



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **09/14/2023**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00002269

Ohio Association of Probate Judges \$250.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature. Remit does not match New World. The Travel Expense Request form is missing an 'Approved By' signature.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio August 29, 2023
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$1,050.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GREDELL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/18/2023	\$ 250.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
08/29/2023	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00003240 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION _____

RESOLUTION _____

JOURNAL _____

PAGE _____

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

3195

PURCHASED FROM:

Ohio Association of Probate Judges

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GREDELL

231 MAIN STREET SUITE 2

CHARDON, OH 44024



DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2023 OAPJ Court Investigators Continuing Education Program 1001-008-00-902 - Travel 1,050.00	1,050.0000	\$1,050.00
			Registrations - JMM & SM		
				TOTAL DUE	\$1,050.00

RECEIVED
SEP 13 2023
Gaugua County Auditor

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. GredeLL v. Walder
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT
2023 SEP 13 AM 11:56

NOT
FOR
VETTING

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
OHIO ASSOCIATION OF PROBATE
JUDGES


) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-211

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$250.00 (Two Hundred Fifty Dollars and No Cents) from 1001-008-00-902 payable to OHIO ASSOCIATION OF PROBATE JUDGES, to be mailed C/O OJC, ATTN: JENNIFER WHETSTONE, AT 65 SOUTH FRONT STREET, 4TH FLOOR, COLUMBUS, OH 43215, for 2023 OAPJ Court Investigators CE Program registration fees, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Jennifer Mallinos

From: OAPJ <noreply@qemailserver.com>
Sent: Wednesday, August 9, 2023 12:13 PM
To: jmmallinos@geaugapjcourt.org
Subject: 2023 OAPJ Court Investigators Registration

Hello Ohio Court Investigator -

You have registered for the **2023 Court Investigators Conference** on September 25th, at the Dublin Embassy Suites (5100 Upper Metro Place, Dublin, Ohio 43017).

Please remit payment to the **Ohio Association of Probate Judges.**

Calculate your fees:

Investigator **Registration** - CEU available (Fee \$125)

Then mail payment to:

OAPJ (c/o OJC)

Attn: Jennifer Whetstone

65 South Front Street, 4th Floor

Columbus, OH 43215

Registering for the 2023 OAPJ Court Investigators Conference does **not** secure you a sleeping room. To reserve overnight accommodations, please use this [LINK](#). You may also call the Dublin Embassy Suites at 614-790-9000 by September 4, 2023. Room rates are \$122/night plus applicable taxes. Reference code "IV2" to receive this discounted rate.

Cancellations for the Court Investigators Training must be received by September 16, 2023.

Call Jenn at 614-387-9766 or email at Jennifer.Whetstone@sc.ohio.gov to cancel. You will need to cancel any hotel reservation on your own.

The cancellation deadline is related to the hotel deadline. The OAPJ cannot reduce counts to the hotel after this date, and is thus financially responsible for the costs incurred by your registration (meals, printed materials, etc), so will bill you for the amount of your registration.

Recipient Data:

Time Finished: 2023-08-09 12:12:46 EDT

IP: 74.219.160.9

ResponseID: R_3HUn8gJGc3gSmMK

Link to View Results: [Click Here](#)

URL to View Results: <https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/oI34J730Vu%2Egj6auwkWErAPvA74WAUcCRHlafeiH-Q4D3WqtGXizTpfXTIVlt%2Eg0I6arF%2EQUID45Cd2LyBjeCvrNzlsq2IvvfAEZH3RWJ-0bs5mtVktxonOOz2SX9ztLMiDP3OOx-FukZxLofMkmGK5aORCn76rEkhaS5dxQ4EHgBdrYvwUmN42C51culdLKrpOO%2EMQPG2IV5EBYMN46pQA7FsGGMr4pic4DGDjK9SwYb%2EyQiDFSfDwwTNpz7SHk-TLQn8eOtmLUD2Yhwy8iiRe1YCsnYhZDvM52QaXYTo3RSTWAOSTzEUArf3sLUYT7>

Response Summary:

Please check all that apply (you may only register one investigator at a time):

Investigator Registration - CEU available(Fee \$125)

Please provide the following (registration will not be accepted if any fields are blank):

✓ Name Jennifer Moore-Mallinos

Court Geauga County Probate Court

County Geauga

Email address jmmallinos@geaugapjcourt.org

Work phone 440-279-1832

Last 4 digits of your social security number 8301

[illegible]

Please check all that apply:

Court Investigator

Full Time

Requesting CEUs - only available for in-person training

Will you be joining us for a networking session on the evening of Sunday, September 24th (5:30pm)?

Yes

Please select which workshop you will attend in the afternoon (12:30pm - 1:30pm):

Workshop B- Beyond the Surface-Complex Issues in Investigator Reports

Please list any food allergies or dietary restrictions.

none

Fw: 2023 OAPJ Court Investigators Registration

Sam Matthews <SMatthews@geaugapjcourt.org>

Fri 9/8/2023 8:50 AM

To: Kimberly Laurie <Klaurie@geaugapjcourt.org>

Good morning Kim,

I have completed my registration for the Court Investigator Conference. Please see below.

Thank you,

Samuel Matthews ✓
Probate Case Manager and Bailiff
Geauga County Juvenile/Probate Court
470 Center St, 5-D
Chardon, OH 44024
phone: 440-279-1864
fax: 440-285-5025

From: OAPJ <noreply@qemailserver.com>

Sent: Friday, September 8, 2023 8:48 AM

To: Sam Matthews <SMatthews@geaugapjcourt.org>

Subject: 2023 OAPJ Court Investigators Registration

Hello Ohio Court Investigator -

You have registered for the 2023 Court Investigators Conference ✓ on September 25th, at the Dublin Embassy Suites (5100 Upper Metro Place, Dublin, Ohio 43017).

Please remit payment to the **Ohio Association of Probate Judges.**

Calculate your fees:

Investigator Registration - CEU available (Fee \$125) ✓

Then mail payment to:

OAPJ (c/o OJC)

Attn: Jennifer Whetstone

65 South Front Street, 4th Floor

Columbus, OH 43215

Registering for the 2023 OAPJ Court Investigators Conference does **not** secure you a sleeping room. To reserve overnight accommodations, please use this [LINK](#). You may also call the Dublin Embassy Suites at 614-790-9000 by September 4, 2023. Room rates are \$122/night plus applicable taxes. Reference code "IV2" to receive this discounted rate.

Cancellations for the Court Investigators Training must be received by September 16, 2023.

Call Jenn at 614-387-9766 or email at Jennifer.Whetstone@sc.ohio.gov to cancel. You will need to cancel any hotel reservation on your own.

The cancellation deadline is related to the hotel deadline. The OAPJ cannot reduce counts to the hotel after this date, and is thus financially responsible for the costs incurred by your registration (meals, printed materials, etc), so will bill you for the amount of your registration.

Recipient Data:

Time Finished: 2023-09-08 08:48:06 EDT

IP: 74.219.160.9

ResponseID: R_3gO8Ei78pz4RKA0

Link to View Results: [Click Here](#)

URL to View Results: <https://scoho.iad1.qualtrics.com/apps/single-response-reports/reports/5ALw8Ty4fM3IOv3L9WQVG53z5IQInPLjUcg7DULunal05PrmY4ot1dDs-sRHLXuS0hXc1zwohqb32RcZx%2EksUcJ7boKdAJtpMqxXy1sxc6Z3nUkW1aDU6zY0DSOilVmJE1QsXo606ia2BNtDkA4yPEn1rrpv1zWt4zpySHJjVT8g0vzgyAnZsICxFLQKAcaJMReWIOGQlPnof99QloIQmRLlcNiIXbeEMONKHn8L22NK6yNJwNEbS1grgSJiJXoMNOEq5XftN3qL1GRWn3TTYnYTB6BoA1lz0Mvh8YZ6KgJPnVDU9BMuTWYUOdZ%2Eu>

Response Summary:

Please check all that apply (you may only register one investigator at a time):

Investigator Registration - CEU available(Fee \$125)

Please provide the following (registration will not be accepted if any fields are blank):

Name Samuel Matthews

Court Geauga County Probate Court

County Geauga

Email address smatthews@geaugapjcourt.org

Work phone 440-279-1864

Last 4 digits of your social security number 7383

Social Work License #, if applicable 000000000000000000000000000000000000

Please check all that apply:

Court Investigator

Full Time

Requesting CEUs - only available for in-person training

Will you be joining us for a networking session on the evening of Sunday, September 24th (5:30pm)?

Yes

Please select which workshop you will attend in the afternoon (12:30pm - 1:30pm):

Workshop B- Beyond the Surface-Complex Issues in Investigator Reports

Please list any food allergies or dietary restrictions.

none

Travel Expense Request

Auditor's Number:

2023-3240

Date: August 29, 2023

Department: Probate

Convention, Meeting, Etc.: 2023 OAPJ Court Investigators Continuing Education Program

Location: Dublin, OH

Reason: training

Dates of Travel: September 24-25, 2023

Dates of Event: September 24-25, 2023

Employees Attending: Samuel Matthews and Jennifer Moore-Mallinos (List Names)

Account: 1001-008-00-902

Estimated Expenses:

Hotel	\$250.00	✓
Food	\$100.00	✓
Mileage	\$400.00	✓
Registration	\$250.00	✓
Other	\$50.00	✓
Total	\$1,050.00	

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 1050.00, has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-008-00-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 8/29/2023 23-150, Journal No. 95.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	Departure Date
Food	
Mileage	Departure Time am / pm
Registration	\$ 250.00
Other	Return Date
Total	\$ 250.00
	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
I hereby certify the actual expenses to be correct:

Signature:

Title:

Court Administrator

Approved by:

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required