



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 11/14/23

To: Elected Official, Department head, or Accounting Staff of Board – Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-2766 Andrea Barrabrant \$253.67

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 26, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$825.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	11/6/2023	\$ 253.67
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/26/2023	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00003453

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

14461

PURCHASED FROM:

Andrea Garrabrant

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

[Signature]

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - 2023 Probate Clerks Conference 1001-008-00-902 - Travel 825.00	825.0000	\$825.00
			Miles and Meals - AG		
				TOTAL DUE	\$825.00

RECEIVED
NOV 09 2023
Gauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED

NOV 08 2023

GEAUGA COUNTY
PROBATE/JUVENILE COURT

IN RE:

PROBATE COURT
EXPENDITURES
GARRABRANT, ANDREA

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-237

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$253.67 (Two Hundred Fifty Three Dollars and Sixty Seven Cents) from 1001-008-00-902 payable to GARRABRANT, ANDREA, for 2023 Probate clerks Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

cc 11/8/2023

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2023 - 3453Date: September 26, 2023Department: ProbateConvention, Meeting, Etc.: 2023 Probate Clerks ConferenceLocation: Dublin, OHReason: conferenceDates of Travel: October 22-23, 2023Dates of Event: October 23, 2023Employees Attending: Heidi Landis & Andrea Garrabrant

(List Names)

Account: 1001-008-00-902 Travel**Estimated Expenses:**

Hotel	\$250.00 ✓
Food	\$50.00 ✓
Mileage	\$225.00 ✓
Registration	\$250.00 ✓
Other	\$50.00 ✓
Total	\$825.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature: *Kimberly*Date: September 22, 2023

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 825 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-008-00-902 fund, free from any previous encumbrances.

By: *Evelyn Geib*

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/26/2023 23-169, Journal No. 95.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel		Departure Date	
Food	\$ 26.65	Departure Time	
Mileage	\$ 227.02	am / pm	
Registration		Return Date	
Other		Return Time	
Total	\$ 253.67	am / pm	

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: *John M. Fral*Title: Office ManagerApproved by: *Kimberly*

Partial Payment



Final Payment



Revised 08/20/08

Original and 2 copies required

Print Form

DEPARTMENT Probate

1446

W



IRS .655 rate effective 01/01/2023
Commissioners Approved 01/05/2023

Do not drink blood

Take Out

Jersey Mike's Subs 2017
6702 Perimeter Loop Road
Dublin, Ohio 43017-3214
Phone: 614-717-9235
Fax: 614-717-9365

Ticket: 01-000438-01-519626

Server: Asst 10/22/23 6:35 PM

Regular #3	7.65
REG Drk/Ch	3.69 T
1 Regular FOUNTAIN	
1 Regular CHIP	
20 oz Water Bot	2.29
Large COOKIE	2.39

Sub Total	\$16.02
Taxable	\$2.22
Tax	\$0.16
Total	\$16.18

Paid Visa 1182 \$16.18 ✓

Items sold: 4

Hey Shore Points Member!
Get two coupons each month!
Text JOIN to 567-827 or you will miss out!

DUPLICATE

BURGER KING # 11323

851 State Route 97W
Bellville, OH 44813
(419) 886-0015

10/23/2023 4:31:14 PM

Order 258355 Reg 4 - DRIVE THRU
Employee: 633850 Name: Roianne

OCS LCM

10.29

1 Lg DRING
1 Lg SPRITE
Total Items: 3

SubTotal	10.29
Tax	0.18
Total	10.47
Visa	10.47 ✓

Acct: [REDACTED]
Authorization: 032770
Change 0.00

Your order number is: 256

WHOPPER Sandwich for your thoughts:
www.mybkexperience.com
Survey Code: 15133 25260 20833 211323

Check on reverse for food offer

For management and team member
employment opportunities:



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