



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **11/14/23**

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-2768 Mary Ruth Shumway \$202.40

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293
Direct Line: (440) 279-1600
FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359
Web site: <http://www.auditor.co.geauga.oh.us>
Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 7, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$9,050.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	11/13/2023	\$ 202.40 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/07/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00003296 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 7250

PURCHASED FROM:

MARY RUTH SHUMWAY

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly A. [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2023 OHIO CASA CONFERENCE 2051-007-00-902 - Travel 9,050.00	9,050.0000	\$9,050.00
			Miles - MRS		
				TOTAL DUE	\$9,050.00

RECEIVED

NOV 09 2023

Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel Grendell v Walder,
Slip Opinion No. 2022-Ohio-204

FILED

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO**

NOV 08 2023

GEAUGA COUNTY
PROBATE/JUVENILE COURT

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
JUVENILE COURT)
EXPENDITURES) PROPER ADMINISTRATIVE ORDER
SHUMWAY, MARY RUTH) 2023-412

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$202.40 (Two Hundred Two Dollars and Forty Cents) from 2051-007-00-902 payable to SHUMWAY, MARY RUTH, for 2023 Ohio CASA Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



 TIMOTHY J. GRENDALL, JUDGE

W- 11/8/2023

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2023-32916

Date: September 7, 2023

Department: Juvenile

Convention, Meeting, Etc.: 2023 Ohio CASA Conference

Location: Columbus, OH

Reason: conference

Dates of Travel: September 19-22, 2023

Dates of Event: September 20-22, 2023

Employees Attending: CASA Staff & Volunteers, Jennifer Moore-Mallinos, Abbey King, Mig (List Names)

Account: 2051-007-00-902 Travel

Estimated Expenses:

Hotel	\$4,950.00
Food	\$350.00
Mileage	\$700.00 ✓
Registration	\$2,850.00
Other	\$200.00 ✓
Total	\$9,050.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Gue
Department Head Signature

9/11/2023
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9050.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

By: [Signature]
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/7/2023 23-152, Journal No. 95.

Original: Above Department

Copy: Auditor

Copy: Commissioner

[Signature]
Acting Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	Departure Date
Food	
Mileage	Departure Time am / pm
Registration	Return Date
Other	Return Time am / pm
Total	

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
I hereby certify the actual expenses to be correct:

Signature: [Signature]
Title: Office Manager
Approved by: [Signature]

Partial Payment

Final Payment

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Shumway

DEPARTMENT CASA

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
9/8/2023	Auburn TWP	20jf98 (less 34 miles to and from work)	Village Network	132.00	
9/12/2023	470 Center St	RT → ROUND TRIP	Chardon High School	1.80	
9/12/2023	Chardon High School		231 Main St.	1.00	
9/12/2023	231 main St.		470 Center st	1.50	
9/19/2023	470 Center St.	CASA Conference	Hyatt High St. Columbus, OH	✓ 170.00	
9/22/2023	Hyatt Columbus	CASA Conference less 17 miles home	Auburn TWP	✓ 139.00	

89.27
Ohio CAF
cost
\$202

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Column Totals	A	445.30	B
Total Mileage Amount	(A) X .655**	\$ 291.67	C
Total Reimbursement	(B) + (C)	\$ 291.67	

ORIGINAL RECEIPTS MUST BE ATTACHED

Mark Shumway 10/20/23
 Employee Signature Date

[Signature]
 Department Head Signature

** IRS .655 rate effective 01/01/2023
 Commissioners Approved 01/05/2023