERENCE 2051-007-00-902 - Travel 9,050.00 Registrations	9,050.0000	\$9,050.00
TOTAL DUE					\$9,050.00

RECEIVED
SEP 15 2023
Geauga County Auditor

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel Grendell v Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT

2023 SEP 14 PM 4:05

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
OHIO CASA/GAL ASSOCIATION

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2023-338**

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$2,550.00 (Two Thousand Five Hundred Fifty Dollars and No Cents) from 2051-007-00-902 payable to OHIO CASA/GAL ASSOCIATION, for 2023 Ohio CASA Conference registration fees, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

KE 9/14/2023

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2023-3296

Date: September 7, 2023Department: JuvenileConvention, Meeting, Etc.: 2023 Ohio CASA ConferenceLocation: Columbus, OH Reason: conferenceDates of Travel: September 19-22, 2023Dates of Event: September 20-22, 2023Employees Attending: CASA Staff & Volunteers, Jennifer Moore-Mallinos, Abbey King, Mich (List Names)Account: 2051-007-00-902 Travel**Estimated Expenses:**

Hotel	\$4,950.00
Food	\$350.00
Mileage	\$700.00 ✓
Registration	\$2,850.00
Other	\$200.00 ✓
Total	\$9,050.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

9/11/2023

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9050.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/7/2023 23-152, Journal No. 95.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Acting Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	Departure Date
Food	Departure Time
Mileage	am / pm
Registration	Return Date
Other	Return Time
Total	am / pm

\$ 2,550.00 ✓
\$ 2,550.00

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title:

Approved by:

Court Administrator

Partial Payment Final Payment

Revised 08/20/08

Original and 2 copies required



Ohio CASA/GAL Association
150 East Mound Street #210
Columbus, OH 43215

Invoice

BILL TO
CASA for KIDS of
Geauga Cty
470 Center Street, Bldg.
5-C
Chardon, OH 44024

DATE
09/14/2023 ✓

PLEASE PAY
\$2,550.00

DUE DATE
10/14/2023

DESCRIPTION	AMOUNT
17 conference registration	2,550.00

TOTAL DUE



\$2,550.00

W

THANK YOU.

I certify that these are appropriate expenditures per the grant agreement.

Douglas R. Stephens, Executive Director