



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **11/30/2023**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00002904

HARBO Judge Robes \$159.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2023 NOV 29 PM 12:17

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
HARBRO CHURCH ARTS, INC.

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2023-438**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$159.00 (One Hundred Fifty Nine Dollars and No Cents) from 1001-007-02-701 payable to HARBRO CHURCH ARTS, INC., for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

HARBRO Judges Robes Invoice

231 Herbert Ave
 PO Box 776
 Closter, NJ 07624

Voice: 800-223-0040
 Fax: 800-441-6655
 email: harbros@verizon.net

Invoice Number: ~~82607-Revise~~

Invoice Date: ~~Nov 17, 2023~~

Tax ID #: 22-1815623 ✓

Bill to:
Justine Prall Geauga County Probate/Juv Ct 231 Main Street 2nd Fl Chardon, OH 44024

Remit payment to:
HARBRO ✓ P.O. Box # 776 ✓ Closter, NJ 07624

Customer ID	Customer PO	Payment Terms	
JUDGES	2023-1341	Net 30 Days	
Shipping Method		Ship Date	Due Date
UPS Ground			12/17/23

Quantity	Item	Description	Unit Price	Amount
1	J2BI Phone	Black Robe (size: I - Ave / Short) 440-226-4446 ✓	159.00	✓ 159.00
Subtotal				159.00
Freight				
TOTAL				159.00

159.00 ✓
 ✓