



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 11/15/2023

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00002775

Advanced Media Publications \$61.47

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input checked="" type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Missing copy / proof of the postcard ordered.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$25,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	11/20/2023	\$ 61.47 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023		
1099 AMT.		

PURCHASE ORDER NO. 2023-00001370 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 9385

PURCHASED FROM:

Advanced Media Publications

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Community Outreach 1001-008-57-901 - Other 25,000.00 11730272	25,000.0000	\$25,000.00
TOTAL DUE					\$25,000.00

RECEIVED
NOV 15 2023
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
NOV 14 2023
GEAUGA COUNTY
PROBATE/JUVENILE COURT

IN RE:) JUDGE TIMOTHY J. GRENDALL
PROBATE COURT)
EXPENDITURES)
ADVANCED MEDIA PUBLICATIONS) PROPER ADMINISTRATIVE ORDER
INC) 2023-241

NOT
FOR
VETTING

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$61.47 (Sixty One Dollars and Forty Seven Cents) from 1001-008-57-901 payable to ADVANCED MEDIA PUBLICATIONS INC, for community outreach, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE *11/14/2023*

CC: Fiscal Director



8000 Haskell Ave., Van Nuys, CA 91406 ✓
 Toll Free: 800-844-0599
 Mon-Fri(7am-11pm ET) Sat-Sun(9am-8pm ET)

Invoice for Order # 11730272 ✓

Order Date: 10/17/2023
 P.O.#:2023-1370

Kimberly Laurie
 ID 4270903
 Email: klaurie@geaugacourts.org | Phone: (440) 279-1868

Product Details	Delivery & Destination	Quantity	Price
ITEM # 18405796 Product: Postcards Size : 5" x 7" Paper Stock : 14 pt. Cardstock Coating : Gloss Both Sides Printed Side : Full Color, Front and Back Rounded Corners : No Shrink Wrapping : None Printing Turnaround : 3 Business Days	Delivery 1 Day Transit Shipping Address Geauga County Probate/Juvenile Court ATTN: Kimberly Laurie 231 MAIN ST 2nd Floor CHARDON, OH 44024 Phone: (440) 279-1868 Shipping & Handling: \$12.64	50	\$ 122.37
ITEM # 18405797 Product: Stock Image		1	\$ 2.50
ITEM # 18405798 Product: Stock Image		1	\$ 3.50

Payment Information

No payment received.

Subtotal	\$ 128.37
Discount	-\$79.54
Shipping & Handling	\$12.64
Sales Tax	\$0
Order Total	\$61.47 ✓
Paid	\$0
Balance Due	\$61.47

Live Chat *kl*