



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 10/12/2023

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2023-00002514**

**Charlene Wolff \$265.94**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 7, 2023  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$9,050.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GREDELL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/16/2023	\$ 265.94 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/07/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00003296 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 54616

**PURCHASED FROM:**

Charlene Wolff

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GREDELL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly A. [Signature]*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2023 OHIO CASA CONFERENCE 2051-007-00-902 - Travel 9,050.00	9,050.0000	\$9,050.00
			<b>Miles &amp; Meals - CW</b>		
<b>TOTAL DUE</b>					<b>\$9,050.00</b>

**RECEIVED**  
OCT 11 2023  
Geauga County Auditor

**Presented by Court as a  
courtesy only,  
NOT statutorily required**  
See *State ex rel Grendell v Walder*,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
COMMON PLEAS COURT  
2023 OCT 11 PM 3:50

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:  
  
JUVENILE COURT  
EXPENDITURES  
WOLFF, CHARLENE

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2023-371

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$265.94 (Two Hundred Sixty Five Dollars and Ninety Four Cents) from 2051-007-00-902 payable to WOLFF, CHARLENE, for Ohio CASA Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

10/11/2023

CC: Fiscal Director

# Travel Expense Request

Auditor's Number:

2023-3296

Date: September 7, 2023

Department: Juvenile

Convention, Meeting, Etc.: 2023 Ohio CASA Conference

Location: Columbus, OH Reason: conference

Dates of Travel: September 19-22, 2023 Dates of Event: September 20-22, 2023

Employees Attending: CASA Staff & Volunteers, Jennifer Moore-Mallinos, Abbey King, Mic (List Names)

Account: 2051-007-00-902 Travel

Estimated Expenses:	
Hotel	\$4,950.00
Food	\$350.00
Mileage	\$700.00 ✓
Registration	\$2,850.00
Other	\$200.00 ✓
<b>Total</b>	<b>\$9,050.00</b>

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Qui  
Department Head Signature

9/1/2023  
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9050.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

By: [Signature]  
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/7/2023 23-152 Journal No. 95.

Original: Above Department  
Copy: Auditor  
Copy: Commissioner

Acting Clerk, Geauga Co. Bd. of Commissioners  
[Signature]

Actual Expenses:	
Hotel	Departure Date
Food	\$ 41.93 ✓
Mileage	\$ 224.01 ✓ Departure Time
Registration	Return Date
Other	Return Time
<b>Total</b>	<b>\$ 265.94</b> am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.  
I hereby certify the actual expenses to be correct:

Signature: [Signature]  
Title: Office Manager  
Approved by: Kimberly Qui

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required



# nada

NADA  
220 W Nationwide Blvd  
Columbus, OH 43215

Server: August Y  
Check #145  
Guest Count: 6  
Seat 5  
Ordered:  
9/20/23 6:45 PM  
Table 35  
1 Chicken Al Carbon  
w/ Black Beans & Rice \$16.00  
Subtotal \$16.00  
Tax \$1.20  
Total \$17.20

[eatdrinknada.com](http://eatdrinknada.com)

Marcella's Short North  
615 North High Street  
Columbus, OH 43215  
(614) 223-2100

Server: 'Ria  
Table 91/9  
Guests: 1  
Reprint #: 1  
09/21/2023  
7:04 PM  
20043

Chicken Parmesan 23.00  
Subtotal 23.00  
Tax 1.73  
Total 24.73  
Gratuity 20.00% 4.60  
Total 29.33

CASH 29.33  
Balance Due 0.00

Join us for our happy hour!  
50% off select spirits, cocktails, pizzas,  
antipasta, and starters.  
4-6 pm Monday-Friday!