

## Auditor Charles E. Walder

Chief Fiscal Officer

#### **Return Voucher Form**

Date: 11/30/2023

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00002904 HARBO Judge Robes \$159.00

Dept. Head Signature Missing on Cover	Incorrect Vendor Numbers (s)	
Incorrect Account Number	Incorrect/No Encumbrance No.	
Incorrect Remit Address	Incorrect Voucher Amount	
Insufficient Cash Balance Available	Incorrect G/L Date	
Batch not Approved in New World	Expense Precede Encumbrance	
Insufficient Balance Available on PO	Remit Copy Missing	
Missing Original Invoice/Supporting Documents  Missing "OK to Pay" Initials/Signature	Due Date Deadline Missed  X Other	
Missing "OK to Pay" Initials/Signature		

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: http://www.auditor.co.geauga.oh.us Email: auditor@co.geauga.oh.us

#### AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$12,000.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

#### CHARLES E. WALDER GEAUGA COUNTY AUDITOR

by, Deputy Auditor GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208 SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION STATE OF OHIO	BUDGET APPROVAL - ENCUMBVOUCHER
FOR AUDITORS USE ONLY Date:	PURCHASED FROM:
Then and Now Certficate: Warrant Received by: Date:	HARBO Judges Robes
SHIP TO:	INVOICE TO:
GEAUGA COUNTY	GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREND	
231 MAIN STREET SUITE 2	231 MAIN STREET SUITE 2
CHARDON, OH 44024	CHARDON, OH 44024
	DEPARTMENT HEAD SIGNATURE
	RECEIVED NOV 3 0 2023
	NOVO

WARRANT NO. VOUCHER DATE VOUCHER AMOUNT

dr

Cr.

Geauga County Audito

TOTAL DUE

\$12,000.00

12/04/2023

**ADJUSTMENT** 

PURCHASE ORDER NO. 2023-00001341

GEAUGA CO. BOARD OF COMMISSIONERS:

P.O. DATE

1099 AMT.

SESSION\_ RESOLUTION

01/03/2023

\$ 159.00

ACCOUNT NO.

Presented by Court as a courtesy only, NOT statutorily required

See State ex rel. Grendell v. Walder, Slip Opinion No. 2022-Ohio-204

FILED IN COMMON PLEAS COURT

### IN THE COURT OF COMMON PLEAS JUVENILE DIVISION GEAUGA COUNTY, OHIO

2023 NOV 29 PM 12: 17

IN RE:

JUVENILE COURT **EXPENDITURES** HARBRO CHURCH ARTS, INC. ) JUDGE TIMOTHY J. GRENDELL

) PROPER ADMINISTRATIVE ORDER

) 2023-438

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$159.00 (One Hundred Fifty Nine Dollars and No Cents) from 1001-007-02-701 payable to HARBRO CHURCH ARTS, INC., for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

CC: Fiscal Director

# **HARBRO Judges Robes Invoice**

231 Herbert Ave PO Box 776 Closter, NJ 07624

Voice:

800-223-0040

Fax:

800-441-6655

email:

harbro@verizon.net

Invoice Number: 82607-Revised

Invoice Date: Nov 17, 2023

Tax ID #: 22-1815623

#### Bill to:

**Justine Prall** Geauga County Probate/Juv Ct 231 Main Street 2nd Fl Chardon, OH 44024

Remit payment to:

**HARBRO** 

P.O. Box # 776

Closter, NJ 07624

Customer ID	Customer PO	Payment Terms  Net 30 Days	
JUDGES	2023-1341		
	Shipping Method	Ship Date	Due Date
A STATE OF THE STA	UPS Ground		12/17/23

Quantity	Item	Description	Unit Price	Amount
Quantity 1	J2BI Phone	Description  Black Robe (size: I - Ave / Short)  440-226-4446	Unit Price 159.00	Amount 159.00
		Subtotal		159.00
		Freight		
		TOTAL		159.00